

**East Granby Board of Education  
East Granby, Connecticut  
Policy Sub-Committee Meeting Minutes  
June 13, 2024**

**I. Call to Order and Pledge of Allegiance – 6:20 pm**

- a. BOE Members Present: Ricky Bortz, Lynn Landolina, and Lisa Griffin. Others Present: Superintendent Melissa F. Bavaro-Grande, and Business Manager, Mary Hiney.
- b. Visitors Present: Marci Nardi, Brady Gill, and Lauren Mackinnon.

**II. Comments from visitors regarding agenda items**

- Comments from visitors regarding the balance for the Class of 2023 and request to have each student in the class reimbursed for Jr and Sr year dues.

**III. Student Activities (3453)**

- a. Responses from CABE, our auditors, and policies from surrounding districts discussed. Recommended that the District maintain custody of the funds and require the class officers to submit requests for payment toward allowable activities.
- b. Discussed Eliminating class dues. The trend has shown some students do not contribute class dues until Senior year, making it challenging to budget and plan costs for activities. High School Administration will need to determine the best way to transition for current high school classes.
- c. New policy update moving forward. Adopt Shipman and Goodwin (S&G) policy with additional East Granby specific information including examples of allowable activities.
  - 1. Donate to registered non-profit
  - 2. Class gift
  - 3. District to maintain account for events that benefit the class as a whole. i.e Class Reunion
  - 4. Fund or contribute to a scholarship
- d. If not given notice of intent by July 1 of graduating year, class fund transferred to general fund.
- e. Continue to revise the Student Advisor handbook, adding end of year markers and class officer role responsibilities.

**IV. Facilities (3515)**

Superintendent, Melissa F. Bavaro-Grande has gathered surrounding districts practices for facility rental fees. To be discussed at next meeting.

**V. Next Meeting Date – TBD**

**VI. Adjournment – The meeting adjourned at 8:54 p.m.**