

**The East Granby Board of Education  
Regular Meeting Minutes for  
Monday, July 18, 2022**

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**Board Members Present:**

Mr. Bob Paskiewicz  
Mrs. Michele Holt  
Mr. John Welsh  
Mr. Robert Loomis  
Mr. John Corcoran  
Mr. Ricky Bortz  
Mr. Mark Andrews

**Others Present:**

Melissa F. Bavaro-Grande, Superintendent  
Raymond Engle, Business Manager  
Lisa Kline, Board Clerk

**Board Members Absent:**

Mrs. Lynn Landolina  
Mrs. Amanda Cormier

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**I. Call to Order and Pledge of Allegiance**

With a quorum present, Bob Paskiewicz, Chairperson, called the meeting to order at 7:00 p.m., and all recited the Pledge of Allegiance.

**a. Approve minutes from the June 13, 2022 and the June 27, 2022 regular meetings**

**MOTION:** a motion was made by Michele Holt, seconded by Mark Andrews to approve the June 13, 2022 and the June 27, 2022 regular meeting minutes as presented. *Motion approved unanimously.*

**b. Additions to the Agenda - None**

**c. Comments from visitors regarding agenda items - None**

**II. Chairperson's Report**

**a. Capital Plan**

- b. The five-year capital plan will be presented to the Board of Finance at their September 20, 2022 meeting.

**III. Superintendent's Report**

**a. Update on Year End Financials**

Raymond Engle reviewed the June 2022 financial summary. At this point in time, we are in the black by approximately \$30,000 - \$50,000. We will supply a file showing our fiscal yearend balance at the August Board of Education meeting.

**b. Personnel Update**

Curtis Field was hired at the Athletic Director and Michelle Leifert will be the long term substitute Intervention Specialist at Allgrove School. We are currently interviewing for some positions and still accepting applications for other positions.

**c. Elementary Student Enrollment Update**

Melissa shared the changes made to class size projections since the last report on June 27, 2022. The administration will continue to monitor student registration/withdrawals.

**d. Topics for CABE Workshop**

Melissa would like to schedule a CABE workshop for October or November and asked board members to email her topics they would like to go over.

**IV. Committee Reports**

- a. Policy** – The subcommittee met on July 13, 2022 to review committee goals and objectives and to discuss adoption of Shipman and Goodwin policy recommendations for process. Michele Holt will contact Shipman and Goodwin to discuss process of downloading model policies effectively.

- b. Budget** – Nothing to report.
- c. Curriculum** – Nothing to report.
- d. Negotiations** – A tentative agreement has been reached. It will be presented to the union and BOE for consideration.
- e. Facilities** – The subcommittee recently met to discuss capital needs projects. The HVAC system at the middle/high school remains a large issue; the subcommittee would like to replace it.
- f. Communications** – A meeting will be scheduled soon.

**V. Agenda items for Future Meetings**

- a. Per Diem Substitute Daily Rate**
- b. CAFE Workshop**
- c. Capital Needs - Middle/High School**

**VI. Executive Session – Superintendent’s Evaluation 2022 and Contracts for 2022 and 2023**

The Executive Session was called to order at 7:50 p.m.

**MOTION:** a motion was made by Michele Holt, seconded by John Welsh to move into executive session to discuss the Superintendent’s Evaluation and contracts for 2022 and 2023. The board invited Melissa Bavaro-Grande to attend. *Motion approved unanimously.*

**Present:** Bob Paskiewicz, Michele Holt, John Welsh, John Corcoran, Melissa Bavaro-Grande, Mark Andrews, Ricky Bortz, and Robert Loomis.

The Board returned to regular session at 9:19.

**MOTION:** a motion was made by John Welsh, seconded by John Corcoran to returned to regular session. *Motion approved unanimously.*

**VII. Recommended Actions**

- a. Approve Superintendent’s Contracts for 2022 and 2023** - Tabled
- b. Approve Capital Plan** - Tabled

**VIII. Comments from Visitors** - None

**IX. Adjournment**

**MOTION:** a motion was made by John Corcoran, seconded by Mark Andrews to adjourn the meeting. *Motion approved unanimously.* The meeting was adjourned at 9:21 p.m.

Respectfully submitted,

Lisa Kline      Michele Holt  
Board Clerk    Board Secretary

*These minutes are issued pending Board of Education approval.*