

Bonding Committee Special Meeting Minutes
Wednesday, August 15, 2018
7:30 pm – Town Hall Meeting Room

1. **Call to Order** – The August 15, 2018 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:32 pm at the Town Hall Meeting Room. Attending: John Ziobro, Mike Paulus, Jim Hayden, Rick Granger, Jim Velleman and Bob Ravens-Seger. Absent: Mark Porter, Tim Butler. Guests: Superintendent Mahoney and consultant Roger LaFleur
2. **Public Comment** - None
3. **Correspondence** – None
4. **Minutes** – Rick Granger made a motion to accept the June 21, 2018 Minutes as presented. Seconded by Mike Paulus. Votes in favor: Ziobro, Paulus, Hayden, Granger. Abstention: Ravens-Seger, Velleman. **Motion Approved.**
5. **Discussion:**
 - a. **Project Management Report** – Roger LaFleur reported that he is about 90% completed on developing education specification (ed specs) for the potential school roof project. Once the draft ed specs are completed they will go to the Superintendent and the Board of Education (BOE). Mr. LaFleur will give the First Selectman a draft Request for Qualifications/Request for Proposal to solicit a design professional for the School Roofs and the Public Safety and Senior Community Center buildings.

For school roofs, structural repairs to parapet walls and other repairs will not be reimbursable by the state and Mr. LaFleur will estimate what the cost of the repairs so that they can be worked into the overall budget. The budget will include any structural repairs, replacement of the Middle & High School roofs and the roof at Allgrove School, anticipated reimbursement by the state and cost estimates for the replacement of the Public Safety, Town Hall, Ambulance, Senior Community Center and South-end Fire Station roofs.

Very preliminary cost estimates for the Middle/High School roof (exclusive of any structural repairs) are \$2.4 million minus estimated state reimbursement of \$1.1 million for a net town cost of \$1.3 million. The Allgrove roof estimate is \$948,000 minus estimated state reimbursement of \$433,000 for a net town cost of \$515,000. The replacement of the five town buildings roofs is approximately \$250,000 town cost exclusive of any additional costs to build out of the Senior Community Center and Public Safety Building roofs to replace a failing gutter systems built into those roofs.

1. **Typical Timeline** – Mr. LaFleur reviewed a proposed timeline for the roof part of the project which would include developing the grant application from August thru October, advertising for an architect in November, getting appropriate state and town approvals and funding by

late January 2019. If this process is successful, school roof construction would commence the day after school ends in June 2019 with substantial completion of the replacement of school roofs by mid-August 2019.

2. **Grant Application** – Mr. LaFleur reviewed the state process for school roof replacements and the requirements for SCG049 Grant Applications.

6. **Project Information**

- a. **Road Maintenance** – the committee briefly discussed assessing more streets for chip sealing so as to reduce the cost of the overall project. The First Selectman said that East Street was chip sealed in June. Initially there were questions from residents regarding the process, use of stones and road noise but after the road cured and stones were swept up there has not been any additional comments. Several committee members stated that they were pleased with the end result.
 - b. **Roof Project** – Scope, process and timeline were discussed during the conversation with Mr. LaFleur
 - c. **Reports - Assignments and Timeline** – First Selectman Hayden will address background/context/rationale for the Committee. Jim Velleman, Tim Butler and Mark Porter will make road maintenance recommendations. Rick Granger, Mike Paulus and Selectman Ziobro will report on roof recommendations and Bob Ravens-Seger will report on Allgrove air conditioning and electrical upgrade recommendations. The committee will collaborate on writing the conclusion and First Selectman Hayden will provide information regarding bonding costs. The committee would like to discuss its conclusions with the town in November with a potential bonding referendum in January/February.
7. **Discussion of Next Steps** – The committee should start writing the report in September. Potential funding for an architect needs to be discussed by the various boards and potential town meeting action in September/October. Testing of the school roofs for any potential PCB's needs to happen in September.
 8. **Next Meeting** – 7:30 pm on Thursday, August 30, 2018 at the Town Hall Meeting Room
 9. **Other Business** – None
 10. **Public Comment** - None
 11. **Adjourn** – John Ziobro made a motion to adjourn at 8:28 pm. Seconded by Bob Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted by
James Hayden