

**East Granby Board of Education
Regular Meeting Minutes for
Tuesday, November 12, 2019**

Board Members Present:

Mr. Bob Ravens-Seeger
Mr. Bob Paskiewicz
Mr. John Welsh
Mrs. Michele Holt
Mr. Jim Feeney
Mrs. Lucia Ziobro
Mr. John Ziobro

Others Present:

Melissa F. Bavaro-Grande, Acting Superintendent
Raymond Engle, Business Manager
Lisa Kline, Board Clerk
Gordon Hartman, Student Representative

Board Members Absent:

Mrs. Karey Pond
Mr. Rob Crocker

I. Call to Order and Pledge of Allegiance

With a quorum present, Bob Paskiewicz Chairperson, called the meeting to order at 7:00 p.m., and all recited the Pledge of Allegiance. Bob Paskiewicz welcomed Michele Holt as a board member. Michele previously served on the board for 10 years.

a. Approve Minutes from the October 15, 2019 and October 28, 2019 regular meetings

MOTION: a motion was made by Bob Ravens-Seeger, seconded by Jim Feeney, to approve the October 15, 2019 regular meeting minutes as presented. (FOR: Bob Paskiewicz, Bob Ravens-Seeger, John Welsh, Jim Feeney, Lucia Ziobro, and John Ziobro. ABSTAINED: Michele Holt). *Motion approved.*

MOTION: a motion was made by Bob Ravens-Seeger, seconded by Jim Feeney, to approve the October 28, 2019 regular meeting minutes as presented. John Ziobro requested changing the last sentence to read as follows: All of the tennis courts may need to be replaced in 5-10 years. A motion was made by Bob Ravens-Seeger, seconded by Jim Feeney to approve the October 28, 2019 regular meeting minutes as amended. (FOR: Bob Paskiewicz, Bob Ravens-Seeger, John Welsh, Jim Feeney, Lucia Ziobro, and John Ziobro. ABSTAINED: Michele Holt). *Motion approved.*

b. Additions to Agenda - None

c. Comments from visitors regarding agenda items – None

II. Student Representatives Report

Gordon Hartman reported that the girls soccer team ended their season with a loss to East Hampton, fall sports are finished except for football, girls co-op swimming won the conference title again, the bonfire and pep rally were successful, the Black Out dance is November 15, 2019, the Blood Drive is November 14, 2019, and all of the schools hosted Veterans Day celebrations.

III. Chairperson's Report

a. Board of Education Meeting Calendar 2020

A proposed Board of Education 2020 meeting calendar was reviewed. It was suggested to use April 6, 2020 as a special meeting if need be. A vote to approve the calendar will take place at the November 25, 2019 board meeting.

IV. Superintendent's Report

a. Tennis Court Project

An invoice from Hinding in the amount of \$9,310.40 was received for work completed; that is approximately 40% of the total cost of the project which is \$23,276. The work completed allows for play in the spring and included prep work to complete the project next spring. The balance of \$13,965.60 will be due when the project is completed. To help preserve the tennis courts, it was decided to lock them up for the winter and post a sign. The motion made at the October 28, 2019 meeting was to pay \$4,800 now and \$18,200 in the spring.

b. School Events

Melissa Bavaro-Grande shared that the Veterans Day celebrations were well attended and the Connecticut Association of Public School Superintendents held a luncheon on November 8, 2019 where two of our students, Stephanie Crocker and Cullen Beman, received the Superintendent's

Student Recognition Award for their academic prowess and leadership service to the community. The PDEC committee will hold a meeting on November 18, 2019 to schedule teacher in-service days for the 2020-2021 school year. We are hoping to coordinate more shared professional development sessions with Suffield and possibly Granby. A presenter from Yale is scheduled to speak to the middle and high school students about vaping. Melissa will check with the presenter about the possibility of hosting a parent information session with surrounding districts.

V. Committee Reports

- a. **Policy** – The policy sub-committee would like to schedule a meeting to continue the discussion of dual enrollment and to plan the next step now that the policy audit was completed. John Welsh suggested having a CABA representative highlight the recommendations and executive summary from the audit to the entire board. Bob Paskiewicz believes there would be a fee involved for that. Melissa shared that CABA can house our policies and update them for a fee; she would need to get additional information. A policy sub-committee meeting was scheduled for November 20, 2019 at 9:00 a.m.
- b. **Budget** – Nothing to report at this time.
- c. **Curriculum** – Nothing new to report at this time.
- d. **Facilities** – The facilities sub-committee would like to conduct another walkthrough of the schools with Ray Carlson and Ed Hubbard present. A facilities sub-committee meeting was scheduled for December 3, 2019 at 8:00 a.m. to review the air quality study and facilities chain of command.
- e. **Negotiations** – Negotiations for non-certified and certified staff are ongoing. Progress has been minimal.
- f. **Communications** – Michele Holt conveyed her interest in working with Lynn Landolina when Lynn returns as a board member in January 2020.

VI. Recommended Actions

a. Approve October 2019 Financials

Raymond Engle reported that our broker was contacted to discuss health care cost for budgetary purposes; we are currently reviewing transfer requests; we are in the final stages of reviewing the year end close out with the auditors, and he is familiarizing himself with the current budget to prepare for the 2020-21 budget. John Ziobro asked if the transfers would be presented for board approval as per Connecticut general statute. As long as the transfers are within the same organization, Raymond does not believe they require the board's approval; only amendments would require the board's approval. Waiting for board approval would stall the purchasing process and the business office. He will be transparent when reporting transfers to the board.

MOTION: a motion was made by Jim Feeney, seconded by Bob Ravens-Seger, to approve the October 2019 financials as presented. *Motion approved unanimously.*

b. Approve Tennis Court Project

MOTION: a motion was made by John Ziobro, seconded by John Welsh, to approve the quote for \$23,500 from Hinding for tennis court repairs. This motion is in lieu of the motion made on October 28, 2019. *Motion approved unanimously.*

VII. Agenda Items for Future Meetings

It was requested to add the CABA Superintendent Search with Mary Broderick and Dual Enrollment policy, if applicable, to the next meeting agenda.

VIII. Comments from Visitors - None

IX. Adjournment

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt, to adjourn the meeting. *Motion approved unanimously.* The meeting was adjourned at 8:13 p.m.

Respectfully submitted,

Lisa A. Kline
Board Clerk