



BOARD OF SELECTMEN MEETING MINUTES
Wednesday March 11, 2020
Town Hall Meeting Room – 6:30 PM

1. **CALL TO ORDER** – A meeting of the Board of Selectmen (BOS) was held on Wednesday March 11, 2020 at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:30pm. Selectman Doering and Selectman Ziobro were present. Town Attorney, Derek Donnelly was an invited guest.
2. **PUBLIC COMMENT**– None
3. **CORRESPONDENCE** – State Coronavirus Communication, 2018/2019 Audit Question, CT Water Company, PA13-60, Annual Career Fair, Budget Meeting Dates, Simsbury Fly-In, January Police Blotter, February Police Blotter, February Tax Collector Report, Secondary BAN Disclosure

Selectman Ziobro made a motion to change to order of the Agenda so that item (6) on the Agenda is moved ahead of the item (4) Minutes on the Agenda. Seconded by Selectman Doering. **Motion Approved Unanimously.**

6. **EXECUTIVE SESSION** – Selectman Ziobro made a motion to move into Executive Session at 6:56pm to discuss Personnel Matters and Pending Litigation and to invite Town Attorney Donnelly to attend. Seconded by Selectman Doering. **Motion Approved Unanimously.** The Board of Selectman exited Executive Session at 8:35pm. No votes were taken.

4. **MINUTES** – Selectman Ziobro made a motion to accept the February 26, 2020 minutes as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Selectman Ziobro made a motion to accept the March 4, 2020 minutes as presented. Seconded by First Selectman Hayden. **Motion Approved Unanimously.**

5. **OLD BUSINESS**
 - a. **Tax Incentives** – No new information.

- b. School Town Building Committee Report** – First Selectman Hayden reported that the Committee is waiting to hear from the State regarding the closeout of the Allgrove Project. The vendor is finishing the “punch list” for the Middle/High School roof which was created by Town staff, the project consultant and the roof manufacturer. Town Buildings have a few things remaining; all projects are in good shape. The Project Manager and the Town Building Supervisor are working on compiling information for the Electric Upgrade/Air Conditioning Project at Allgrove.
- c. Economic Development Report** – First Selectman Hayden mentioned that a developer may be interested in installing a utility sized Solar Farm on land that borders East Granby and Windsor. There is a manufacturer in town which is proceeding with the 30,000-square foot building that is expected to be up by the end of the year. The deadline for those applying for the Economic Development Officer position is Thursday March 12th. To date three interested parties have applied; one mentioned she would be glad to bridge the time for the town until the position was permanently filled. It is anticipated that the EDO position will be filled by the end of March.
- d. Act and Consider the FY2021 Budget** – At the last Board of Finance meeting, the BOF directed the Board of Selectmen to submit a FY2021 Budget with a 2% annual increase. First Selectman Hayden reviewed in detail the changes that were made since the March 4th Budget Workshop, that incorporates a 1.86% increase, or a \$90,000 increase. Selectman Ziobro made a motion to approve the FY2021 Budget as presented with a 1.86% increase to the Board of Finance. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Selectman Doering made a motion to add **7(c) Governor Lamont Declaration of Public Health and Civil Preparedness Emergency** to the Agenda. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**

7. NEW BUSINESS

- a. Appointments** – Selectman Ziobro made a motion to accept the resignation of Russell Houghton as a Member of the Inland and Wetlands Commission (IWC) and to appoint Jennifer Frank as a Member and David Tobin as an Alternate to the Inland and Wetlands Commission. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Selectman Ziobro made a motion to appoint Paul Thulen as an Alternate to the Economic Development Commission. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Selectman Doering made a motion to appoint Paula Saad as an Alternate to the Wild and Scenic Commission. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**

- b. Attorney Waiver** – Selectman Ziobro made the following Motion: The Board of Selectmen authorize James M. Hayden, First Selectman to waive attorney-client privilege regarding discussion between the First Selectman and Attorney Kevin M. Deneen regarding the termination of the employment of Charles Allen, if the First Selectman and counsel determine this to be in the best interests of the Town. Seconded by Selectman Doering. **Motion Approved Unanimously.**
- c. Governor Lamont Declaration of Public Health and Civil Preparedness Emergency** – The First Selectman said that Attorney Donnelly has issued an opinion to the BOS regarding the Governor’s Declaration of a Public Health and Civil Preparedness Emergency. The Declaration activates the partial mobilization authority in emergencies that the Governor has which gives him additional power regarding ensuring the safety of all residents of the state. The Board of Selectmen will have a Special or Emergency meeting to discuss significant impact on the residents due to the Coronavirus as needed.
- 8. PUBLIC COMMENT** – None
- 9. ADJOURN** – Selectman Doering made a motion to adjourn. Seconded by Selectman Ziobro. **Motion Approved Unanimously** at 9:03pm.

Respectfully Submitted,
Nicole Sokolowski