

**East Granby Board of Education
Regular Meeting Minutes for
Monday, February 10, 2020**

Board Members Present:

Mr. Bob Paskiewicz
Mr. John Welsh
Mr. John Corcoran
Mrs. Karey Pond
Mrs. Lucia Ziobro
Mr. John Ziobro
Mr. Bob Ravens-Seger
Mrs. Lynn Landolina
Mrs. Michele Holt

Others Present:

Melissa Bavaro-Grande, Acting Superintendent
Raymond Engle, Business Manager
Lisa Kline, Board Clerk
Sariah Colon, Student Representative
Rick Bortz, Visitor

Board Members Absent:

I. Call to Order and Pledge of Allegiance

With a quorum present, Bob Paskiewicz, Chairperson, called the meeting to order at 7:02 p.m., and all recited the Pledge of Allegiance.

a. Approve Minutes from the January 13, 2020 and January 27, 2020 regular meetings

MOTION: a motion was made by Bob Ravens-Seger, seconded by Karey Pond to approve the January 13, 2020 regular meeting minutes as presented. *Motion approved unanimously.*

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt to approve the January 27, 2020 regular meeting minutes as presented. *Motion approved unanimously.*

b. Additions to the Agenda

Item IVd R.D Seymour School Recognition and item VIb Approve Audio/Video Upgrades for Carl Allgrove School were added to the agenda.

c. Comments from Visitors Regarding Agenda Items - None

II. Student Representatives Report

Sariah reported that the student council is hosting a blood drive on February 21, 2020 and it is open to the public. The theme for this year's Pops Concert is Disney and it will be held on March 6, 2020. Project Graduation is organizing a Dodgeball fundraiser on March 13, 2020. The pasta luncheon for Ethan Hoerle held on February 9, 2020 was well attended. The Future Business Leaders of America (FBLA) is organizing a Valentine candy gram fundraiser. The FBLA will be attending a conference on March 27, 2020 to help prepare them for a career in business.

III. Chairperson's Report

a. Superintendent Search Update

A double digit number of applications were received for the Superintendent position. Interviews will take place on February 18th and 19th in the Board of Education (BOE) conference room.

IV. Superintendent's Report

a. Resignation

The current athletic director (AD), Joel Ziff, will not be re-applying for the yearly stipend position of AD for FY 20/21. He will continue serving as AD for the remainder of this school year.

b. Kindergarten Registration

Kindergarten registration will take place on Thursday, February 13, 2020 from 9 a.m. -11 a.m. and 4 p.m. -7 p.m.

c. Update on Audio/Video Upgrades for Carl Allgrove School

Raymond Engle shared three quotes he received for audio/video upgrades for the auditorium/gym in Carl Allgrove School (Valley Communications for \$22,891, Adtech for \$19,711 and ALSS not to exceed \$17,000). All three vendors were onsite with our Technology Coordinator and Assistive Tech Specialist, Steven Mosher, to survey the project.

d. R.D. Seymour School Recognition

The Connecticut State Department of Education designated R.D. Seymour School a School of Distinction for the third year in a row.

V. Committee Reports

- a. Policy** – Lucia Ziobro reported that the sub-committee met on February 5, 2020 to review/discuss rental rates, public use and summer use of school facilities (policy 1330). The sub-committee compared our policy with other districts and will revisit policy language. There is concern about our insurance plan. The business manager will look into what our plan covers. Outside groups are required to provide a certificate of insurance. The sub-committee scheduled a meeting for February 13, 2020 to discuss three new policies that CABE recommended as a result of our policy audit and update policy 6159.
- b. Budget** – The next budget workshop is scheduled for February 20, 2020 at 6:00 p.m.
- c. Curriculum** – Nothing to report at this time.
- d. Facilities** – John Ziobro reached out to Ed Hubbard regarding the air quality report and what is blocking the ventilation. Reshaping some of the curbing in the Carl Allgrove parking lot to allow for a footpath is being considered. John Ziobro will schedule a meeting.
- e. Negotiations** – Nothing to report at this time.
- f. Communications** – Nothing to report at this time.

VI. Recommended Actions

a. Approve January 2020 Financials

MOTION: a motion was made by Bob Ravens-Seger, seconded by Karey Pond to approve the January 2020 Financials as presented. Raymond reviewed the financial summary. At this time, the pricing for insurance next year has been reduced from an 8% increase to a 5% increase; our broker is still negotiating at this time. Due to late submission of OPEB census report, a second extension for the year end close out was given. Milliman will require additional time to review and report to our audit firm. Numbers for 2019 year end have been sent to the auditors. A 2019 year end surplus of \$96,848.26 is being reported to the town. We have reconciled expenditure and we are in the process of finalizing bank (cash) reconciliations. Melissa and Raymond are in the process of preparing the 20/21 budget for board review.

The January 2020 financials did not reflect some of the transfers discussed at a December 2019 board meeting so the motion to approve the financials was tabled until the next meeting. Raymond will update the financial report to reflect the transfers and send it to the board members to review before sharing it with the Board of Finance.

b. Approve Audio/Video Upgrades for Carl Allgrove School

MOTION: a motion was made by Bob Ravens-Seger, seconded by Lucia Ziobro to approve the quote from ALSS, not to exceed \$17,000, for the audio/video upgrades in the auditorium/gym at Carl Allgrove School. **Motion approved unanimously.**

VII. Agenda Items for Future Meetings

- a. Approve Graduation Date**
- b. Approve January 2020 Financials**
- c. Approve Certified Contract**
- d. Policy 1330 – FIRST READ**

VIII. Comments from Visitors - None

IX. Adjournment

MOTION: a motion was made Bob Ravens-Seger, seconded by John Welsh to adjourn the meeting. **Motion approved unanimously.** The meeting was adjourned at 7:46 p.m.

Respectfully submitted,

Lisa Kline
Board Clerk

These minutes are issued pending Board of Education approval.