



**BOARD OF SELECTMEN MEETING MINUTES**  
**Wednesday June 9, 2021**  
**Town Hall Meeting Room – 6:30 PM**

1. **CALL TO ORDER** – A meeting of the East Granby Board of Selectmen (BOS) was held on Wednesday June 9, 2021, at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:31pm. Selectman Doering and Selectman Ziobro were present.
2. **PUBLIC COMMENT** – None
3. **CORRESPONDENCE** – May Police Log, May Tax Collector Report, May General Government Report, Equalized Net Grand List, BOS Calendar for Fiscal Year-End Town Meeting, Airport Noise, East Granby Land Trust Grant Request, Resident Letter on the School District Climate and Culture Team, CCSWA Municipal Solid Waste Report, Treasurer Report
4. **MINUTES** – Selectman Doering made a motion to accept the May 26, 2021 minutes as presented. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
5. **OLD BUSINESS** –
  - a. **School Town Building Committee Report** – Huckleberry, Pleasant View Drive, Longview Drive and 50% of Heather Lane are paved. Milling will begin next week on the other half of Heather Lane, Tunbridge, Cobblestone Road and Pennywhistle Road. DPW is currently replacing the storm drains and addressing drainage issues. The electric upgrade for the Allgrove project is complete. The AC project starts next week and is anticipated to be completed by August 1, 2021.
  - b. **Economic Development Report** – No new information.
  - c. **Back Office Shared Services Opportunities** – No new information.
  - d. **Long-Term Recovery Committee Report** – Waiting for more information on Federal funding.

**6. NEW BUSINESS –**

**a. Tax Incentive Report from the Town’s Economic Development Officers and Community Development Director** – Incentive Overview presented by Economic Development Officers Adam Tkaczuk, Sandra Johnson, and Economic Development Director Gary Haynes. The panel discussed why companies choose a site. They discussed what Commercial Brokers think about East Granby, for example Small Town, Low Population, Good Median Income, and good traffic count for convenience orientated development. They spoke about the Pros and Cons of an incentive program. The panel shared research on what our neighbors Windsor, Bloomfield, Simsbury, and Granby offer. The ideal incentive should be easy and simple to apply for and should be “as of right” not discretionary. The panel recommended for Board of Selectmen consideration a commercial construction abatement and commercial lease vacancy abatement separate from the Bradley Development Zone.

**b. Consider and Act Upon FY21 & FY22 Capital Items**

**Village Center Concept Plan (FY21 item)**– Selectman Doering made a motion to fund the creation of a Village Center Concept Plan for a sum not to exceed \$20,000 from the FY21 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Ziobro. Motion Approved Unanimously. *(Please note that the BOS anticipates using an additional \$20,000 from the FY21 operating budget for a total plan cost of approximately \$40,000.)*

**Volunteer Fire Department of the Future Plan (FY21 item)** – Selectman Doering made a motion to fund a study of the East Granby Volunteer Fire Department for the purpose of determining and assessing what the town’s Fire Department of the Future should look like. A sum not to exceed \$50,000 from the FY21 Capital Non-Recurring Fund would be used for that purpose. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Ziobro. Motion Approved Unanimously.

**Fire Technology (FY21 item)** – Selectman Ziobro made a motion to purchase and install four iPad Air Computers, related software and docking stations for Fire Department vehicles for a sum not to exceed \$7,000 from the FY21 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Doering. Motion Approved Unanimously.

**Fire Rescue Vehicle (FY22 item)** – Selectman Doering made a motion to purchase and equip a used Fire Rescue Vehicle for a sum not to exceed \$225,000 from the FY22 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Ziobro. Motion Approved Unanimously

**Replacement 5” Fire Hose (FY22 item)** – Selectman Ziobro made a motion to purchase thirty lengths of 5” fire hose for a sum not to exceed \$25,000 from the FY22 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. The anticipated proceeds from the sale of the current 4” hose will be returned to the Town’s General Fund. Seconded by Selectman Doering. Motion Approved Unanimously.

**Police Cruiser (FY22 item)** – Selectman Doering made a motion to purchase and equip a Ford SUV Police Vehicle for a sum not to exceed \$55,000 from the FY22 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Any proceeds from the sale of “retired” police vehicles will be returned to the General Fund. Seconded by Selectman Ziobro. Motion Approved Unanimously.

**One-Ton Dump Truck – (FY21 item)** – Selectman Ziobro made a motion to purchase and equip a One-Ton Dump Truck for the Department of Public Works for a sum not to exceed \$66,000 from the FY21 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Doering. Motion Approved Unanimously.

**Replacement Compactor Pad at the Recycling Collection Center (RCC) – (FY21 item)** – Selectman Ziobro made a motion to demolish the old compactor pad at the RCC and to construct a new compactor pad for a sum not to exceed \$8,000 from the FY21 Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Doering. Motion Approved Unanimously.

**Public Works Overhead Door – (new FY21 item)** Selectman Doering made a motion to purchase, equip and install an overhead door at the Public Works Garage for a sum not to exceed \$7,500 from the Capital Non-Recurring Fund. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Ziobro. Motion Approved Unanimously.

First Selectman Hayden also stated the Board of Selectmen will request that the Board of Finance to allow the Board of Selectmen to carry over \$20,000 from FY21 Payroll Software to FY22 and \$98,000 for Fire Air Pack Units from FY21 to FY22.

- c. **Consider and Act Upon the Tax Collector Suspense Report** – Selectman Ziobro made a motion to approve the Suspense Report as presented by the Assistant Tax Collector. Seconded by Selectman Doering. **Motion Approved Unanimously.**
- d. **Consider and Act Upon the Year-End Closing of Current Capital Projects** – Selectman Ziobro made a motion to close out the following Capital completed projects. Revaluation Phase II \$9,100.00, Police Vehicle \$600.77, Senior Minibus \$0.04, Plow Truck \$7,000, Town HVAC \$598.00. Seconded by Selectman Doering. **Motion Approved Unanimously.**

- e. **Consider and Act Upon Tax Refunds** – Selectman Doering made a motion to accept the tax refunds as presented. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
  
- f. **Consider and Act Upon East Granby Greater Together Grant Request** – First Selectman Hayden stated the Commission on Aging (COA) asked the Board of Selectmen to submit a grant application to the Greater Together Community Fund (GTCF). GTCF is looking to award grants to non-profits and municipalities in amounts that range from \$250 to \$25,000. The COA has asked the BOS to apply for a grant to replace the carpet at the East Granby Senior Community Center. The current carpet squares are adhered to a concrete floor and the seams are visible. Based on the January 2021 quote, new carpet tiles for the Community Center, corridors and offices cost \$17,620. Broadloom for Community Center, corridors and offices would cost \$18,500, and a quote has been requested for vinyl plank flooring. Selectman Ziobro made a motion to authorize First Selectman Hayden to apply for a grant to East Granby Greater Together. Seconded by Selectman Doering **Motion Approved Unanimously.**
  
- g. **Appointments – David Emery-Alternate COA** Selectman Ziobro made a motion to appoint David Emery as an Alternate of the Commission on Aging. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Selectman Ziobro made a motion to add **6(h) Year End Transfer Request** to the Agenda. Seconded by Selectman Doering. **Motion Approved Unanimously.**

- h. **Year End Transfer Request** – The General Government Budget is trending approximately \$60,000 favorable to budget through June 2021. This total includes the \$54,000 Contingency amount. Selectman Doering made a motion to authorize First Selectman Hayden to present to the Board of Finance the year end transfers subject to revision by the First Selectman as needed. Seconded by First Selectman Hayden. **Motion Approved** – Hayden and Doering in favor. Ziobro abstained.

7. **PUBLIC COMMENT** – None

8. **EXECUTIVE SESSION** – Not needed.

Selectman Ziobro announced his resignation as Selectman effective June 17, 2021. as he will be moving out of East Granby. Selectman Ziobro stated it has been a great honor to be an elector in the town of East Granby. First Selectman Hayden wished Ziobro well and thanked him for his many years of service to the town, to the Board of Selectmen as well as other Boards, and wished him and his family well.

Selectman Doering stated he was sad to see Selectman Ziobro go. Doering was impressed by Ziobro's preparedness for every meeting Doering had participated in with him. He thanked Ziobro for his service and for inspiring him to be more prepared.

**9. ADJOURN** – Selectman Ziobro made a motion to adjourn. Seconded by Selectman Doering. **Motion Approved Unanimously** at 9:14pm.

Respectfully Submitted,  
Nicole Sokolowski