

**EAST GRANBY BOARD OF FINANCE  
REGULAR MEETING MINUTES  
June 14, 2016**

- 1) **Call to Order**  
A regular meeting of the Board of Finance was called to order by Chairman Dave Kilbon at 7:33 p.m. Members present were, Dan Dziedzic, Dave McNally, Mark Porter and Lee Sandora. Mike Malloy arrived at 7:36 p.m.
- 2) **Public Comment**  
None
- 3) **Acceptance of Minutes –May 5, 2016 Meeting**  
**Motion:** A motion was made by Lee Sandora and seconded by Mark Porter to accept the minutes of the May 5, 2016 meeting. **All votes were in favor and the motion carried.**
- 4) **Communication & Correspondence**
  - Annual Town Report
- 5) **New Business**
  - A) **Act on Suspense List as Provided by the Tax Collector**  
**Motion:** A motion was made by Dave McNally and seconded by Dan Dziedzic to accept the suspense list as provided by the tax collector. **All votes were in favor and the motion carried.**
  - B) **Review Capital Plan**  
The Capital Plan was reviewed.
  - C) **Discuss and Act on Board of Selectmen Capital Requests**  
**Motion:** A motion was made by Mark Porter and seconded by Lee Sandora to recommend for Town Meeting action a sum not to exceed \$35,000 to purchase and install police radios. **All votes were in favor and the motion carried.**  
  
**Motion:** A motion was made by Mike Malloy and seconded by Dan Dziedzic to recommend for Town Meeting action a sum not to exceed \$145,000 from the Capital Non-Recurring Fund for road maintenance. **All votes were in favor and the motion carried.**
  - D) **Discuss and Act on Board of Selectmen Request Regarding LED Lighting Project**  
**Motion:** A motion was made by Dave McNally and seconded by Dan Dziedzic to recommend for Town Meeting action the approval of a four-year zero percent interest loan from Eversource to fund the Town Building LED Light Replacement Project and to repay the loan from the Debt Service Account. The total cost of the project is a sum not to exceed \$134,000 with incentives from Eversource not to exceed \$39,000 leaving a sum not to exceed \$96,000 to be financed over four years with zero interest as recommended by the Board of Selectmen. The First Selectman is duly authorized to sign appropriate loan application and program documents on behalf of the Town. **All votes were in favor and the motion carried.**
  - E) **Discuss and Act on Board of Selectmen Request Regarding Sale of Fire Department Ladder Truck**  
**Motion:** A motion was made by Mark Porter and seconded by Lee Sandora to recommend for Town Meeting action that any proceeds from the sale of the Fire Department's 1986 ladder/pumper truck be returned to the Capital Non-Recurring Fund. **All votes were in favor and the motion carried.**

The Board of Selectmen requested the proceeds from the sale be designated for fire department related capital items however, the BOF indicated that while sympathetic to the request they could not guarantee it.

**F) Discuss and Act on Board of Selectmen Request Regarding Appropriation From Open Space Fund for Greenway Repair and Repaving**

**Motion:** A motion was made by Mike Malloy and seconded by Mark Porter to recommend for Town Meeting action a sum not to exceed \$27,000 from the Open Space Fund for Greenway repair and repaving. **All votes were in favor and the motion carried.**

**G) Discuss and Act on Board of Education Capital Requests**

**Motion:** A motion was made by Mark Porter and seconded by Dave McNally to recommend for Town Meeting action a sum not to exceed \$60,000 for technology. **All votes were in favor and the motion carried.**

Several other capital requests were presented including: \$9,160 for security initiatives; \$69,240 for MS parking lot repairs and \$34,600 for MS carpet replacement. These requests were tabled by the BOF due to lack of supporting documentation.

**H) Review Status of Existing Capital Accounts and recommend Closure of Completed Accounts**

**Motion:** A motion was made by Mike Malloy and seconded by Mark Porter to close the following BOS capital account:

- Police Car Radio

**All votes were in favor and the motion carried.**

**Motion:** A motion was made by Mark Porter and seconded by Mike Malloy to close the following BOE capital account:

- MS Classroom Conversion

**All votes were in favor and the motion carried.**

**I) Provide Guidance to Boards of Education and Selectmen for Update of Five Year Capital and Infrastructure Plan**

The BOF will discuss in September.

**J) Discuss and Act on General Government Budget Transfers**

**Motion:** A motion was made by Mark Porter and seconded by Dave McNally to approve the following budget transfers as recommended by the BOS:

- \$20,000 from Contingency to Data Services
- \$6,500 from Contingency to Fire Marshal
- \$8,000 from Contingency to Recreation Fields
- \$4,000 from Contingency to Streetlights
- \$932 from Contingency to Memberships
- \$2,000 from Insurance to Assessor
- \$6,000 from Insurance to Tax Collector
- \$32,000 from Insurance to Public Buildings

**All votes were in favor and the motion carried.**

**K) Request Reports from Agencies, Boards and Commissions for Annual Report**

The BOF will request reports. Lee Sandora will be the BOF liaison. The BOF thanked Nicole Sokolowski for her hard work in putting the report together.

**Motion:** A motion was made by Mark Porter and seconded by Dan Dziedzic to add Consideration of Democratic Board of Finance Alternate as item 5L on the agenda. **All votes were in favor and the motion carried.**

**L) Consideration of Democratic Board of Finance Alternate**

Mike Malloy nominated Dillon Tyman as the Democratic BOF alternate and Mark Porter seconded the nomination. The voting was unanimous and Dillon Tyman was designated as BOF Democratic alternate.

Dillon was then sworn in by First Selectman James Hayden.

**6) Old Business**

None

**7) Monthly Reports**

**A) Financial**

**Motion:** A motion was made by Mark Porter and seconded by Dave McNally to accept the May BOS and Treasurer financial reports. **All votes were in favor and the motion carried.**

**B) Shared Services Committee**

No updates.

**C) Floydville Road Bridge Project**

Jim Hayden indicated the State of CT completed its audit of the project in May and the Town should be receiving information soon regarding the Town's reimbursement.

Jim also noted that the Town submitted a grant application with the State Local Bridge Grant Program for scour repair.

**8) Public Comment**

None

**9) Adjournment**

**Motion:** A motion was made by Dave McNally and seconded by Lee Sandora to adjourn the meeting at 9:19 P.M. **All votes were in favor and the motion carried.**

Respectfully Submitted,

Kelly M. Jacobs, Board Clerk