

East Granby Board of Education
Facilities Subcommittee Minutes for
Wednesday, May 22, 2024

Board Members Present:

Ricky Bortz
Bob Paskiewicz
Mark Andrews
Whitney Burns

Others Present:

Melissa F. Bavaro-Grande

I. Call to Order and Pledge of Allegiance

The facilities subcommittee meeting was called to order at 7:20 p.m. The Pledge of Allegiance was recited.

II. Rental Fee Funds – MOU with the Town

- Evaluate adding site manager and evaluate and update a formal fee schedule for use of facilities for outside groups. Create MOU with town to earmark the funds received from fees to go towards maintenance and other upkeep fees for the facilities being used.

III. Use of Indoor & Outdoor Facilities

- Fees - Explore fee schedules in surrounding towns. In town vs. out-of-town organizations
- Application Process - Evaluate and update Policy 1330
- Resources - Custodian availability and/or site manager.

IV. Indoor Air Quality Working Group

- Form group
- Should representative from HVAC service company be invited (F&F)
- Gather proposals for air quality and air balancing (state required tests).

V. Quotes for Irrigation

- Currently have two proposals, need a third. Request with Greenway.

VI. Capital Requests for June 2024

- Air duct cleaning (35K) – removed (used non-lapsing)
- 50K open from 2023 for field maintenance
- Gym Floors (60K) pushing next year until after roof project complete
- Field Irrigation – 75K –
- View Boards- Project started 21-22, up until now grants have funded 25K for final set
- Indoor Air Quality – NTE 40 (year 24-25) – Request Tuesday.

VII. Adjournment – The subcommittee meeting was adjourned at 8:50 pm.

Respectfully submitted,

Ricky Bortz,
Board Secretary