



BOARD OF SELECTMEN MEETING MINUTES
Wednesday September 9, 2020, 2020
Virtual Zoom Meeting – 6:30 PM

1. **CALL TO ORDER** – A meeting of the Board of Selectmen (BOS) was held on Wednesday September 9, 2020 at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:31pm. Selectman Doering and Selectman Ziobro were present.
2. **PUBLIC COMMENT**– None
3. **CORRESPONDENCE** – Courant Article on Home Prices, CERC 2019 Town Profile, Bird Noise Email, Safe Polls Grant, Old Hartford Avenue Speeding, MIRA Status CCM Editorial, Cowles Park Parking, August Tax Collector Report, ED-01 Town Provided Services to the School District, Siting Council 1768 Line Lattice Tower Replacement Project, DEEP/Towns Sustainable Materials Management to Pursue Waste Reduction Strategies
4. **MINUTES** – Selectman Doering made a motion to accept the August 26, 2020 minutes as presented. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
5. **OLD BUSINESS** –
 - a. **Tax Incentives** – no new information.
 - b. **School Town Building Committee Report** – First Selectman Hayden stated the Committee will meet next week. DPW will start to prep Glen Hollow, Wintergreen and Eastfield Farms Road for paving in the upcoming month.
 - c. **Economic Development Report** – no new information.
 - d. **Discussion of Options Regarding the Intentional Feeding of Wildlife** – First Selectman Hayden discussed his concern with bears associating humans with food. He discussed the suggested proposed ordinance from the Town Attorney, which states it would protect public health, safety, and welfare by prohibiting the intentional

feeding of wildlife. This ordinance is intended to assist residents, guests, and other stakeholders peacefully and safely coexist with wildlife. First violation would be a fine of \$100 and \$250 for each additional violation. Selectman Ziobro doesn't believe residents should have to remove bird feeders as stated in the ordinance. All Selectmen agree a warning should take place before a dollar amount violation is issued. First Selectman Hayden will give feedback to the Town Attorney to make some changes for discussion at the next meeting. Ultimately, if the BOS approves the Ordinance, it would be taken to Town Meeting for approval by the residents.

- e. Discussion of Youth Services Commission Ordinance and By-Law Changes –** The BOS reviewed a proposed ordinance change for the Youth Services Commission (YSC). The YSC is looking to codify its membership standards regarding the law enforcement representative and students' representatives. The students and the police officer would be full voting members of the board and count towards a quorum. The feedback from the BOS was that it was a straight-forward and appropriate change. If the BOS approves the ordinance proposal at its next meeting, it will go to Town Meeting for approval by the residents.

Like other boards and commissions, the Youth Services Commission (YSC) occasionally has attendance issues. The YSC originally wanted to address attendance in an ordinance revision, but the Town Attorney advises against that since only the BOS can appoint or dismiss any commission members. It was suggested that the YSC can address attendance concerns in their by-laws or develop a board policy. The First Selectman will work with the YSC on this issue.

Selectman Ziobro made a motion to add **6(b) Appointments under New Business** on the Agenda. Seconded by Selectman Doering. **Motion Approved Unanimously.**

- f. Discussion of 5-Year Capital Plan per BOF Request –** First Selectman Hayden discussed the five-year plan including items carried over from FY19-20 Village Center Plan \$20,000, Air Pack Units \$98,000, Air Pack Bottle Replacements \$21,000 Hose Replacement \$25,000, Apparatus Data Ports \$7,500, Public Safety HVAC upgrade \$30,000, Senior Community Center HVAC Sensors Upgrade \$30,000, and Payroll/Accounting Software \$20,000.

The First Selectman also discussed proposed changes and additions to the existing 5-year plan that was approved by the Board of Finance in November of 2019. In the proposed plan, wherever there were additions there are appropriate offsets to stay balanced with previously approved BOF budget numbers. For FY20-21 add \$13,067 to clean air ducts at Town Hall, public Safety and Senior Community Center which is recommended to be cleaned every three to five years. It has been five+ years since last cleaning. Add \$8,000 to replace the RCC's concrete pad for the compactor. With carry over dollars and the actual cruiser and mini-bus numbers, FY19-20 and FY20-21 remains balanced.

FY21-22 EG Farms moved from FY24 to FY22, Rescue 8 moved from FY24 to FY22 per Fire Department request. Add \$55,000 since the Police Accountability Act mandates that Police Officers have body cameras and vehicle cameras by October 2022. This anticipates a cost of \$78,000 with a grant of 30% for a net cost to the town of \$55,000.

FY22-23 Reduced revaluation dollars from \$65,000 to \$50,000. Per Fire Department request, pushed back rescue by one year. Reduced \$375,000 by \$30,000. Add \$15,000 to harden up security at Public Safety Building with cameras and lock hardware. Add \$65,000 to purchase and equip a pickup truck/plow for DPW.

FY23-24 Reduced revaluation from \$65,000 to \$50,000. Reduced Rescue Pumper by \$5,000.

FY24-25 No changes.

FY25-26 (new year for the 5-year plan) add \$280,000 to replace in-ground fuel tanks at DPW with an above ground 5000-gallon tank (2500-gallon gas and 2500-gallon diesel). State standards requires in-ground tanks to be replaced every 30 years. First Selectman Hayden stated our current system is 25 years old and will be 30 years old in 2025. \$200,000 for road maintenance was as part of the ongoing upkeep of roads.

Greenway paving was pushed out to FY27 from FY26. First Selectman Hayden will send a letter to the Board of Finance Chair informing her of these draft changes so that the BOF can get a sense of what the BOS will be working on. It is anticipated that the BOS will finish the 5-year plan by the end of September.

6. NEW BUSINESS

- a. Tax Refunds** – Selectman Ziobro made a motion to accept the tax refunds as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**
- b. Appointments** – Selectman Doering made a motion to re-appoint Dan Methot to the Inland and Wetlands Commission and re-appoint Ryan Selig as the Animal Control Officer for a term of July 1, 2020 through June 30, 2021. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**

7. PUBLIC COMMENT – None

8. EXECUTIVE SESSION – not needed.

9. ADJOURN – Selectman Doering made a motion to adjourn. Seconded by Selectman Ziobro. **Motion Approved Unanimously** at 7:29pm.

Respectfully Submitted,
Nicole Sokolowski