

Capital Advisory Committee
Regular Meeting Minutes
April 3, 2014

The meeting of the Capital Advisory Committee was called to order at 7:30 pm by Chair Brad Wolfe. Present were Committee members Mary Ellen Brown, Tim Butler, and Dave Holl. Also present were First Selectman Jim Hayden, Board of Finance Chair Dave Kilbon and Superintendent of Schools Dr. Christine Mahoney.

Acceptance of Minutes

Mary Ellen Brown moved the minutes of the March 6, 2014 meeting be approved as recorded. Seconded by Tim Butler and approved, three votes aye (Brown, Butler, Wolfe) and one abstention (Holl).

Committee member Jim Velleman arrived at 7:40 pm.

Subcommittee Review and Discussion

- Buildings: The subcommittee has completed a worksheet for each building and will meet next week to finalize their report.
- Infrastructure: Jim Velleman has completed a matrix of all town roads showing mileage and additional elements: e.g. manholes, catch basins, etc. He and Tim Butler are working together to finalize cost estimates in current dollars. The matrix is constructed to allow sorting by any element and re-categorization of road conditions in the future.

Discussion of Draft Report

Brad Wolfe will assemble a “notebook” draft report from submissions to him by the subcommittees. The format will include an introduction, a summary of major items the Committee highlights for consideration by the boards of Education, Finance and Selectmen, and separate sections for each subcommittee’s detailed report.

Other Business

None

Adjourn

Mary Ellen Brown moved the meeting be adjourned. Seconded by Dave Holl and approved unanimously. The meeting was adjourned at 8:20 pm.

The next Committee meeting will be held May 1, 2014 in the Town Hall Hearing Room.

Respectfully Submitted,
David K. Kilbon, Acting Committee Clerk