

**Town of East Granby  
Board of Finance  
Notice of Special Meeting  
June 13, 2019**

**East Granby Town Hall  
7:30 PM**

- 1) Call to Order
- 2) Public Comment
- 3) Acceptance of Minutes – May 7, 2019 Meeting
- 4) Communication and Correspondence
  - a) Board Resignation
  - b) Background Information on BOE Unexpended Funds Account
  - c) Additions
- 5) New Business
  - a) Act on Suspense List as Provided by Tax Collector
  - b) Review and Amend Board of Finance Meeting Schedule
  - c) Review Anticipated Year End FY19 Balances with BOS and BOE
  - d) Review Status of Existing Capital Accounts and Recommend Closure of Completed Accounts
  - e) Review Capital Plan
  - f) Discuss and Act on Capital Requests
  - g) Provide Guidance to Boards of Education and Selectmen for Update of Five Year Capital and Infrastructure Plan
  - h) Discuss and Act on General Government Budget Transfers
  - i) Discuss Adoption of Encumbrance Policy
  - j) Request Reports from Agencies, Boards and Commissions for Annual Report
- 6) Old Business
  - a) None
- 7) Monthly Reports
  - a) Shared Services Status
  - b) Financial
- 8) Public Comment
- 9) Adjourn

Next Regularly Scheduled Board of Finance Meeting: September 17, 2019

*NOTE: This is subject to change depending on the outcome of Agenda Item 5)b) above*

*Meetings in July and August are subject to call by the Chair*