

BOARD OF SELECTMEN - MEETING MINUTES

Wednesday, January 13, 2016 – 6:30 pm

Town Hall Meeting Room

1. **CALL TO ORDER** – A Meeting of the East Granby Board of Selectmen (BOS) was held on Wednesday, January 13, 2016 at the East Granby Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:31 pm. Selectmen Ziobro and Short were present.
2. **PUBLIC COMMENT** – None
3. **CORRESPONDENCE** – First Selectman Hayden reviewed the following information with the Board of Selectmen: Correspondence – Volunteer Fire Department, Moody’s Issuer Comment Report, Lease-Purchase Article, Resilience Grows Here- Veteran’s Project, Tax Collector’s Report, Police Report, Successor Contract Negotiations, CRCOG Legislative Agenda, CCM Estimated Reductions in FY16 Municipal Aid, COA 2016 Senior Center Improvements List, Rep Zawistowski on Rainbow and Seymour Road, Comptroller Lembo Statistics, School Roof Information, Pro-Act Report, Federal Transit Mini-bus Grant, T-Mobile Antennas, “Cadillac Tax”, State DOT Generator Replacement, Public Schools Annual Forum, Development Activities Report, BOF 5-Year Capital Plan Update, DOT Media Release, DMV Issues and Grand List Implications.
4. **MINUTES** – Selectman Ziobro made a motion to approve the December 9, 2015 minutes as presented Seconded by Selectman Short. **Motion Approved Unanimously.** Selectman Short made a motion to approve the January 4, 2016 minutes as presented. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
5. **OLD BUSINESS**
 - a. **5-Year Capital Plan Update** – Direction from the Board of Finance at their December 15th meeting was to keep the annual total dollars expended the same as the BOF October 2015, 5-Year Plan. First Selectman Hayden reviewed the draft plan with the BOS highlighting FY17 backhoe and road maintenance items. It was the consensus of the BOS that the backhoe be removed from the plan and those dollars added to road maintenance and that these funds (\$244,000) be part of the proposed STEAP project Town match. First Selectman Hayden suggested that “leasing to own” may be an option to acquire a new backhoe in the future. It was agreed that more discussion is needed regarding the backhoe and how to acquire it and whether it should be a used vehicle, a new vehicle as a capital expenditure or a lease to own option paid out of the operating budget.
6. **NEW BUSINESS**
 - a. **Potential Small Cities Grant from MHI** – First Selectman Hayden mentioned that Metacomet Homes, Inc (MHI), a non-profit volunteer organization which provides 72 units of affordable housing for seniors and disabled individuals in East Granby. In the past the Town has facilitated Small Cities applications for MHI. MHI is looking to apply by April 1, 2016 for a Small Cities grant to make necessary capital improvements to Metacomet Village including repaving of sidewalks and parking areas, roof replacement and boiler replacement to energy efficient systems. MHI would reimburse the Town for any out of pocket expenses and if accepted, the project would be 100% paid for by State and Federal funding. Next steps for MHI would be for them to come to the BOS with a grant proposal and ask for the Town’s endorsement of their application.

- b. America the Beautiful Grant Program** – First Selectman Hayden discussed that several serious bug infestations such as the “ash borer” are effecting trees and they are headed towards north central Connecticut. Grants similar to the America the Beautiful Program may be available for the Town to conduct a tree inventory and a diseased tree inventory on town property and rights of way. No action needs to be taken at this time.
- c. COA Bi-Laws Change** – Selectman Short made a motion to accept the following change to Article III Membership section 8: “The Commission on Aging may appoint two student members from East Granby High School to serve on the Commission. These student members will participate in meetings, serve on committees and provide liaison between the High School and the senior community. Student members will not vote but should participate in meeting discussions. Student terms of service will be flexible and at the discretion of the students and the COA Chairperson. In the event of a vacancy, the Chairperson will coordinate with the High School Administration to select a new student.” Seconded by Selectman Ziobro. **Motion Approved Unanimously**
- d. STEAP Grant** – First Selectman Hayden discussed a potential STEAP Grant application with the BOS which would include repaving sections of Center Street, Memorial Drive, Copper Hill Road, North Road, Griffin Road and all town campus parking areas. The STEAP application would be for \$500,000 with the Town providing additional capital funding and DPW time and material for the project. Selectman Short made a motion authorizing the Town of East Granby to apply for a \$500,000 STEAP 2016 for the repavement of the town complex and parking areas along with selected collector roads and to authorize the First Selectman to issue resolutions and to enter into any STEAP agreements on behalf of the Town of East Granby. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**
- e. EMPG Grant FFY2015** – Selectman Ziobro made a motion to authorize the First Selectman to apply and sign off as appropriate on the EMPG FFY15 Grant on behalf of the Town. Seconded by Selectman Short. **Motion Approved Unanimously.**
- f. Refunds** – Selectman Ziobro made a motion to approve Tax Refunds as presented by the Tax Collector. Seconded by Selectman Short. **Motion Approved Unanimously**

Selectman Short made a motion to add 6(g) Appointments to the agenda. Seconded by Selectman Ziobro. **Motion Approved Unanimously.**

- g. Appointments** – Selectman Ziobro made a motion to reappoint Paul Thulen to the Economic Development Commission. Seconded by Selectman Short. **Motion Approved Unanimously.**

Selectman Ziobro stated that he would have hoped to be into the budget process already especially with a discussion with the BOF on Budget Drivers coming up next week. First Selectman Hayden said that he would identify salaries and insurance costs as potential drivers. To commemorate a new term for the BOS, Selectman Ziobro passed out some information from State Statutes and CCM on responsibilities of the Board of Selectmen.

7. PUBLIC COMMENT - None

- 8. ADJOURN** – Selectman Ziobro made a motion to adjourn, seconded by Selectman Short. **Motion Approved Unanimously** at 7:45 pm.

Respectfully Submitted,
James M. Hayden, First Selectman