

**East Granby Board of Education
Regular Meeting Minutes for
Monday, December 14, 2020**

Board Members Present:

Mr. Bob Paskiewicz
Mr. Bob Ravens-Seger
Mrs. Michele Holt
Mrs. Lynn Landolina
Mrs. Lucia Ziobro
Mr. John Ziobro
Mr. John Corcoran
Mr. John Welsh (7:52)

Others Present:

Melissa Bavaro-Grande, Superintendent
Raymond Engle, Business Manager
Lisa Kline, Board Clerk
Erin Russell, Student Representative
Matthew Fortier, Student Representative
Antonio DeMelo, EGHS Principal
22 Visitors

Board Members Absent:

Mrs. Karey Pond

I. Call to Order and Pledge of Allegiance

With a quorum present, Bob Paskiewicz, Chairperson, called the meeting to order at 7:01 p.m., and all recited the Pledge of Allegiance.

a. Approve minutes from the November 9, 2020 regular meeting, the November 16, 2020 special meeting and the November 23, 2020 regular meeting.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt, to approve the November 9, 2020 regular meeting minutes as presented. (FOR: Bob Paskiewicz, Bob Ravens-Seger, Lucia Ziobro, Michele Holt, Lynn Landolina, and John Corcoran. ABSTAINED: John Ziobro). **Motion approved.**

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Corcoran, to approve the November 16, 2020 special meeting minutes as presented. (FOR: Bob Paskiewicz, Bob Ravens-Seger, Michele Holt, Lynn Landolina, and John Corcoran. ABSTAINED: John Ziobro and Lucia Ziobro). **Motion approved.**

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt, to approve the November 23, 2020 regular meeting minutes as presented. (FOR: Bob Paskiewicz, Bob Ravens-Seger, John Ziobro, Lucia Ziobro, Lynn Landolina, and Michele Holt. ABSTAINED: John Corcoran). **Motion approved.**

b. Additions to Agenda – None

c. Comments from visitors regarding agenda items – None

II. Student Representatives Report

Matthew Fortier reported on the local food pantry fundraiser and Connecticut Children’s Medical Center (CCMC) fundraiser at R.D. Seymour School and mentioned the food collection competition at the middle school to support the local food pantry. Matthew announced the middle school students of the month, Jake Schlagenhauf (gr. 6), Devin Sirotnak (gr. 7), and Jordan Collie (gr. 8). Erin Russell reported on the CCMC fundraiser and food pantry collection at the high school, holiday fundraisers, “Deck the Halls”, announced Jamison Belliveau as the high school student of the month, and recognized Erika Eaton on being picked for the girls soccer All State team.

III. Chairperson’s Report

Bob Paskiewicz announced there is a Board of Finance meeting on December 15, 2020. Bob thanked the board members and the school community for all their hard work. Even during this difficult, we have plenty to be thankful for.

III. Superintendent’s Report

a. NEASC

Antonio DeMelo reported that the accreditation process has started. We were asked to write a self-reflection and identify and prioritize areas we think could improve. NEASC looks at five standards. Overall, they commended us in 38 areas.

b. MUNIS Operating System Upgrade

Raymond Engle gave a status report on the MUNIS, PowerSchool, Frontline, Microsoft AX, and Infinite Visions operating systems. Based on the cost and migration process, Raymond recommended going with MUNIS.

c. School Status Update

Melissa provided an update on the COVID-19 grant reimbursement for COVID-19 related expenses. Reimbursement for personnel cost is not eligible. We also received the Everybody Learns Grant which funded over 60 laptops and Chromebooks for the district. We will begin remote learning on Wednesdays starting December 16, 2020. A survey was emailed to all parents regarding an enrichment program for students to participate in on remote learning days. East Granby Public Schools is joining the Granby Public Schools Community Site Supplemental Lunch Program that is being offered during COVID-19. The program offers two complete cold lunch options and is free for all students; however, parents would need to opt in. The anticipated start date is January 4, 2021 and will run until the end of the current school year. We hope to offer free breakfast to students and lunch, for the staff to purchase, in the near future. Melissa announced two new hires; Tara Brinkerhoff, temporary remote elementary teacher at R.D. Seymour School and Lea DuChette, special education teacher at Carl Allgrove School. Their anticipated start date is January 4, 2021.

V. Committee Reports

- a. **Policy** – Nothing to report.
- b. **Budget** – Melissa would like to invite a Board of Education member and a Board of Finance member to sit with administrators when discussing the site budgets and schedule a budget workshop to examine budget drivers.
- c. **Curriculum** – Nothing to report.
- d. **Facilities** – Nothing to report.
- e. **Negotiations** – Information is forthcoming.
- f. **Communications** – Nothing to report.

VI. Recommended Actions

a. Approve November 2020 Financial Report

Raymond reviewed the financial summary, provided an update on Paychex payroll services, reviewed quotes for air duct cleaning and a new operating system upgrade and answered questions regarding lines items that are over extended. He also shared that he is going to accept the bus company's contract extension option which would continue service through June 2023.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt to approve the November 2020 Financial Report as presented. *Motion approved unanimously.*

b. Approve MUNIS Operating System Upgrade

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Corcoran to approve the MUNIS Operating System upgrade. (FOR: Bob Paskiewicz, Bob Ravens-Seger, Michele Holt, Lynn Landolina, John Corcoran, and John Ziobro. (OPPOSED: Lucia Ziobro. ABSTAINED: John Welsh). *Motion approved.*

c. Approve to Request Capital Funds from the BOF

MOTION: a motion was made by Michele Holt, seconded by John Corcoran to table this item until the next board meeting. *Motion approved unanimously.*

d. Approve Using Non-Lapsing Funds

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Ziobro to approved \$32,200 for air duct cleaning using non-lapsing funds. *Motion approved unanimously.* John Ziobro requested that the filters be changed regularly.

VII. Agenda items for Future Meeting

- a. **Request Capital Funds from the BOF**
- b. **Negotiations**
- c. **Budget Workshop**

VIII. Comments from Visitors - None

IX. Adjournment

MOTION: a motion was made by John Ziobro, seconded by Bob Ravens-Seger, to adjourn the meeting. *Motion approved unanimously.* The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Lisa Kline, Board Clerk