



BOARD OF SELECTMEN MEETING MINUTES
Wednesday September 11, 2019
Town Hall Meeting Room – 6:30 PM

1. **CALL TO ORDER** – A meeting of the Board of Selectmen (BOS) was held on Wednesday September 11, 2019 at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:32pm. Selectman Doering was present.
2. **PUBLIC COMMENT**– None
3. **EXECUTIVE SESSION** – Selectman Doering made a motion to move Executive Session to Item 8 of the minutes.
4. **CORRESPONDENCE** – August General Government Financial, August Tax Collector Report, August & July Police Blotters, Shred-it Day, EG Hot Real Estate Market, Comptroller Lembo Monthly Report, MDC Budget Workshops, Military Family Connection Self-Care Series, EG is #29 in Niche.com Best Places to Live In Connecticut, Floydville Road T-Mobile Tower, Resident Question on Town Signboards and Copper Hill Terrace, Maintenance Technician Flow Chart, Tax Sale Information, Resident email on ATV Activity, Resident email regarding DMV & Tax Office Notifications, Old Newgate Prison, Resident email regarding Stop Sign on Spoonville Road
5. **MINUTES** – Selectman Doering made a motion to accept the August 27, 2019 minutes as presented. Seconded by First Selectman Hayden. **Motion Approved Unanimously.** Selectman Doering made a motion to accept the August 28, 2019 minutes as presented. Seconded by First Selectman Hayden. **Motion Approved Unanimously.**
6. **OLD BUSINESS**
 - a. **Tax Incentives** – Currently the Bradley Development Zone is an active tax abatement program for businesses in town who meet the criteria. Companies that qualify are eligible to receive a tax abatement of 80% over a five year period. The town funds 40% of the abatement and the state funds the remaining 40%. First Selectman Hayden is looking to see what other tax incentive programs are available that the

town may want to consider. The goal is to create a marketing piece for businesses so that they can see what incentives are available for expansion or relocation in East Granby.

- b. School Town Building Committee Update** – First Selectman Hayden stated that the Town Hall roof replacement is complete. A concern regarding the attachment of the gutters to Town Hall has been rectified. The First Selectman also mentioned when looking at the roof, there is a gray zinc strip towards the top of the roof which is used to prevent the roof from staining and the strip will blend in as it ages. The Senior Community Center roof has been extended to accept the new gutters and the shingle replacement is about 80% complete. The vendor will start the Ambulance Building on September 16th and then proceed to the South End Firehouse. Once the Senior Community Center is complete and accepted, that vendor will start the Public Safety Complex. The final tar stone roof layer at Allgrove will be applied over the course of the next couple of Saturdays. The High School rip of the roof is almost complete. As construction proceeds, there have been some leaks in some areas that have been temporarily capped. Drains and plumbing have been completed. First Selectman Hayden thanked the faculty and students for their patience, as well as the custodial crew who have been on top of all the issues. Selectman Doering also wanted to thank the Building Committee for managing and the DPW for everything they are doing with the road and roof repairs. Year to date, over 4 miles of road paving has been completed. Another 2 ½ miles of paving will be completed on Newgate Road. In September and October drainage work will be done on Newgate Road along with the initial resurfacing of the road. The final coat or “crown coat” for Newgate Road will be installed in the spring.
- c. Stop Sign on Spoonville** – Residents have reached out requesting an additional stop sign on Spoonville Road. The previous Resident Trooper concurred that installing another Stop Sign on Spoonville Road near Melody Lane would improve safety on the road. During the last Board of Selectman meeting Selectman Ziobro provided information on the “Standards Governing the Use of Stop Signs by Municipalities”, and highlighted that Stop Signs should not be used for speed control. The BOS will review and make a decision at their September 25th meeting when all Selectmen are in attendance.
- d. 5-year Capital Plan** – First Selectman Hayden explained that every year the BOS formulates a 5-Year Plan which needs to be prepared to maintain the infrastructure of the town at the appropriate level.

First Selectman Hayden provided the following draft information regarding a new 5-Year Plan:

The 5-year capital plan approved by the Board of Finance (BOF) in October of 2018 was not in balance but did highlight partially funded fire department needs, roads and roofs projects. Total amount not funded of \$1,198,000.

The proposed unratified draft contains the following elements:

Roads and Roofs have been removed from the 5-year plan due to those infrastructure needs being met through the bonding project. Road Maintenance funding is phased back in during FY 25. Some of the out years are less than the Board of Finance 5-year plan that was approved in October of 2018 so as to help offset heavier years which contain fire apparatus costs.

It might be helpful to the Board of Finance for the plan to be more consistent without the dips in funding over some of the years i.e. \$486,500 to \$195,000 to \$655,000. If so, The BOS would have to discuss how to accomplish that with the Board of Finance.

First Selectman Hayden highlighted changes and additions to the draft.

FY19 - \$85,000 for Public Safety Roof was not used and the BOF was asked to carry it over into FY20 at your June meeting.

FY20 favorable to the original 5-year approved plan by \$13,500 when compared to the approved 5-year plan. During the operating budget process, the Fire Chief identified capital needs of \$25,000 for fire hose replacement and \$7,500 for data ports in the fire apparatus. These items have been added to the 5-year plan

Engine 3 refurbishment is moved from FY21 to FY20. A police cruiser was moved up on the plan due to heavy usage of cars (6 officers with 4 frontline vehicles means they are getting used more). The road job used cars purchased 3 years ago are showing their wear/tear and they don't have the new state police compatible radios.

The Treasurer is starting to research costs associated with replacing our payroll and accounting software. The \$20,000 is strictly a placeholder.

FY21 – favorable by \$155,000. Mini-bus is increased \$15,000 from the previous plan due to projected costs.

FY22 – unfavorable by \$200,000. Cruiser rotation was reallocated to FY20, 22, and 24

FY23 – unfavorable by \$70,000

FY24 – favorable by \$10,000. 5-year Road Bond project is expected to be completed by December 2023

FY25 request of \$430,000 includes \$200,000 for road maintenance.

FY20-25 preliminary request of \$2,771,500. The anticipated budget is \$2,680,000 or temporarily out of balance by \$91,500. As we transition to our new building

management model, we will detail review all buildings including the schools for any additional needs for future capital plans.

The fire department would like to purchase the ATV and hydraulic tools this fall. They are already in the FY20 plan and the BOS will begin consideration at their next meeting.

7. NEW BUSINESS

a. **Appointments** – Selectman Doering made a motion to reappoint Jim Gothers to the Park and Recreation Commission and Ryan Selig as the Animal Control Officer and thank them for doing such a great job. Seconded by First Selectman Hayden.

Motion Approved Unanimously.

b. **Tax Refunds** – Selectman Doering made a motion to accept the tax refunds as presented. Seconded by First Selectman Hayden. **Motion Approved Unanimously.**

8. PUBLIC COMMENT – None

9. EXECUTIVE SESSION – Selectman Doering made a motion to move into Executive Session at 7:43pm to discuss pending Police negotiations, personnel matters and potential litigation. Seconded by First Selectman Hayden. **Motion Approved Unanimously.** The Board of Selectman exited Executive Session at 7:53pm. No votes were taken.

10. ADJOURN – Selectman Doering made a motion to adjourn. Seconded by First Selectman Hayden. **Motion Approved Unanimously** at 7:54pm.

Respectfully Submitted,
Nicole Sokolowski