

**EAST GRANBY BOARD OF FINANCE
REGULAR MEETING MINUTES
January 19, 2021**

1) **Call to Order by Board Clerk**

A regular meeting of the Board of Finance was called to order by Board Clerk Kelly Jacobs (via Zoom) at 7:01 p.m. Members present (via Zoom) were alternate Oliver Davis, Jim Francoline, Mike Malloy, Dave McNally, Mark Porter, Lee Sandora and Natalie Welsh. Alternate Jeffrey Clark joined the meeting at 7:04 p.m.

2) **Election of Board Officers for 2021**

A nomination was made by Mark Porter and seconded by Jim Francoline to designate Natalie Welsh as Board Chair.

Motion: A motion was made by Mark Porter and seconded by Jim Francoline to close the nominations. **All votes were in favor and the motion carried.**

The voting results were unanimous (Natalie Welsh abstained) and Natalie Welsh was elected as Chairperson.

A nomination was made by Natalie Welsh and seconded by Lee Sandora to designate Mark Porter as Board Vice-Chair.

Motion: A motion was made by Jim Francoline and seconded by Lee Sandora to close the nominations. **All votes were in favor and the motion carried.**

The voting results were unanimous and Mark Porter was elected as Vice Chairperson.

The meeting was then turned over to Chair Natalie Welsh.

3) **Public Comment**

None

4) **Acceptance of Minutes –December 15, 2020 Meeting**

Motion: A motion was made by Mike Malloy and seconded by Mark Porter to accept the minutes of the December 15, 2020 meeting. **All votes were in favor and the motion carried.**

5) **Communication & Correspondence**

- BOE request for BOF representative to building and program budget meetings

6) **Old Business**

None

7) **New Business**

A) **Review and Consider Transfer of Unexpended (FY17 and FY19) Municipal Grants in Aid funds from Capital Fund to Town Aid Road Fund**

Motion: A motion was made by Jim Francoline and seconded by Dave McNally to transfer \$98,620 of Municipal Grants in Aid funds from the Capital Fund to the Town Aid Road Fund. **All votes were in favor and the motion carried.**

B) **Review and Consider for Town Meeting Action BOE Capital Requests**

Motion: A motion was made by Mark Porter and seconded by Dave McNally to recommend for Town Meeting action a sum not to exceed \$35,000 from the Capital Non-Recurring Fund for School Camera Upgrade. Any unexpended funds are to be returned to the Capital Fund. **All votes were in favor and the motion carried.**

Motion: A motion was made by Mark Porter and seconded by Dave McNally to recommend for Town Meeting action a sum not to exceed \$25,000 from the Capital Non-Recurring Fund for School Operating System Upgrade. Any unexpended funds are to be returned to the Capital Fund. **Motion withdrawn by Mark Porter**

Motion: A motion was made by Mark Porter and seconded by Dave McNally to recommend for Town Meeting action a sum not to exceed \$36,018 from the Capital Non-Recurring Fund for School Operating System Upgrade. Any unexpended funds are to be returned to the Capital Fund. **All votes were in favor and the motion carried.**

Motion: A motion was made by Mark Porter and seconded by Mike Malloy to recommend for Town Meeting action a sum not to exceed \$39,800 from the Capital Non-Recurring Fund for School Technology Equipment. Any unexpended funds are to be returned to the Capital Fund. **All votes were in favor and the motion carried.**

C) Discuss FY21/22 Operating Budget Drivers with BOS and BOE

Jim Hayden presented the FY 21/22 budget drivers for the BOS. Some of the budget drivers include bargaining unit contacts, insurance, and tipping fees.

Bob Paskiewicz presented the FY 21/22 budget drivers for the BOE. Some of the budget drivers include salaries/contractual obligations, transportation, special education, building operations and insurance.

D) Request Information from BOE Regarding Non-Educational Costs (P.A. 13-60)

Natalie Welsh requested the non-educational cost information from the BOE.

8) Monthly Reports

A) Financial

Motion: A motion was made by Mike Malloy and seconded by Mark Porter to accept the final June 30, 2020, November and December Treasurer's financial reports and the December BOS and BOE financial reports. **All votes were in favor and the motion carried.**

B) Shared Services

No updates.

C) Building Committee

Jim Hayden gave an update and indicated the next meeting will be held on Thursday 1/21.

D) Annual Report

No updates.

9) Public Comment

A comment was made regarding the BOE budget.

10) Adjournment

Motion: A motion was made by Mark Porter and seconded by Dave McNally to adjourn the meeting at 8:38 p.m. **All votes were in favor and the motion carried.**

Respectfully Submitted,
Kelly M. Jacobs, Board Clerk