

**EAST GRANBY BOARD OF FINANCE
REGULAR MEETING MINUTES
October 18, 2022**

1) Call to Order

A regular meeting of the Board of Finance was called to order by Chairman Mark Porter at 7:02 p.m. Members present were Oliver Davis, Jim Francoline, Mike Malloy and Natalie Welsh.

Motion: A motion was made by Mike Malloy and seconded by Jim Francoline to amend agenda item 6A to “Discuss 2023 Activity Calendar” and amend agenda item 6B to “Review and Discuss *Updated* 5 Year Capital Plans from Boards of Selectmen and Education”. **All votes were in favor and the motion carried.**

2) Public Comment

A comment was made regarding the cameras not working during the meetings, question regarding status of fire department requests, and a comment regarding BOE meeting access.

3) Acceptance of Minutes –September 20, 2022 Meeting

Motion: A motion was made by Jim Francoline and seconded by Oliver Davis to accept the minutes of the September 20, 2022 meeting. **All votes were in favor and the motion carried.**

4) Communication & Correspondence

- ARPA Summary from BOS
- Bid/Purchase Draft Policy from BOS
- BOE Memo Regarding Use of Non-Lapsing Funds
- BOE Memo Regarding 5 Year Capital Plan Update
- BOE Request for Representative from BOF for Upcoming Contract Negotiations

5) Old Business

A) Review Board of Selectmen Pre-audit June FY 2022 Financial Report

The BOS pre-audit June financial report was reviewed and discussed.

Motion: A motion was made by Mike Malloy and seconded by Jim Francoline to add “Consider FY 2022 General Government Line-Item Transfer” under old business item 5B. **Four votes were in favor (Davis, Francoline, Malloy, Porter) and one opposed (Welsh). Motion carried.**

B) Consider FY 2022 General Government Line-Item Transfer

Motion: A motion was made by Mike Malloy and seconded by Jim Francoline to approve a FY 2022 budget transfer of \$13,933.06 from Contingency to Fire Department. **Four votes were in favor (Davis, Francoline, Malloy, Porter) and one opposed (Welsh). Motion carried.**

6) **New Business**

A) **Discuss 2023 Activity Calendar**

The 2023 activity calendar was discussed.

B) **Review and Discuss updated 5 Year Capital Plans from Boards of Selectmen and Education**

The updated capital plan was reviewed and discussed.

C) **Discuss American Rescue Plan Act (ARPA) Board of Selectmen Protocols**

Eden Wimpfheimer discussed the updated BOS policy relating to ARPA requests and approvals.

7) **Monthly Reports**

A) **Financial**

Motion: A motion was made by Jim Francoline and seconded by Mike Malloy to accept the September BOS, BOE and Treasurer's financial reports. **All votes were in favor and the motion carried.**

B) **Capital Policy Committee**

No update.

C) **Auditor Selection Committee**

Mark Porter gave an update. He indicated the RFP has been issued and responses are due back mid November.

D) **Town Fire Study Committee**

Oliver Davis gave an update. He indicated the committee was discussing adding an administrative position for the Fire Department.

In response to the BOE request for a representative from the BOF, Jim Francoline was designated as the BOF liaison for the upcoming teacher contract negotiations.

8) **Public Comment**

Comments were made regarding ESSER funds, year-end transfers, and support for the fire department as well as support for the First Selectwoman.

9) **Adjournment**

Motion: A motion was made by Jim Francoline and seconded by Oliver Davis to adjourn the meeting at 8:54 P.M. **All votes were in favor and the motion carried.**

Respectfully Submitted,
Kelly M. Jacobs, Board Clerk