

Bonding Committee Meeting Minutes
Monday – August 7, 2017
7:30 pm – Town Hall Meeting Room

1. **Call to Order** – The August 7, 2017 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:30 pm at the Town Hall Meeting Room. Attending: John Ziobro, Mike Paulus, Jim Hayden, Bob Ravens-Seeger, Rick Granger, Tim Butler.
2. **Correspondence** – None
3. **Minutes** – Rick Granger made a motion to accept the June 12, 2017 Minutes as presented. Seconded by John Ziobro. **Motion Approved** with Bob Ravens-Seeger abstaining.
4. **Project Information:**
 - a. **Discuss results of the school roof review** – The committee discussed the potential need of a consultant to independently review the roofs and to evaluate current proposals. Funding options for a consultant were also discussed. A consultant could be helpful in determining if a roof needed complete replacement or if a preventative maintenance approach could be effective in some areas to extend the life of some school roofs. The consultant could also evaluate possible design and soffit changes at the Community Center and Public Safety Buildings which would help solve some issues with gutters. First Selectman Hayden will do some preliminary research to see the range of consultant costs.
 - b. **Road Maintenance Strategy** – First Selectman Hayden will contact the Town Engineer, Tom Grimaldi for an evaluation of the road inventory survey. The Town Engineer and DPW supervisor will identify roads that are total rebuilds or whether they would benefit from a chip seal approach. This will facilitate the building of an approximate cost for the project. The Town Engineer will contact Granby to discuss their experience with chip sealing.
5. **Discussion:**
 - a. **Scope and Approach of Proposed Project** – A brief conversation ensued regarding scope. The roof study will include the South End Firehouse, Town Hall, Community Center, Public Safety Building, Middle/High School and Allgrove.
 - b. **Reports – Assignments and timeline** – After a discussion about the contents of a future report, the following assignments were given: First Selectman Hayden will focus background/context/ rationale for the Committee, Jim Velleman, Tim Butler and Mark Porter will work on road maintenance recommendations, Rick Granger, Mike Paulus and Selectman Ziobro will work on roof recommendations and Bob Ravens-Seeger will work on Allgrove air conditioning and electrical upgrade recommendations. The committee will collaborate on writing the conclusion and First Selectman Hayden will provide information regarding bonding costs.

6. **Discussion of Next Steps** – The committee will evaluate the cost of a roof study, committee report timeline and receiving appropriate approvals to go forward with a roof study by October 1, 2017.
7. **Next Meeting** – Tentatively scheduled for August 21, 2017 subject to cancellation by the chair if there's not enough time to get cost estimates for a roof consultant and road information from the Town Engineer.
8. **Other Business** – None
9. **Adjourn** – Bob Ravens-Seeger made a motion to adjourn at 8:24 pm. Seconded by Mike Paulus. **Motion Approved Unanimously.**

Respectfully submitted by
James Hayden