

**East Granby Board of Finance
Regular Meeting Minutes
February 7, 2023**

1) Call to order

The meeting was called to order at 7:01 By Chairman Jeff Clark. All members were present: Oliver Davis, Jim Francoline, Todd Zessin, Mark Porter and Mike Malloy and alternates Jim McPherson and Chris Wrubel.

2) Public comment

A comment was made about the agenda not being posted on the town website and the prior meeting not being recorded. It was also suggested that the meetings should formally adopt the hybrid model going forward. Another comment was made asking for how a civic lawsuit against the town would be paid.

3) Acceptance of minutes of the January 17, 2023 meeting

Motion: A motion was made by Jim Francoline and seconded by Todd Zessin to accept the minutes of the January 17, 2023 meeting. **All votes were in favor and the motion carried.**

4) Additions to Agenda

None

5) Communication and correspondence

- Email from Kelly Jacobs reminding the board she is not able to attend this meeting
- Email exchange with the Town Clerk Clarifying Alternate terms
- Email with Selectwoman's Office - Annual Report info provided
- Email about GCTV coverage at the last meeting
- Emails on Grand List from Jim Francoline and Donna Murphy
- Email from a citizen expressing concerns over tax increases, and a proposal to lessen the impact on citizens over the age of 70

6) Old Business

a) Review and respond to BOE non-educational costs report

The data was provided by the BOE and the BOF members had an opportunity to ask questions.

b) Review Draft Purchase Policy updates

There was a request made that the BOE have a chance to review it with their board members and as a result, this was tabled until next month.

7) New Business

a) **Review 2022 grand list data**

The information provided by Donna Murphy via email was provided by Jeff Clark indicating that the net increase to the 2022 grand list is 0.65% \$4,137,906

b) **Fire Administrator Report**

Mark Bassett introduced himself as the town's new fire administrator. He expressed some concerns over the fire departments current budget as well as the following year's budget. He also took questions from several board members and expressed a desire to help liaison between the Fire Department and BOF.

c) **Review and discuss revenue and spend scenarios**

Revenue and spend scenarios in the 5-year model which reflected updated grand list data were discussed.

d) **Provide elected officials salary guidance to BoS**

Motion: A motion was made by Mark Porter and was seconded by Jim Francoline to set the first Selectwoman's salary at \$74,000 for FY 24 and to continue to increase the salary by \$2,000 per elected term increase through 7 terms. **All votes were in favor and the motion carried.**

Jeff Clark excused himself while Registrar's Salaries were discussed to avoid any potential conflicts of interest. Vice Chairman Oliver Davis ran the meeting in the interim.

Motion: A motion was made by Mark Porter and seconded by Jim Francoline to change the Registrar's salary to an hourly rate basis for FY 24 to be set at \$24 per hour until they receive full certification in accordance with the State of Connecticut at which time it will increase to \$30 per hour. **Three votes were in favor (Francoline, Porter, Malloy) and two opposed (Davis, Zessin). Motion carried.**

Jeff Clark returned to run the rest of the meeting.

e) **Provide FY 2024 operating budget guidance to the BoE and BoS**

Motion: A motion was made by Mark Porter and seconded by Jeff Clark to direct the BOS to provide a FY 24 budget incorporating a 4.5% increase over the current year budget and the BOE to provide a FY 24 budget incorporating a 4.5% increase over the current year budget. **Two votes were in favor (Malloy, Porter) four opposed (Francoline, Clark, Davis, Zessin). Motion failed.**

Motion: A motion was made by Mike Malloy and seconded by Mark Porter to direct the BOS to provide a FY 24 budget incorporating a 3.5% increase over the current year budget and the BOE to provide a FY 24 budget incorporating a 3.5% increase over the current year budget. **Three votes were in favor (Malloy, Porter, Clark) three opposed (Francoline, Davis, Zessin). Motion failed.**

Motion: A motion was made by Jim Francoline to direct the BOS to provide a FY 24 budget incorporating a 5.0% increase over the current year budget and the BOE to provide a FY 24 budget incorporating a 4.0% increase over the current year budget. **No one seconded, motion failed.**

Motion: A motion was made by Jeff Clark and seconded by Jim Francoline to direct the BOS to provide a FY 24 budget incorporating a 4.0% increase over the current year budget and the BOE to provide a FY 24 budget incorporating a 4.0% increase over the current year budget. **Four votes were in favor (Malloy, Porter, Clark, Francoline) two opposed (Davis, Zessin). Motion carried.**

8) Monthly Reports

a) Financial

As this meeting was earlier in the month than usual financial reports were not yet available and will be reviewed at the following meeting.

b) Capital policy committee

No update

9) Public comment

None

10) Adjourn

Motion: A motion was made by Oliver Davis and seconded by to Todd Zessin to adjourn the meeting at 9:05pm. **All votes were in favor and the motion carried.**

Respectfully Submitted,

Oliver Davis Vice Chairman

Next regularly scheduled meeting: Thursday, March 16, 2023