

**EAST GRANBY BOARD OF FINANCE  
REGULAR MEETING MINUTES  
June 14, 2022**

1) **Call to Order**

A regular meeting of the Board of Finance was called to order by Chairman Mark Porter at 7:31 p.m. Members present were alternate Jeff Clark, Oliver Davis, Jim Francoline, Mike Malloy, alternate Gloria Perrotta, Natalie Welsh and Todd Zessin.

**Motion:** A motion was made by Jim Francoline and seconded by Oliver Davis to Add Public Comment as agenda item 6 and move Adjournment to agenda item 7. **All votes were in favor and the motion carried.**

2) **Acceptance of Minutes –May 31, 2022 Special Meeting**

**Motion:** A motion was made by Jim Francoline and seconded by Oliver Davis to accept the minutes of the May 31, 2022 meeting. **All votes were in favor and the motion carried.**

3) **Communication & Correspondence**

- Eden Wimpfheimer indicated there will be a presentation of the Fire Department Study on June 29<sup>th</sup> at 5:30pm.

4) **New Business**

A) **Act on Suspense List as Provided by the Tax Collector**

**Motion:** A motion was made by Jim Francoline and seconded by Natalie Welsh to accept the suspense list as provided by the tax collector. **All votes were in favor and the motion carried.**

B) **Review Status of Existing Capital Accounts and recommend Closure of Completed Accounts**

**Motion:** A motion was made by Jim Francoline and seconded by Natalie Welsh to recommend for Town Meeting action the closure of the following BOE capital accounts and to return any remaining funds to the Capital Fund:

- School Camera Upgrade
- School Technology Equipment

**All votes were in favor and the motion carried.**

**Motion:** A motion was made by Natalie Welsh and seconded by Jim Francoline to recommend for Town Meeting action the closure of the following BOS capital accounts and to return any remaining funds to the Capital Fund:

- Fire Department iPad Computers
- Fire Department Rescue Vehicle
- Fire Hose
- Dump Truck
- DPW Overhead Door
- Fire Department Pumper
- Town Campus Insulation
- Senior Center Carpet Replacement

**All votes were in favor and the motion carried.**

**C) Discuss and Act on Capital Requests**

**Motion:** A motion was made by Jim Francoline and seconded by Mike Malloy to recommend for Town Meeting action a sum not to exceed \$63,000 from the Capital Non-Recurring Fund to purchase and equip a new police cruiser. Any unexpended funds are to be returned to the Capital Fund. **All votes were in favor and the motion carried.**

**Motion:** A motion was made by Jim Francoline and seconded by Oliver Davis to recommend for Town Meeting action a sum not to exceed \$65,000 from the Capital Non-Recurring Fund to purchase and equip a new DPW Utility Pick-up Truck. Any unexpended funds are to be returned to the Capital Fund. **All votes were in favor and the motion carried.**

**Motion:** A motion was made by Jim Francoline and seconded by Mike Malloy to recommend for Town Meeting action a sum not to exceed \$50,000 from the Capital Non-Recurring Fund for Assessor Revaluation. Any unexpended funds are to be returned to the Capital Fund. **All votes were in favor and the motion carried.**

**D) Provide Guidance to Boards of Education and Selectmen for Update of Five-Year Capital Plan**

The BOF asked that the BOS & BOE submit their capital plans to the BOF in September.

**E) Discuss and Act on General Government Budget Transfers**

**Motion:** A motion was made by Mike Malloy and seconded by Jim Francoline to approve the following budget transfers as recommended by the BOS:

- \$20,000 from P&Z to Selectmen
- \$6,000 from Registrar to Town Clerk
- \$1,000 from Tax Collector to Data Services
- \$4,000 from Street Lighting to Data Services
- \$3,000 from Field Contract to Data Services
- \$8,000 from Insurance to Fire Marshall
- \$2,000 from Audit to Social Security
- \$2,000 from Insurance to Social Security
- \$767.30 from Audit to Membership
- \$20,000 from Contingency to RCC
- \$5,000 from Contingency to Senior Services
- \$4,000 from Contingency to Youth Commission
- \$5,000 from Contingency to Utilities

**All votes were in favor and the motion carried.**

The BOF did not approve the BOS budget transfer request of \$26,000 from Insurance to Fire Department.

**F) Request Reports from Agencies, Boards and Commissions for Annual Report**

The BOF will request reports to be submitted. Todd Zessin will be the BOF liaison.

5) **Monthly Reports**

A) **Financial**

**Motion:** A motion was made by Natalie Welsh and seconded by Jim Francoline to accept the May BOE financial report. **All votes were in favor and the motion carried.**

**Motion:** A motion was made by Jim Francoline and seconded by Todd Zessin to accept the May BOS financial report. **Five votes were in favor (Davis, Francoline, Malloy, Porter, Zessin) and one opposed (Welsh). Motion carried.**

**Motion:** A motion was made by Jim Francoline and seconded by Natalie Welsh to accept the May Treasurer financial report. **All votes were in favor and the motion carried.**

B) **Capital Policy Committee**

No update.

C) **Auditor Selection Committee**

No update. Oliver Davis was added to the committee.

6) **Public Comment**

A comment was made regarding shared services.

7) **Adjournment**

**Motion:** A motion was made by Jim Francoline and seconded by Mike Malloy to adjourn the meeting at 9:32 P.M. **All votes were in favor and the motion carried.**

Respectfully Submitted,

Kelly M. Jacobs, Board Clerk