

**East Granby Board of Education
Regular Meeting Minutes for
Monday, December 12, 2022**

Board Members Present:

Mrs. Lynn Landolina
Mr. John Welsh
Mr. Ricky Bortz
Mr. John Corcoran
Mr. Robert Loomis
Mr. Mark Andrews
Mrs. Amanda Cormier

Others Present:

Melissa Bavaro-Grande, Superintendent
Raymond Engle, Business Manager
Lisa Kline, Board Clerk
Adithi Tallapaka, Student Representative
Kieran Beman, Student Representative
Marjorie Light, Curriculum/PD Director
Karen Gogel, Director of Student Support Services
Marsie Luckenbach, Seymour School Principal
Tim Phelan, EGMS Principal
Lisa Griffin

Board Members Absent:

Mr. Bob Paskiewicz

I. Call to Order and Pledge of Allegiance

With a quorum present, Lynn Landolina, Board Secretary, called the meeting to order at 7:15 p.m., and all recited the Pledge of Allegiance.

a. Approve minutes from the November 14, 2022 and the November 28, 2022 regular meetings

MOTION: a motion was made by John Corcoran, seconded by John Welsh, to approve the November 14, 2022 and November 28, 2022 regular meeting minutes as presented. *Motion approved unanimously.*

b. Additions to Agenda – Items VI d Accept Board Member Resignation, VI e Appoint Vice Chairperson, and VI f Approve Lisa Griffin to Fill Board Vacancy were added to the agenda.

c. Comments from visitors regarding agenda items – None

II. Student Representatives Report

Kieran reported on events at the elementary schools including parent/teacher conferences, field trips, fundraisers, a book fair, and an anti-bullying group. Adithi reported on events at the middle/high school including students of the month, the MCC Music Festival, falls sports, student athlete recognitions, DAR writing contest, Youth Services therapy dogs, and the Talk Turkey Drive.

III. Chairperson's Report

a. Board Member Resignation

It was announced at the November 28, 2022 board meeting that Michele Holt submitted her resignation effective immediately.

b. Board Vacancy

The East Granby Democratic Town Committee endorsed Lisa Griffin to fill the vacancy created by Michele Holt.

IV. Superintendent's Report

a. PDEC Summary

Marjorie Light gave a PowerPoint presentation on K-12 curriculum from the 2021-2022 Professional Development and Evaluation Committee Report.

b. M & J Bus Contract Update

The business office is in the process of posting a Request for Proposal (RFP) from qualified transportation contractors.

c. Current Enrollment PreK-5

Enrollment projections show an increase in the number of students. For 2023-2024, we expect to have 12 sections at Allgrove and 9 sections at Seymour for a total of 21 sections. The class size guidelines were briefly discussed. John Welsh is concerned about available space based on the projections.

d. ESSER Grant Update

An ESSER Grant Summary, as of 11/29/22, was provided to board members and posted on the district website.

e. Personnel Update

School Psychologist, Sonia Buccheri, submitted her resignation effective December 30, 2022.

V. Committee Reports

- a. Policy** – John Welsh suggested looking at the current firearm policy and creating a subcommittee to review lockdown protocol and crisis communication.
- b. Budget** – Missy will send out dates for budget workshops.
- c. Curriculum** – Previously discussed.
- d. Facilities** – Nothing to report at this time.
- e. Negotiations** – Mediation with teachers is scheduled for December 13, 2022.
- f. Communications** – A meeting will be scheduled.

VI. Recommended Actions

a. Approve November 2022 Financial Report

MOTION: a motion was made by John Welsh, seconded by Mark Andrews to approve the November 2022 Financial Report as presented. *Motion approved unanimously.*

Raymond provided an update on the Munis Employee Self Service time entry process, the LED lighting upgrade completed at the high school, and the yearend audit.

b. Approve School Year Calendar 2023-2024

MOTION: a motion was made by John Welsh, seconded by John Corcoran to approve the School Year Calendar 2023-2024 as presented.

Discussion took place about moving the September 20, 2023 teacher in-service to October 9, 2023 and moving the October 9, 2023 holiday (Columbus Day) to September 25, 2023 (Yom Kippur.)

MOTION: a motion was made by John Corcoran, seconded by Robert Loomis to approve the School Year Calendar 2023-2024 as amended.

Missy commented that if the dates were changed, we will end up with a half teacher in-service day on Friday, October 6, 2023 and a full teacher in-service day on Monday, October 9, 2023. It was decided that additional time was necessary before making a final decision. John Corcoran and John Welsh withdrew their motion.

MOTION: a motion was made by Mark Andrews, seconded by Amanda Cormier to table the item until the January 9, 2023 board meeting. *Motion approved unanimously.*

c. Approve 2023 Board of Education Meeting Calendar

A calendar reflecting one meeting per month was previously distributed to board members in their agenda packet.

MOTION: a motion was made by Ricky Bortz, seconded by John Corcoran to approve the 2023 Board of Education Meeting Calendar as presented.

Discussion took place whether to schedule one or two meetings per month. It was determined to keep the calendar the board approved at their November 28, 2022 meeting reflecting two meetings per month.

MOTION: a motion was made by John Welsh, seconded by John Corcoran, asking that the motion be withdrawn. Ricky Bortz withdrew his motion. *Motion approved unanimously.*

It was mentioned that a newly adopted calendar must be submitted 30 days prior to a meeting; otherwise, it must be a special meeting. Therefore, the January 9, 2023 meeting must be a special meeting.

MOTION: a motion was made by Mark Andrews, seconded by Amanda Cormier to approve the 2023 Board of Education meeting calendar from November 28, 2022 indicating that January 9, 2023 will be a special meeting. *Motion approved unanimously.*

d. Accept Board Member Resignation

MOTION: a motion was made by John Welsh, seconded by Lynn Landolina to accept Michele Holt's resignation. *Motion accepted unanimously.* John Welsh thanked Michele for her service.

e. Appoint Vice Chairperson

MOTION: a motion was made by John Welsh, seconded by Amanda Cormier, nominating Lynn Landolina as Vice Chair of the Board of Education.

MOTION: a motion was made by John Welsh, seconded by Mark Andrews to close nominations. **Motions approved unanimously.** Lynn Landolina was appointed Vice Chair to the Board of Education.

f. Appoint Lisa Griffin to Fill Board Vacancy

MOTION: a motion was made by John Welsh, seconded by Amanda Cormier to appoint Lisa Griffin to the Board of Education to fill the vacancy due to the resignation of Michele Holt. **Motion approved unanimously.**

VII. Agenda items for Future Meeting

- a. NESDEC Projection Enrollment Data
- b. Approve School Year Calendar 2023-2024
- c. Policy/Communications Subcommittee – Emergency Response Protocol

VIII. Comments from Visitors - None

IX. Adjournment

MOTION: a motion was made by John Corcoran, seconded by John Welsh, to adjourn the meeting. **Motion approved unanimously.** The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Lisa Kline
Board Clerk

These minutes are issued pending Board of Education approval.