

Bonding Committee Special Meeting Minutes
Monday – December 19, 2016
7:30 pm – Town Hall Meeting Room

1. **Introduction of Members** – A meeting of the East Granby Bonding Committee was called to order by Temporary Chair, First Selectman Jim Hayden on December 19, 2016 at 7:30 pm. Members Mike Paulus, Tim Butler, Mark Porter (BOF), Bob Ravens-Seger (BOE), John Ziobro (BOS), Rick Granger, Jim Velleman and First Selectman Jim Hayden were present.
2. **Background** – First Selectman Hayden stated that the Board of Selectmen created the Committee for the purpose of reviewing potential large capital projects and perhaps financing them through the issuance of Town bonds. The Committee will use the 2014 Capital Advisory Report plus requests from the Boards of Education (BOE) and Selectmen (BOS) as a beginning point for their study. It is anticipated that a consistent road paving maintenance plan, potential replacement of Town Hall, Ambulance, Public Safety and Senior Community Center, Allgrove, Middle/High School roofs and sidewalks at the Ambulance, Town Hall and Community Center may be part of a project going forward. Selectman Ziobro asked the BOE representative, Bob Ravens-Seger if they have decided on regionalization opportunities and if they know what buildings they will need. The BOE has not made any decisions as of the present time. Rick Granger suggested that the BOS consider establishing a permanent Building Committee like many towns have already done.
3. **Anticipated Goal and Product** – First Selectman Hayden said that he would expect a report and recommendation from this Committee within four to six months. The Board of Education has been asked to list any items that it would like to see considered by this Committee. Besides the roofs, the School District has informally identified the following items at Allgrove: increase power from the street to the building, ductless air conditioning, lower parking lot drainage and repaving. At the Middle/High School an emergency generator and electronic HVAC controls have been mentioned. First Selectman Hayden will formally request from the BOE their input for possible projects and priorities. The Committee will then quantify the projects, assign a cost and prioritize them for its report.
4. **Available Resources** – Assistance from the Bond Attorney, Bond Consultant, Town Engineer, DPW Supervisor and Maintenance Supervisor will be available as needed. The Capital Advisory Report and the Road Survey will also be used as source material. Funding of a study, architect, project manager will need to be discussed by the Committee and the boards.
5. **Consider Election of Committee Chair** – John Ziobro made a motion to make Jim Hayden Chair of the Committee. Seconded by Mark Porter. **Motion Approved Unanimously.**

6. **Discussion of Next Steps** – The Committee will solicit capital needs from the BOE and BOS. The Committee will assess and prioritize needs and start to consider the scope of a potential project.
7. **Meeting Schedule** – The next meeting will be January 12, 2017 and then January 30, 2017. Going forward, the Committee will meet as needed on the first and third Mondays of each month. The Chair will submit a schedule to the Town Clerk.
8. **Adjourn** – Bob Ravens-Seger make a motion to adjourn at 8:14 pm. Seconded by Mark Porter. **Motion Approved Unanimously.**