

**ELEMENTARY SCHOOL BUILDING COMMITTEE
SPECIAL MEETING MINUTES
Conference Call – 10:00 am
Thursday – November 4, 2015
Selectman’s Office – Town Hall**

1. **CALL TO ORDER** – A Special Meeting of the Elementary School Building Committee was held on Thursday, November 4, 2015 at Town Hall. Chairman Roy Cook called the meeting to order at 10:05 am. Committee members Rich Nelson, Dave Holl, Mary Ellen Brown, Jennifer Frank and Jim Feeney were present at Town Hall. Roy Cook attended via conference call and Tim Butler was absent. First Selectman Jim Hayden was present at Town Hall.
2. **MINUTES** – Mary Ellen Brown made a motion to accept the September 3, 2015 minutes as presented. Seconded by Jim Feeney. **Abstention** – Jennifer Frank. **Motion Approved**
3. **NEW BUSINESS:**
 - a. **Act upon and review any invoices for payment**
Mary Ellen Brown made a motion to approve the payment of \$4500 to Drapemasters of Hartford for mini-blinds at Allgrove School. Seconded by Dave Holl - **Motion Approved Unanimously.**

Mary Ellen Brown made a motion to approve the payment of \$6800 to Keith Antiuk Enterprises for the construction of a sidewalk at Seymour School. Seconded by Jim Feeney – **Motion Approved Unanimously.**
 - b. **Update on Allgrove and Seymour Projects** – Mary Ellen Brown made a motion to close-out the Seymour School project and to officially turn Seymour School over to the East Granby Board of Education. Seconded by Dave Holl. **Motion Approved Unanimously.**
4. **ADJOURN** – Rich Nelson made a motion to adjourn, seconded by Jim Feeney. **Motion approved unanimously** at 10:23 am.

Respectfully Submitted,
James M. Hayden, First Selectman