



**BOARD OF SELECTMEN MEETING MINUTES**  
**Wednesday August 25, 2021**  
**Town Hall Meeting Room –6:30 PM**

1. **CALL TO ORDER** – A meeting of the East Granby Board of Selectmen (BOS) was held on Wednesday at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:30pm. Selectman Doering and Selectwoman Wimpfheimer were present.
2. **PUBLIC COMMENT** – Resident Paul Calebaugh asked if First Selectman Hayden checked with the Parks and Recreation Commission about his idea of putting together a Town Fair like they had for the 150<sup>th</sup> Anniversary. The First Selectman said there was a considerable discussion by the Park and Recreation Commission and although they thought it was a great idea, they did not have enough volunteers to move forward. First Selectman Hayden has also mentioned the idea to the Economic Development Commission.
3. **CORRESPONDENCE** – American Red Cross Fire Response, Zoning Enforcement Action, Simsbury Indoor Mask Order, Federal Infrastructure Bill Passes U.S. Senate, CT Vehicle Thefts, Police Accountability Bill Meeting, October 27<sup>th</sup> Tax Sale on Delinquent Real Estate Taxes, Municipal Solid Waste Disposal Issue, CRCOG ARPA Memo on Regional Opportunities, FVHD COVID Statistics, Henri Update, three emails supporting budget referendums.
4. **MINUTES** – Selectwomen Wimpfheimer made a motion to accept the August 11, 2021, minutes as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**
5. **OLD BUSINESS** –
  - a. **School Town Building Committee Report** – The Air Conditioning Project at Allgrove is complete. Road paving is continuing on Aspen Rise and road milling will start on Pond Lane. Drainage work continues on Newgate Road.
  - b. **Economic Development Report** – No new information.
  - c. **Back Office Shared Services Opportunities** – tabled, no new information.
  - d. **“Draft” Tax Incentive Report from Economic Development Officers and Director** – tabled, no new information.

- e. **Long-Term Recovery Committee Report** – Selectman Doering mentioned that the LTRC is scheduled to meet in September and would like to invite the Senior Services Director and Social Services Director to their meeting.
- f. **American Rescue Plan (ARPA) Protocols and Controls** – The town received \$760,593 of ARPA funds in June 2021 and will receive \$760,593 in June 2022 for a total of \$1,521,186. Projects must be approved by 2024 and completed by 2026. The First Selectman suggested some procedures that the BOS may want to enact to maintain public financial transparency with the ARPA funds. The BOS will consider and act on procedures at its next meeting and then consult with the BOF.

Some of the best practice suggestions included: ARPA fund approval and dispersal being a BOS responsibility similar to ECS grants to the Board of Education, consider hiring a grant manager to oversee the process of project identification, a separate account has already been set up to track the ARPA funds with a monthly report of balance and expenditures to be given to BOS and BOF, ARPA is one-time funding and should be used for one-time projects that will not have financial impact when funds are expended.

The First Selectman said that projects will be suggested by department heads, and by reaching out to organizations such as the chamber of commerce and non-profits for needs which could be met by ARPA funding. Similar to capital projects, ARPA projects under \$5,000 could require administrative approval by the First Selectman. ARPA projects over \$5,000 could require BOS approval. The BOS would also create eligibility criteria for grants, a reporting mechanism and a potential ranking system for ideas that meet criteria. ARPA funds are to be used to cover costs incurred beginning on March 3, 2021.

ARPA eligible items support public health response, address negative economic impacts, investment in water and sewer, broadband infrastructure for underserved households and businesses, replace loss of revenue. ARPA in-eligible items include paying down unfunded pension liabilities, paying interest or principal on outstanding debt, ARPA cannot be used to reduce taxes or increase the “rainy day” fund and cannot be used retroactively for infrastructure projects. Covered costs begin March 2021.

The First Selectman also mentioned potential projects that may be considered such as reimbursing the Library for lost revenue from programs and “late fees”, reimbursing Park & Rec for staff time when summer camp was shut down 4 days early due to a positive COVID case, additional funding to the Farmington Valley Health District for combatting the pandemic, COVID related assistance to the Visiting Nurses Association, partnership with CHR for substance abuse and mental health issues exacerbated by COVID, consider funding monthly grocery store gift cards for households participating in Food Pantry and provide professional assistance to assist in the increase of children needing mental health support services as a result of the pandemic. The partial list of potential projects is not inclusive but rather a suggestion of what can be considered.

- g. 5-year Capital Plan**– The BOS has been tasked by the BOF to update the current 5-year Capital Plan and add the 2026-2027 “out year” to the plan. First Selectman Hayden reviewed the 5-year plan draft with the BOS. There will be further discussion of the capital plan at the August 31, 2021, special meeting of the BOS. The BOS will then finalize the plan at its September 8, 2021, regularly scheduled meeting and bring it to the September 20, 2021, meeting of the BOF for approval. Items being considered include funding the 10-year Plan of Conversation and Development, East Granby Farms athletic field development, fire turnout gear, replacement generators, police, and public works vehicles amongst other items.
- h. Wildlife Crossing** – No new information.

**6. NEW BUSINESS** – No New Business.

**7. PUBLIC COMMENT** – Resident Paul Calebaugh suggested using ARPA funds to foster Economic Development such as “bike friendly” community, sidewalk, and trail connections.

**8. ADJOURN** – Selectman Doering made a motion to adjourn. Seconded by Selectwomen Wimpfheimer. **Motion Approved Unanimously** at 7:45pm.

Respectfully Submitted,  
Nicole Sokolowski