

**EAST GRANBY BOARD OF FINANCE
REGULAR MEETING MINUTES
March 16, 2023**

1) Call to Order by Board Clerk

A regular meeting of the Board of Finance was called to order by Board Chair Jeff Clark at 7:02p.m. Members present were Oliver Davis, Jim Francoline, Mike Malloy, alternate Chris Wrubel, and Todd Zessin. Chris Wrubel was designated a voting member.

2) Public Comment

Several comments were made regarding support for the BOE capital request for funding repairs to the high school baseball and softball fields.

3) Acceptance of Minutes –February 7, 2023 Meeting

Motion: A motion was made by Jim Francoline and seconded by Chris Wrubel to accept the minutes of the February 7, 2023 meeting. **All votes were in favor and the motion carried.**

4) Additions to the Agenda

Motion: A motion was made by Oliver Davis and seconded by Jim Francoline to add “BOE Capital Request for Repair of High School Fields” as agenda item 8D. **All votes were in favor and the motion carried.**

5) Communication & Correspondence

- BOE memo re non lapsing expense
- Correspondence with town clerk
- Correspondence with Mahoney Sabol
- 2 emails from citizens supporting high school field repairs

6) Old Business

A) Review Draft Purchase Policy Updates

No updates at this time. The BOF will address at a future meeting.

7) Monthly Reports

A) Financial

Motion: A motion was made by Oliver Davis and seconded by Todd Zessin to accept the February 2023 BOS and BOE financial reports and the January and February 2023 Treasurer’s financial reports. **All votes were in favor and the motion carried.**

B) Capital Policy Committee

No updates

8) **New Business**

A) **BOF Alternate Appointments**

Motion: A motion was made by Oliver Davis and seconded by Jim Francoline to appoint Chris Wrubel as BOF Alternate as recommended by the RTC. **All votes were in favor and the motion carried.**

Motion: A motion was made by Mike Malloy and seconded by Oliver Davis to appoint Jim McPherson as BOF Alternate as recommended by the DTC. **All votes were in favor and the motion carried.**

B) **Review Upcoming Budget Cycle Schedule and Deadlines for Publication**

Budget schedule and deadlines were reviewed and discussed.

C) **Review Operating Budget Proposals from BOS and BOE**

BOE Chairman Bob Paskiewicz presented a BOE operating budget proposal increase of 3.99%. He also noted items that could potentially impact the budget such as student enrollment, health insurance and repairs.

Finance Director Jay McMahon presented the BOS operating budget proposal increase of 4% as requested by the BOF. He noted some budgeted items related to the fire department should be considered as capital expenses and therefore he pulled them from the proposed operating budget. He also highlighted salaries that are currently being funded by ARPA.

D) **BOE Capital Request for Repair of High School Fields**

Motion: A motion was made by Mike Malloy and seconded by Jeff Clark to recommend for Town Meeting action a sum not to exceed \$50,000 from the Capital Non-Recurring Fund to repair the high school baseball and softball fields. Any unexpended funds are to be returned to the Capital Fund. **Three votes were in favor (Clark, Francoline, Malloy) and three votes were opposed (Davis, Wrubel, Zessin). Motion failed.**

9) **Public Comment**

A comment was made regarding prioritizing capital expenditures. A comment was made regarding disappointment on the failure to approve the funds for the high school fields. A comment was made regarding the extensive capital planning done by the BOE.

10) **Adjournment**

Motion: A motion was made by Mike Malloy and seconded by Oliver Davis to adjourn the meeting at 9:32 p.m. **All votes were in favor and the motion carried.**

Respectfully Submitted,
Kelly M. Jacobs, Board Clerk