

**EAST GRANBY BOARD OF FINANCE  
REGULAR MEETING MINUTES  
January 16, 2018**

**1) Call to Order by Board Clerk**

A regular meeting of the Board of Finance was called to order by Board Clerk Kelly Jacobs at 7:30 p.m. Members present were Jim Francoline, Dave Kilbon, Mike Malloy, Dave McNally, Mark Porter and Lee Sandora.

**2) Election of Board Officers for 2018**

A nomination was made by Dave McNally and seconded by Jim Francoline to designate Dave Kilbon as Board Chair.

**Motion:** A motion was made by Mark Porter and seconded by Lee Sandora to close the nominations. **All votes were in favor and the motion carried.**

**The voting results were unanimous (D. Kilbon abstained), Dave Kilbon was elected as Chairperson.**

A nomination was made by Dave Kilbon and seconded by Lee Sandora to designate Mark Porter as Board Vice-Chair.

**Motion:** A motion was made by Dave McNally and seconded by Mark Porter to close the nominations. **All votes were in favor and the motion carried.**

**The voting results were unanimous (M. Porter abstained), Mark Porter was elected as Vice Chairperson.**

The meeting was then turned over to Chairman Dave Kilbon.

**3) Election of Board of Finance Alternate**

Lee Sandora nominated Oliver Davis as Board of Finance alternate and Jim Francoline seconded the nomination.

**Motion:** A motion was made by Dave McNally and seconded by Mark Porter to close the nominations. **All votes were in favor and the motion carried.**

The voting was unanimous and Oliver Davis was designated as Board of Finance alternate.

Oliver was then sworn in by First Selectman James Hayden.

**4) Public Comment**

A question was asked regarding the remaining funds from the closed FY 16/17 capital accounts.

**5) Acceptance of Minutes –December 12, 2017 Meeting**

**Motion:** A motion was made by Lee Sandora and seconded by Mark Porter to accept the minutes of the December 12, 2017 meeting. **All votes were in favor and the motion carried.**

**6) Communication & Correspondence**

- Electronic version of final 16/17 audited financial statements

7) **New Business**

A) **Discuss FY19 Operating Budget Drivers with BOS and BOE**

Jim Hayden presented the FY 19 budget drivers for the BOS. Some of the budget drivers include bargaining unit contacts, public building maintenance, fire department equipment and insurance.

Sue Greco presented the FY 19 budget drivers for the BOE. Some of the budget drivers include transportation, unfunded State mandates, contractual obligations, special education and insurance.

B) **Review Update of Five Year Financial Model**

Dave Kilbon presented an overview of the five year financial model indicating the updated Grand List should be available at the next BOF meeting.

C) **Request Information from BOE Regarding Non-Educational Costs (P.A. 13-60)**

Dave Kilbon requested the non-educational cost information from the BOE.

8) **Old Business**

None

9) **Monthly Reports**

A) **Shared Services Committee**

Jim Hayden indicated the next meeting will be held on January 25<sup>th</sup> at 7:30pm.

B) **Financial**

**Motion:** A motion was made by Mark Porter and seconded by Dave McNally to accept the December BOE, BOS and Treasurer financial reports. **All votes were in favor and the motion carried.**

C) **Annual Report**

No updates.

10) **Public Comment**

A comment was made that an advisor may be available to assist with the shared services committee. A comment was made that Granby now runs their own bus system. A suggestion was made by Representative Tami Zawistowski that the BOE send her a letter explaining the negative impact that the unfunded mandates have on a small school district like East Granby.

11) **Adjournment**

**Motion:** A motion was made by Mark Porter and seconded by Lee Sandora to adjourn the meeting at 8:34 p.m. **All votes were in favor and the motion carried.**

Respectfully Submitted,  
Kelly M. Jacobs, Board Clerk