

**EAST GRANBY BOARD OF FINANCE  
REGULAR MEETING MINUTES  
November 17, 2020**

**1) Call to Order**

A regular meeting of the Board of Finance was called to order by Chair Natalie Welsh (via Zoom) at 7:02 p.m. Members present (via Zoom) were alternate Jeff Clark, alternate Oliver Davis, Jim Francoline, Mike Malloy, Dave McNally, Mark Porter and Lee Sandora.

**2) Public Comment**

None

**3) Acceptance of Minutes –October 20, 2020 Meeting**

**Motion:** A motion was made by Mike Malloy and seconded by Mark Porter to accept the minutes of the October 20, 2020 meeting. **All votes were in favor and the motion carried.**

**4) Communication & Correspondence**

- 11/9/20 Memo from BOE Business Manager RE: October 2020 financial summary
- Email for BOE Chair requesting BOF representative for labor negotiations
- 11/15 Memo from First Selectman re: Covid expenses

**5) Old Business**

**A) Review Revised (11/9/20) BOE Capital Plan Proposal**

The revised BOE capital plan was reviewed.

**B) Review and Act on Updated Five Year Capital Appropriations Plan**

**Motion:** A motion was made by Mark Porter and seconded by Jim Francoline to accept the Five-Year Capital Plan (dated 11/17/20) as presented. **All votes were in favor and the motion carried.**

**C) Review and Act on 2021 Activity Calendar**

**Motion:** A motion was made by Mike Malloy and seconded by Jim Francoline to accept the 2021 activity calendar. **All votes were in favor and the motion carried.**

**6) New Business**

**A) Update on Status of FY 2020 Audit Report**

Kelly Jacobs indicated the auditors were finalizing the audit and would be ready to present at the BOF December meeting.

**B) FY21 BOE Capital Request: School Exhaust Fan Maintenance**

The BOE has withdrawn this item.

7) **Monthly Reports**

A) **Financial**

**Motion:** A motion was made by Mark Porter and seconded by Dave McNally to accept the October BOS, BOE and Treasurer's financial reports. **All votes were in favor and the motion carried.**

B) **Shared Services**

Jim Hayden gave an update.

C) **Annual Report**

No update.

D) **Building Committee**

Jim Hayden gave an update.

8) **Public Comment**

None

9) **Adjournment**

**Motion:** A motion was made by Dave McNally and seconded by Lee Sandora to adjourn the meeting at 7:37 P.M. **All votes were in favor and the motion carried.**

Respectfully Submitted,  
Kelly M. Jacobs, Board Clerk