

**East Granby Board of Education
Regular Meeting Minutes for
Monday, August 26, 2019**

Board Members Present:

Mr. Bob Paskiewicz
Mr. Bob Ravens-Seger
Mr. James Feeney
Mr. John Ziobro
Mrs. Lucia Ziobro
Mr. John Welsh
Mrs. Lynn Landolina
Mrs. Karey Pond (7:33)

Others Present:

Melissa F. Bavaro-Grande, Acting Superintendent
Jo-Anne Cegan, Interim Business Manager
Lisa Kline, Board Clerk
Karen Gogel, Director of Student Support Services
Michael Pasqua, Visitor

Board Members Absent:

Mr. Rob Crocker

I. Call to Order and Pledge of Allegiance

With a quorum present, Bob Paskiewicz, Chairperson, called the meeting to order at 7:00 p.m., and all recited the Pledge of Allegiance.

a. Approve minutes from the July 22, 2019 regular meeting and the July 30, 2019 policy subcommittee meeting

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Welsh to approve the July 22, 2019 regular meeting minutes as presented. Lucia Ziobro recommended changing “presenting it” in item IIc line 9 to “presenting the choices”.

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Welsh to approve the July 22, 2019 regular meeting minutes as amended. *Motion approved unanimously.*

The board is not required to approve the proceedings of a meeting when a quorum is not in attendance. Therefore, a motion was not made to approve the July 30, 2019 policy subcommittee minutes.

b. Additions to the Agenda

MOTION: a motion was made by Bob Ravens-Seger, seconded by Jim Feeney to add item Vd. Approve Policy 3541 and changing item VIII. from ‘Adjournment’ to ‘Executive Session – Discuss the Acting Superintendent’s Contract’ making ‘Adjournment’ item IX instead of VIII. *Motion approved unanimously.*

c. Comments from visitors regarding agenda items - None

II. Chairperson’s Report

a. Welcome New Board Member Lynn Landolina

Bob Paskiewicz introduced Lynn Landolina and welcomed her to the board.

b. CAFE – Community Conversation

The Board of Education (BOE) agreed to hold a special meeting on September 30, 2019 and inviting Mary Broderick from CAFE. The meeting will be recorded and aired on Granby Community Television.

III. Superintendent’s Report

a. Student Enrollment & Staffing Update

Melissa Bavaro-Grande shared that student enrollment fluctuated due to families moving into and out of the district but that we are still within the class size guidelines. We have 51 Choice students from Hartford. There are 5 students in kindergarten, 3 students in grade 1, 3 students in grade 2, 1 student in grade 3, 5 students in grade 4, and 4 students in grade 5. The remaining number of students are in grades 6-12.

We recently received resignations from the high school guidance secretary Tammy Broxton, paraprofessional Stephen McVey, and English teacher Brittney Mihalich. Jacqueline Soltz was hired as the new English teacher, the guidance secretary position was posted internally, and several new paraprofessionals were hired. We had a business manager candidate that accepted the position and then rescinded. The position remained posted and new applications will be reviewed at the end of the week.

b. Opening Day Activities

Today was professional development for certified staff. Teachers participated in hands-on activities and honed in on in-house talents and focus areas. At tomorrow's convocation we will greet new staff and honor the Teacher of the Year for 2020, Dennis Mullane. Members of the community were invited to help welcome faculty and staff as they returned to work and some of the band members volunteered to perform. The students will start school on August 28, 2019. Jim Feeney asked if the roofers would be working. Melissa reported that the roofers would not be working until Thursday.

c. Board of Education Open House

The Acting Superintendent is hosting an Open House on August 29, 2019 in the BOE conference room at Carl Allgrove School from 6pm-8pm. The community was invited to stop by and say hello.

IV. Committee Reports

a. Policy

Policy 4112.6 will be voted on later tonight. Karen Gogel provided a summary of the proposed amendments to policy 5144.1 including definitions (the language is taken directly from CAFE), time out, use of physical restraint and/or seclusion, zones of regulations, and required training and prevention training. Each building has a crisis intervention team consisting of six certified staff members. Administrators are also trained. Mrs. Gogel also announced that we have not had to report any situations to the state. Melissa Bavaro-Grande would like to expand and change the language in transportation policy 3541 to read 'family member's house or alternative location'. The current version lists only 'family member's house'. The schedule must be consistent and the form must be signed stating that the parties agree to the change. The roster will be updated to reflect the change and the bus driver will be notified.

Per John Welsh's request, Melissa reviewed the emergency student pick up procedure. John Welsh asked if the BOE can wave the second read of the policy. Bob Paskiewicz replied that a two thirds vote would be needed in order to wave it. Melissa Bavaro-Grande is gathering information on dual enrollment to present at a future meeting.

b. Budget – Nothing to report.

c. Curriculum – Nothing to report.

d. Negotiations – Today's meeting was cancelled and will be rescheduled.

e. Facilities

John Ziobro reported that the installation of air conditioning units at Carl Allgrove School has been put off due to the roof project; he would like DiBattista to come to the next meeting to provide an update on the electrical study. The roof at Carl Allgrove Schools is complete except for the pea stone and some siding. Work is still being done at the middle school. The roofers will not work while school is in session; they will work nights and weekends. John Ziobro would like to schedule a facilities subcommittee meeting and revisit the gas conversion project that was dropped this year; he does not want to miss the opportunity to participate next year. Bob Paskiewicz suggested revisiting the gas conversion project when the BOE discusses the capital plan. John Ziobro asked if F+F performed any preliminary assessments on the heating systems. Lastly, John Ziobro reminded the BOE that there are exterior parts of the schools that need updating/painting that are not included with the roofing project.

f. Communications

Bob Paskiewicz was happy when he heard that Melissa Bavaro-Grande invited the community to welcome back faculty and staff on opening day. Melissa commented that at some point, the BOE will want to have a community conversation regarding the 'Portrait of a Graduate'.

V. Recommended Actions

a. Approve July 2019 Financials

Jo-Anne Cegan reported that the business office is making sure that items were received before making payments. She will know more in approximately three weeks but she expects to be in the black and is close to reconciling grants. Lucia Ziobro asked why there was a large amount in line 730 – equipment and why it was not in the capital budget. Jo-Anne Cegan responded that normally it would be. Bob Paskiewicz shared that it was approved but the BOE never requested the \$60,000 from the Board of Finance (BOF) so it was taken out of the operating budget instead. Bob Paskiewicz suggested asking the BOF for the money. John Ziobro would like to see clarification for lines 610 – Instructional Supplies and 730 – Equipment. John Ziobro asked about line 260 – Workers Compensation and Jo-Anne Cegan explained that the amount reflects the upfront premium cost.

MOTION: a motion was made by Jim Feeney, seconded by Bob Ravens-Seger to approve the July 2019 Financials as presented recognizing that they are both July and August financials. (FOR: Bob Paskiewicz, Bob Ravens-Seger, John Welsh, Jim Feeney, Karey Pond, and Lynn Landolina. ABSTAINED: John Ziobro and Lucia Ziobro). *Motion approved.*

b. Approve Policy 4112.6

MOTION: a motion was made by Bob Ravens-Seger, seconded by Karey Pond to approve the revisions to policy 4112.6 as presented. *Motion approved unanimously.*

c. Approve to Appoint CABE – Superintendent Search Firm

MOTION: a motion was made by Jim Feeney, seconded by Lucia Ziobro to appoint CABE as the firm to assist the BOE in the Superintendent search. *Motion approved unanimously.*

d. Approve Policy 3541

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Ziobro to approve policy 3541.311 regarding transportation schedule and in the process thereof to waive the need for a second reading with a possible two-thirds vote. *Motion approved unanimously.*

VI. Agenda items for Future Meetings

- a. CABE – Community Conversation
- b. Capital Plan Update
- c. Facilities Subcommittee Meeting

VII. Comments from Visitors - None

VIII. Executive Session – Discuss the Acting Superintendent’s Contract

(Executive Session, if required, is held in accordance with P.A. 75-342)

Board Members Present: Bob Paskiewicz, Bob Ravens-Seger, Lucia Ziobro, John Ziobro, John Welsh, Jim Feeney, Karey Pond, and Lynn Landolina. **Board Members Absent:** Rob Crocker

The Executive Session was called to order at 8:20 p.m.

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Ziobro to move into Executive Session for the purpose of discussing the Acting Superintendent’s Contract. *Motion approved unanimously.*

The board returned to regular session at 8:30 p.m.

IX. Adjournment

MOTION: a motion was made by Jim Feeney, seconded by John Welsh, to adjourn the meeting. *Motion approved unanimously.* The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Lisa Kline,
Board Clerk