



**BOARD OF SELECTMEN SPECIAL MEETING MINUTES**  
**Friday, September 14, 2018**  
**Town Hall Meeting Room – 10:00 am**

**1. CALL TO ORDER** – A special meeting of the Board of Selectmen (BOS) was held on Friday, September 14, 2018 at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 10:00 am. Selectman Doering and Selectman Ziobro were present. East Granby Fire Chief Flaherty, Assistant Fire Chief George and Captain Moran were invited to attend.

**2. OLD BUSINESS**

**a. Capital Requests** – Selectman Ziobro made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$40,000 from the FY19 Capital Non-Recurring Fund to purchase and equip a 2019 F250 Utility 4X4 Pickup Truck for the Fire Department. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Doering. Chief Flaherty explained the need for a new utility truck. The present utility truck was removed from service in May 2018. First Selectman Hayden and the Chief reviewed the new vehicle specifications and answered questions on the powertrain. **Motion Approved Unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$40,000 from the FY19 Capital Non-Recurring Fund to purchase and equip a 2019 Ford Utility Police Interceptor. Any unexpended funds will be returned to the Capital Non-Recurring Fund. First Selectman Hayden reviewed the age and mileage of the current fleet of cruisers. The proposed vehicle and vendor are on the State Bid List and was on the current 5-Year Capital Plan. There was a discussion about the number of police vehicles needed and First Selectman Hayden said that the 2008 cruiser would be retired from service. **Motion Approved Unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$10,000 from the Non-Recurring Capital Fund for architectural design services required for the replacement of town roofs. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded

by Selectman Ziobro. First Selectman Hayden mentioned that the Bonding Committee is working on a potential school/town roof replacement project. The total estimated cost for pre-construction design services is \$50,000 with the town share being \$10,000. The Public Safety and Senior Community Center roofs require more extensive design since the gutter system was built into the roof and has failed. As a result, it is probable that part of the roof edge will need to be reconstructed when the roof is replaced and design services will be needed. **Motion Approved Unanimously.**

- b. 5-Year Capital Plan** – The Fire Chief, Assistant Chief and Captain reviewed their 5-year Capital Requests with the BOS. A detailed discussion ensued regarding upcoming needs for apparatus and other rescue equipment. The Fire Chief identified two top priorities as a replacement for Engine 2 which would then become a reserve pumper which positively impact our Fire Protection Rating and the updating of breathing apparatus. The Chief also mentioned that the replacement of Engine 2 would allow for the purchase of a smaller, less expensive Rescue Vehicle.

The BOS also discussed the feasibility of creating a “sinking fund” for apparatus purchases which would lessen the impact of large apparatus purchases in a particular capital year. It was recommended that a member of the BOS serve as a liaison to the Fire Department when it assesses its capital requirements. First Selectman Hayden thanked the Chief for their presentation to the board. First Selectman Hayden also reviewed with the BOS, the draft 5-year plan and said that he would work the Fire Department recommendations into the plan to be reviewed at the next BOS meeting. The BOS has to present a completed 5-year plan to the BOF on October 16, 2018.

### **3. NEW BUSINESS**

- a. Tax Refunds** -Selectman Ziobro made a motion to accept the Tax Refunds as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**

- 4. ADJOURN** – Selectman Doering made a motion to adjourn. Seconded by Selectman Ziobro. **Motion Approved Unanimously** at 11:35 am.

Respectfully Submitted,  
James M. Hayden