

**EAST GRANBY BOARD OF FINANCE
REGULAR MEETING MINUTES
October 18, 2016**

1) Call to Order

A regular meeting of the Board of Finance was called to order by Chairman Dave Kilbon at 7:35 PM. Members present were Dan Dziedzic, Dave McNally, Mark Porter, Lee Sandora and alternate Dillon Tyman. Dillon Tyman was appointed a voting member.

2) Public Comment

None

3) Acceptance of Minutes – September 20, 2016 Meeting

Motion by M. Porter, seconded by L. Sandora to accept the minutes of the September 20, 2016 meeting. **Five votes in favor (D. Dziedzic, D. McNally, M. Porter, L. Sandora, D. Tyman) and one abstention (D. Kilbon). Motion carried.**

4) Communication & Correspondence

- a) October edition of “The Insider”
- b) Board of Education District Brochure 2016-2017
- c) Letter regarding Board of Finance representative at Board of Education labor negotiations. L. Sandora and A. Thompson will share representation for the Board.
- d) Memorandum from First Selectman Jim Hayden regarding the Board of Selectmen’s Five Year Capital Plan (to be discussed under Old Business item 5.a.) and requesting Board of Finance representation on the committee reviewing potential bonding. M. Porter will represent the Board.

5) Old Business

a) Review Capital Plan Proposals from Boards of Selectmen and Education

D. Kilbon noted the Board of Finance projections of transfers from the General Fund to the Capital Reserve for fiscal years 2017-18 through 2021-22 exceed spending proposed by the boards of Selectmen and Education. He also asked the boards to add fiscal 2021-22 to their proposed Capital Plans prior to the November meeting.

First Selectman J. Hayden presented the proposed General Government Capital Plan, as outlined in his October 13 memorandum.

Superintendent Dr. Christine Mahoney presented the proposed Board of Education Capital Plan.

The Board of Finance will act on the proposed Plan at the November meeting.

6) New Business

Motion by M. Porter, seconded by D. McNally to add Item 6.e. Appropriation of \$41,660.56 from the Unallocated Fund Balance to the Floydville Road Bridge Capital Account. **All votes in favor. Motion carried.**

a) Discuss 2017 Activity Calendar

D. Kilbon presented the proposed activity calendar for 2016. The Board will act on the calendar at the November meeting.

b) Discuss and Act on Board of Selectmen Request regarding LED Lighting Funds Appropriation

Motion by M. Porter, seconded by D. McNally to approve for Town Meeting action appropriation of \$24,000 from the Unallocated Fund Balance to the Debt Service Account for the LED Lighting Project. **All votes in favor. Motion carried.**

- c) **Discuss and Act upon Board of Selectmen Capital Requests**
 - **Motion** by M. Porter, seconded by D. McNally to approve for Town Meeting action appropriation of a sum not to exceed \$29,000 from the Capital Non-Recurring Reserve Account for Road Maintenance, with any remaining funds at the completion of the project to be returned to the Capital Account. **All votes in favor. Motion carried.**
 - **Motion** by D. McNally, seconded by D. Tyman to approve for Town Meeting action appropriation of a sum not to exceed \$32,900 from the Capital Non-Recurring Reserve Account for the purchase of Turnout Gear for the East Granby Volunteer Fire Department, with any unused funds at the completion of the project to be returned to the Capital Account. **All votes in favor. Motion carried.**
- d) **Discuss and Act upon Board of Education Capital Request**
 The Board discussed the Board of Education request for funds to repair the boiler at Allgrove School in light of anticipated replacement of the boiler within the timeframe of the Five Year Capital Plan.
Motion by D. McNally, seconded by L. Sandora to approve for Town Meeting action appropriation of a sum not to exceed \$7,000 from the Capital Non-Recurring Reserve Account to repair the Allgrove School boiler, with any unused funds at the completion of the project to be returned to the Capital Account. **All votes in favor. Motion carried.**
- e) **Appropriation of \$41,660.56 from the Unallocated Fund Balance to the Floydville Road Bridge Capital Account**
Motion by L. Sandora, seconded by D. McNally to approve for Town Meeting action appropriation of \$41,660.56 from the Unallocated Fund Balance to the Floydville Road Bridge Capital Project Account. Any funds in excess of \$41,660.56 assigned by the Board of Finance to finance the remaining deficit in the Floydville Road Capital Project Fund are to be released to the Unreserved Fund Balance. **All votes in favor. Motion carried.**

7) **Monthly Reports**

- a) **Financial**
Motion: Motion by M. Porter, seconded by D. McNally to accept the September Treasurer's and General Government financial reports. **All votes in favor. Motion carried.**
- b) **Shared Services Committee**
 The Committee's report should be complete by the end of the calendar year.
- c) **Annual Report**
 The Selectmen's office is attempting to speed production of the Report.
- d) **Floydville Bridge Project**
 Addressed under New Business item 6.e.

8) **Public Comment**

None

9) **Adjournment**

Motion by D. McNally, seconded by D. Dziejczic to adjourn the meeting. **All votes in favor. Motion carried.** The meeting was adjourned at 9:08 PM.

Respectfully Submitted,
 David K. Kilbon, Chair, Board of Finance