

Bonding Committee Special Meeting Minutes
Thursday, November 8, 2018
7:30 pm – Town Hall Meeting Room

1. **Call to Order** – The November 8, 2018 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:39 pm at the Town Hall Meeting Room.
Attending: John Ziobro, Mike Paulus, Jim Hayden, Bob Ravens-Seger and Tim Butler, Mark Porter, Jim Velleman and Rick Granger.
2. **Public Comment** - None
3. **Correspondence** – None
4. **Minutes** – John Ziobro made a motion to accept the November 8, 2018 Minutes as presented with the addition of Jim Velleman to the list of attendees. Seconded by Bob Ravens-Seger. **Motion Approved Unanimously**
5. **Discussion:**
 - a. **Project Management Report** – The RFP for Architectural Assistance with School Roofs will be published in the Hartford Courant on November 12, 2018.
6. **Project Information**
 - a. **Road Maintenance** – Tim Butler reviewed the updated road replacement matrix with the committee.
 - b. **Roof Project** – Details to be covered in 7(a).
 - c. **Allgrove HVAC/Electrical Upgrade** - Bob Ravens-Seger said that the electrical engineering study is underway and has not been finished.
 - d. **Potential Bond Issuance Costs** – Details to be covered in 7(a)
7. **Reports:**
 - a. **Discussion of a draft outline** – There was a discussion and review of the draft report which includes the overview of the project, methodology of the study and specific information on roofs, roads and air conditioning at Allgrove. School and Town Roofs included a listing of the building, age and condition of existing roofs along with pricing information. All roads were evaluated and identified by condition and preliminary cost. Tim Butler will adjust the road spread sheet to reflect the latest changes. The committee suggested edits and additions which will be presented at their next meeting.
8. **Discussion of Next Steps** – Next step is completion of the report.
9. **Next Meeting** – 7:30 pm on Thursday, November 15, 2018 at the Town Hall Meeting Room.
10. **Other Business** – None

11. **Public Comment** – None

12. **Adjourn** – John Ziobro made a motion to adjourn at 8:38 pm. Seconded by Rick Granger. **Motion Approved Unanimously.**

Respectfully submitted by
James Hayden