

Capital Advisory Committee
Regular Meeting Minutes
December 5, 2013

A regular meeting of the CAC was called to order at 7:30 pm by Chair Brad Wolfe. Also present were members David Holl, Mary Ellen Brown and Tim Butler. In attendance were First Selectman Jim Hayden and Superintendent of Schools Dr. Christine Mahoney.

No quorum was present to conduct business.

There was a presentation by Facility Dude representative Luke Anderson. Facility Dude is a facilities management program designed to assist in asset management and maintenance by tracking Town buildings, equipment etc. through the life cycle and maintenance cycle as required. It is a web based, user friendly tool that tracks work orders to be performed by either Town employees or contractors. A discussion of how the tool could be used for budget purposes both short term and long term was held

Subcommittees continue to work. The school buildings have been visited and town buildings are being assessed. A list of fleet data is being put onto a spreadsheet for life cycle considerations. The Fire Department will be providing data to that subcommittee

The next scheduled meeting for December 19, 2013 will be for subcommittees only.

Respectfully submitted
Brad Wolfe, Chair