



BOARD OF SELECTMEN MEETING MINUTES
Wednesday January 23, 2019
Town Hall Meeting Room – 6:30 PM

1. **CALL TO ORDER** – A meeting of the East Granby Board of Selectmen (BOS) was held on Wednesday at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:31pm. Selectman Doering was present and Selectman Ziobro joined the meeting at 6:39 pm.
2. **PUBLIC COMMENT** – None
3. **CORRESPONDENCE** – 211 Resources for Government Shutdown - Warming Centers – Data at a Glance, Hartford Foundation, Health Matters – Farming Valley Health District, RSCC Contribution to Schools, MIRA Trash Issues, Bonding Proposal Summary for the BOF, Launching of the EG EDC Small Business Seminars, Proposed CRCOG 2019 Legislative Agenda, December General Government Financials, December Treasurers Report, December Tax Collectors Report, Airport Noise, Legislative Relief Request for Animal Control, COST Legislative Action Teams, CRCOG Highlights from Governor Lamont Inauguration Speech, Granby Village email on the Possibility of Public Water, MIRA Conference Call on Catastrophic Failure of Turbines, CCM Capitol Report
4. **MINUTES** – Selectman Doering made a motion to accept the January 9, 2019 minutes as presented. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
5. **OLD BUSINESS** –
 - a. **Seymour Road Traffic Signage** – East Granby and the Windsor Department of Public Works (DPW) are working together on getting uniform signage for Seymour Road.
 - b. **Tax Incentives** – No new information.
 - c. **Copper Hill Terrace Cul-de-sac Property** – First Selectman Hayden has requested that the Town Attorney draft a document for the resident’s voluntary transfer of the .1 acre to the Town.

- d. Grants-in-Aid Waiver** – A detailed discussion was had; more information will be available at the next meeting.

6. NEW BUSINESS

a. Consider and Act Upon Bonding Resolution –

Selectman Doering made a motion to approve the following resolution as presented. Seconded by Selectman Ziobro.

RESOLUTION APPROPRIATING \$12,200,000 FOR THE PLANNING, DESIGN, CONSTRUCTION, RECONSTRUCTION AND IMPROVEMENTS OF VARIOUS SCHOOL AND TOWN BUILDING ROOFS, SCHOOL HVAC AND ELECTRICAL UPGRADES, AND TOWN ROADS AND AUTHORIZING THE ISSUANCE OF \$9,951,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$12,200,000 is appropriated for the planning, design, construction, reconstruction and improvements of (i) various school and town buildings roofs, including, East Granby Middle School, East Granby High School, Carl Allgrove Elementary School, Town Hall, Public Safety Building, Senior Community Center, Ambulance Building and the South End Fire House, including but not limited to, replacement and/or restoration of the roofs, seam stripping and replacement, re-pitching, power washing, urethane coating, and other roof improvements; (ii) HVAC and electrical upgrades to Carl Allgrove Elementary School; (iii) repair and repavement of various town roads, town campus parking lots and the Floydville Bridge, including, but not limited to, remediation, pavement, curbs, drainage and catch basin replacement/repair, milling and overlay, micropaving, chipsealing and cracksealing, and other road improvements; and for administrative, printing, legal and financing costs related thereto (collectively, the “Project”); with such changes and modifications as shall be determined by the Project and Building Committee, said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet the Town’s share of said appropriation, \$9,951,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the “Connecticut General Statutes”). The bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer in the amount necessary to meet the Town’s share of the cost of the Project, determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and

on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Town Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest, shall be determined by the First Selectman and Town Treasurer, in accordance with the Connecticut General Statutes.

Section 3. The bonds shall be sold by the First Selectman in a competitive offering or by negotiation, in his discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be subject to the approval of the First Selectman and Town Treasurer.

Section 4. The Town Treasurer is authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Town Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. The Notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Board of Education and the First Selectman, or his designee, are each individually authorized in the name and on behalf of the Town to apply for any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith and to contract in the name of the Town with engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the “Regulations”), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project defined in Section 1 with the proceeds of bonds or bond anticipation notes, or other obligations (“Tax-Exempt Obligations”) authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The First Selectman or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and is authorized to amend this declaration.

Section 7. The First Selectman is hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the “MSRB”) and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to affect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

The Board of Selectmen discussed some of the specifics of the pending bonding project. It was also noted that the Allgrove Electrical Engineering Study has not been received at the present time and that the budget for the electrical upgrade is the best estimate that the Bonding Committee had at the time the committee report was released. **Motion Approved Unanimously.**

b. Consider Property Tax Deferral for Federal Employees Effected by Government Shutdown

Selectman Ziobro made a motion to approve the following deferral program for effected East Granby residents pending approval by the Legislature. Seconded by Selectman Doering.

RESOLUTION ESTABLISHING A TAX DEFERMENT PROGRAM FOR FEDERAL EMPLOYEES AFFECTED BY THE SHUTDOWN

WHEREAS, the current shutdown of the Federal Government has impacted certain Federal Employees (“affected employee”), including those that are taxpayers of the Town; and

WHEREAS, HB 5765, defines “Affected employee” as a federal employee who, during the shutdown, is (A) a resident of this state, and (B) required to work as a federal employee without pay or furloughed as a federal employee without pay;

WHEREAS, on January 22, 2019, the State of Connecticut passed HB 5765 permitting municipalities to defer of real estate, motor vehicle and personal property taxes for affected employees of the Federal Government impacted by the shutdown; Now, therefore, be it

RESOLVED, that the Board of Selectman, pursuant to HB 5765, hereby establish a deferment program to defer the due date of taxes on real property, personal property or motor vehicles, or water or sewer rates, charges or assessments, owed by affected employees as defined by HB 5765; and be it further

RESOLVED, that the Board of Selectman directs the Tax Collector to administer the deferment program, so that the Town will not to be charge or collect interest on any tax, rate, charge or assessment or part thereof that is payable by an affected employee and which became due during the period when such individual was an affected employee.

RESOLVED, that those affected employees seeking to participate in the Town's deferment program shall prove their eligibility by providing the tax collector with proof of Federal Employment and sign an affidavit stating that they are (a) a resident of this state, (b) the department of the federal government they are employed by, (c) that they are required to work as a federal employee without pay or furloughed as a federal employee without pay, and (d) they will no longer be an affected employee when the branch of the Federal Government they are employed by is funded and its employees are called back to work.

RESOLVED, that each tax, rate, charge or assessment deferred under a program established pursuant to this section shall be due and payable without interest or penalty not later than sixty days after the date on which an individual is no longer an affected employee. Thereafter, any portion of the tax, rate, charge or assessment or installment or portion thereof which remains unpaid and all interest and penalties otherwise provided by law shall apply retroactively to the original due date for the tax, rate, charge or assessment or installment or portion thereof. All provisions of the general statutes relating to continuing, recording and releasing property tax liens and the precedence and enforcement of taxes, rates, charges and assessments shall remain applicable to any deferred tax, rate, charge or assessment or installment or portion thereof.

RESOLVED, that nothing in this section shall affect interest or penalties on, or lien rights or collection of, any tax, rate, charge or assessment due before December 22, 2018, or after the date on which an individual is no longer an affected employee. **Motion Approved Unanimously.**

- c. **Refunds** – Selectman Ziobro made a motion to accept the tax refunds as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**
- d. **Discussion of Emergency Medical Service Public Safety Answering Point (PSAP) in Relation to Emergency Services Plan** – First Selectman Hayden mentioned while in the process of preparing Medical Service report to send to the state, they found the Emergency dispatch service between Granby and East Granby will need to be updated.
- e. **FY20 Budget Drivers** – First Selectman Hayden discussed the budget timeline and potential general government budget drivers.

7. **PUBLIC COMMENT** – None
8. **EXECUTIVE SESSION** – Selectman Ziobro made a motion to move into Executive Session at 7:41 pm to discuss pending negotiations, litigation and personnel matters. Seconded by Selectman Doering. **Motion Approved Unanimously**. The Board of Selectman exited Executive Session at 8:07 pm. No votes were taken.
9. **ADJOURN** – Selectman Ziobro made a motion to adjourn. Seconded by Selectman Doering. **Motion Approved Unanimously** at 8:08 pm.

Respectfully Submitted,
Nicole Sokolowski