



BOARD OF SELECTMEN MEETING MINUTES
Tuesday November 24, 2020
Virtual Zoom Meeting– 6:30 PM

1. **CALL TO ORDER** – A meeting of the Board of Selectmen (BOS) was held on Tuesday November 24, 2020 at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:30pm. Selectman Doering and Selectman Ziobro were present.
2. **PUBLIC COMMENT**– None
3. **CORRESPONDENCE** – October Police Blotter, Electricity Reverse Auction Results, Increase Recycling Working Group Notes, Unit-Based Pricing Working Group, October General Government Financials, COVID-19 FEMA & CRF Reimbursement, BOF Approved 5-Year Capital Plan, Back Office Shared Services Draft Narrative, Fire Chief Communication on Engine 5 Surplus/Disposal, Resident Email on Political Sign Profanity, Commission on Aging 2021 SCC Improvement List, October Treasurer Report, CT Fire Poster Recognition
4. **MINUTES** – Selectman Ziobro made a motion to accept the November 12, 2020 minutes as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**
5. **OLD BUSINESS** –
 - a. **School Town Building Committee Report** – First Selectman Hayden mentioned that the Committee will make their final choice on the Allgrove Air Conditioning option in December followed by a Request for Proposal or a solicitation for quotes in January. The installation would be completed in the summer of 2021.
 - b. **Economic Development Report** – First Selectman Hayden stated that Economic Development Officer (EDO) attended a meeting with the Commissioner of DECD and the Governor who spoke about the effects of COVID-19 on the economy and trying to keep schools and businesses open. He mentioned 30,000 people have moved to CT since COVID-19 began due to proximity to New York. They are trying to make the best they can with the state COVID relief program. They are trying to reach 10,000 of the smallest businesses that have not received funds. EDO Sandra

Johnson also attended a presentation on retail and what towns can do to offset some of the negative effects of the retail downturn. Pioneer Optics (7,000 sq ft) and Max Transportation (24,000 sq. ft.) took out building permits. There also was a discussion and review of ongoing EDC projects including business visitation and retention. Most companies were happy to hear from the EDC members and were positive regarding the town. One company was concerned about the high cost of doing business in Connecticut.

- c. **Tax Incentives** – The Economic Development Officers are starting to work on this. Within the next couple of months, the EDC’s will give incentive recommendations to the BOS.
- d. **Long-Term Recovery Committee Report** – At their first official meeting, the LTRC members discussed the goals and structure of the committee. Members identified areas they were interested in working on such as Communications, Housing, Social Services, Transportation and Spiritual/Daycare. Members will report on these areas during each meeting. There was a Community Survey that was used by Granby to ascertain what programming was needed to support residents. The LTRC has need for three more members.

6. NEW BUSINESS –

- a. **Consider and Act Upon 2021 BOS Meeting Schedule** – Selectman Doering made a motion to accept the 2021 Board of Selectmen Meeting Schedule as presented. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
- b. **Back Office Shared Services Opportunities** – First Selectman Hayden, the BOE Business Manager and the Superintendent have met to discuss potential back office shared opportunities between the Schools and the Town. The BOE is considering two proposals from back office software vendors. For the present time, the town will stay with its current vendor. Longer term, the Board of Selectmen and the Board of Education will look to fund a study to review the current business offices for back-up redundancy, efficiency, and effectiveness.

7. PUBLIC COMMENT – None

- 8. EXECUTIVE SESSION** – Selectman Ziobro made a motion to move into Executive Session at 7:22 pm to discuss pending litigation, personnel, and a potential Public Safety Dispatch Agreement. Seconded by Selectman Doering. **Motion Approved Unanimously.** The Board of Selectman exited Executive Session at 8:08 pm. No votes were taken.

- 9. ADJOURN** – Selectman Ziobro made a motion to adjourn at 8:08 pm. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Respectfully Submitted,
Nicole Sokolowski