



BOARD OF SELECTMEN SPECIAL MEETING MINUTES
Wednesday June 6, 2018
Town Hall Small Meeting Room – 6:30 PM

1. **CALL TO ORDER** – A special meeting of the Board of Selectmen (BOS) was held on Wednesday June 6, 2018 at the Town Hall Small Meeting Room. First Selectman Hayden called the meeting to order at 6:33pm. Selectman Doering was present.
2. **PUBLIC COMMENT** – None
3. **MINUTES** – Selectman Doering made a motion to accept the May 23, 2018 minutes as presented. Seconded by First Selectman Hayden. **Motion Approved Unanimously.**
4. **NEW BUSINESS**
 - a. **Department Transfers** – First Selectman Hayden reviewed with the BOS the nine departments which will require year-end transfer authorization from the Board of Finance. The projected request for transfers is approximately \$77,000. First Selectman Hayden said that overall the General Government Budget is trending below budget and he anticipates that the BOS will return funds to the town at fiscal year-end. Selectman Doering made a motion to complete the FY18 year-end department transfers as presented with the funding to come out of line 2700 Insurance and to authorize First Selectman Hayden to make adjustments as needed prior to presenting it to the Board of Finance. Seconded by First Selectman Hayden. **Motion approved unanimously.**
 - b. **FY18/FY19 Capital Items** – First Selectman Hayden reviewed proposed capital requests for FY18 and FY19 with the BOS. All items discussed have three bids or are on the State VIP Bid List.

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$11,000 from the FY18 Capital Non-

Recurring Fund to install insulation at the town hall attic and ductwork. Any unexpended funds will be returned to the Capital Non-Recurring fund. Seconded by First Selectman Hayden. **Motion approved unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$47,000 from the FY18 Capital Non-Recurring Fund to replace and install 32 windows at town hall. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by First Selectman Hayden. **Motion approved unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$100,000 from the FY18 Capital Non-Recurring Fund to purchase and equip a backhoe. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by First Selectman Hayden. **Motion approved unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum of \$130,000 from the FY18 Capital Non-Recurring Fund and a sum of \$50,000 from the FY19 Capital Recurring Fund for a total of \$180,000 to purchase and equip a plow truck. An unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by First Selectman Hayden. **Motion approved unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$77,000 from the FY19 Capital Non-Recurring Fund to purchase, equip, and install radios and accessory equipment for the Fire Department. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by First Selectman Hayden. **Motion approved unanimously.**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum of \$56,000 from the FY18 Capital Non-Recurring Fund and \$111,000 from the FY19 Capital Non-Recurring Fund for a total of \$167,000 for road maintenance. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by First Selectman Hayden. **Motion approved unanimously.**

- c. **Appoint Sub-Committee to Facilitate Shared Services** – Selectman Doering made a motion to empower a sub-committee to research, support and facilitate shared services between the town and the school district. This sub-committee will contain five members to include First Selectman Hayden, Selectman Doering, BOE Chair Bob Ravens-Seger, Superintendent Mahoney and a member to be named later. Seconded by First Selectman Hayden. **Motion approved unanimously.**

5. **Public Comment** – none
6. **Executive Session** – Selectman Doering made a motion to enter executive session to discuss pending litigation, contract negotiation and personnel matters at 7:02 pm. Seconded by First Selectman Hayden. **Motion approved unanimously.** The BOS exited executive session at 7:21 pm and no votes were taken.
7. **ADJOURN** – Selectman Doering made a motion to adjourn. Seconded by First Selectman Hayden. **Motion Approved Unanimously** at 7:22 pm.

Respectfully Submitted,
James M. Hayden