

Bonding Committee Meeting Minutes
Monday – October 2, 2017
7:30 pm – Town Hall Meeting Room

1. **Call to Order** – The August 7, 2017 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:34 pm at the Town Hall Meeting Room. Attending: John Ziobro, Mike Paulus, Jim Hayden, Bob Ravens-Seger, Rick Granger, Tim Butler, Mark Porter, Jim Velleman
2. **Correspondence** – None
3. **Minutes** – Rick Granger made a motion to accept the June 12, 2017 Minutes as presented. Seconded by Bob Ravens-Seger. **Motion Approved** with Mark Porter and Jim Velleman abstaining.
4. **Project Information:**
 - a. **Road Maintenance Estimates** – First Selectman Hayden reviewed the cost estimates prepared by the Town Engineer, Tom Grimaldi and DPW Supervisor, Ed Hubbard. 22 miles of road rated at poor to fair would be milled, shimmed, and paved with catch basins and the curbing replaced. Complete rebuilding of the road base would be considered on a case by case basis but it is anticipated that most roads would be milled, shimmed etc. The estimate for this work would be \$5.6 million to \$6.8 million. Simultaneous to the paving, the other 15 miles of road would be maintained with crack sealing and chip sealing on an ongoing basis to extend the useful life of roads categorized at good or better. The goal of the project is to implement a comprehensive and consistent road management program for town roads. Paving of the Town Hall Campus roads and parking lots would be part of the scope of this project.
 - b. **Roof Project/Construction Manager/Architect** – First Selectman Hayden reviewed information from a Construction Manager (CM) firm regarding roof evaluations. After a discussion, there was consensus to ask the CM for a fixed price quote to evaluate the Allgrove, EGMS/HS, Town Hall, Public Safety, Senior Community Center and South End Fire Department roofs. The CM would also evaluate roof life expectancy and estimate the cost of roof replacement.
5. **Discussion:**
 - a. **Scope Roads, Roofs, Allgrove Electrical and Air Conditioning Upgrades**– Road scope is pretty much settled with more work to be done on roof scope. A study done prior to this summer’s LED conversion at Allgrove indicated that new electric loads could not be added to the building since it was close to the maximum load. Preliminary numbers for the upgrade including interior work could be in the \$150,000 range but will need to be rechecked in light of the reduction in the use of electricity. An estimate for the installation of 17 units of ductless split air conditioning units is in the \$175,000 range but the scope has been narrowed and the estimate is being redone.

- b. Reports – Assignments and Timeline** – Per the last meeting, the content of a future report will consist of First Selectman Hayden addressing background/context/ rationale for the Committee, Jim Velleman, Tim Butler and Mark Porter – road maintenance recommendations, Rick Granger, Mike Paulus and Selectman Ziobro – roof recommendations and Bob Ravens-Seeger – Allgrove air conditioning and electrical upgrade recommendations. The committee will collaborate on writing the conclusion and First Selectman Hayden will provide information regarding bonding costs. With estimates already received, the road maintenance sub-committee can start working on their report draft. The Bonding Committee will provide the data and cost estimates in the report and then it will be up to the Boards of Selectmen, Education and Finance to determine what items to take or not to take forward to the town. It could be two to three months before the roof subcommittee has enough data to write its draft report.
6. **Discussion of Next Steps** – The First Selectman will get a quote for a third-party roof evaluation and cost estimation.
7. **Next Meeting** – Scheduled for October 30, 2017 subject to cancellation by the chair depending on the timeliness of the roof evaluation quote, inspection and report.
8. **Other Business** – None
9. **Adjourn** – Mark Porter made a motion to adjourn at 8:34 pm. Seconded by Rick Granger. **Motion Approved Unanimously.**

Respectfully submitted by
James Hayden