

**EAST GRANBY BOARD OF FINANCE
SPECIAL MEETING MINUTES
March 31, 2020**

1) Call to Order

A special meeting of the Board of Finance was called to order by Chair Natalie Welsh (via Zoom) at 7:01 p.m. Members present (via Zoom) were alternate Oliver Davis, Jim Francoline, Mike Malloy, Dave McNally, Mark Porter and Lee Sandora. Alternate Jeff Clark joined at 7:02 p.m.

2) Public Comment

A comment was made regarding ways the Town might be able to help with the economic impact of the pandemic. A question was asked about IEP plans.

3) Update on Response to COVID-19 Pandemic

Jim Hayden and Missy Bavaro gave updates on the response to COVID-19 for the town and schools, respectively.

4) Acceptance of Minutes –February 11, 2020 and February 24, 2020

A) Motion: A motion was made by Dave McNally and seconded by Mark Porter to accept the minutes of the February 11, 2020 meeting. **All votes were in favor and the motion carried.**

B) Motion: A motion was made by Jim Francoline and seconded by Lee Sandora to accept the minutes of the February 24, 2020 meeting. **All votes were in favor and the motion carried.**

5) Communication & Correspondence

- February 25, 2020 Chair to BOE regarding format of capital requests
- March 3, 2020 Chair to BOE regarding BOE non-educational cost
- March 9, 2020 BOE Business Manager to BOE February 2020 financial summary

6) Unfinished Business

A) None

7) New Business

A) Modification of Meeting/Budget Schedule due to COVID-19 Pandemic

Motion: A motion was made by Mark Porter and seconded by Mike Malloy to adopt the amended April/May BOF FY20/21 budget meeting schedule. The revised upcoming meeting dates are 4/21(Provide directive to BOE/BOS for public hearing), 5/5 (Public hearing and adoption of FY20/21 budget/setting of mill rate). **All votes were in favor and the motion carried.**

B) Consider and Act on Retention of Auditor for FY 19-20

Motion: A motion was made by Dave McNally and seconded by Jim Francoline to accept the Mahoney Sabol proposal for the 19-20 fiscal year audit. **All votes were in favor and the motion carried.**

C) Review Operating Budget Proposals from Board of Selectmen and Board of Education

First Selectman Jim Hayden presented the BOS operating budget proposal of 1.86%, slightly lower than the 2% requested by the BOF.

Jim noted the areas that East Granby has shared services and highlighted the increases/decreases in specific line items. He also noted some items that will need additional resources in the future.

BOE Chairman Bob Paskiewicz presented a BOE approved operating budget proposal of 2.33%. He indicated that in order to get to the 2% budget as requested by the BOF, the BOE would reduce staffing.

8) Monthly Reports

A) Shared Services Status

No update.

B) Building Committee

Jim Hayden indicated they will be meeting this Thursday 4/2.

C) Financials

The BOF tabled review of financials until the April 21st meeting.

9) Public Comment

A comment was made thanking Jim Hayden for the town's support of the library. A comment was made regarding voting on the town budget.

10) Adjournment

Motion: A motion was made by Dave McNally and seconded by Mark Porter to adjourn the meeting at 8:45 p.m. **All votes were in favor and the motion carried.**

Respectfully Submitted,

Kelly Jacobs, Board Clerk