

**East Granby Board of Education  
Regular Meeting Minutes for  
Monday, July 22, 2019**

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**Board Members Present:**

Mr. Bob Paskiewicz  
Mr. Bob Ravens-Seger  
Mr. Jim Feeney  
Mrs. Lucia Ziobro  
Mr. John Ziobro  
Mrs. Karey Pond  
Mr. John Welsh

**Others Present:**

Melissa F. Bavaro-Grande, Acting Superintendent  
Jo-Anne Cegan, Interim Business Manager  
Lisa Kline, Board Clerk

**Board Members Absent:**

Mr. Robert Crocker

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**I. Call to Order and Pledge of Allegiance**

With a quorum present, Chairperson Bob Paskiewicz called the meeting to order at 7:00 p.m., and all recited the Pledge of Allegiance.

**a. Approve minutes from the June 10, 2019 regular meeting, the June 13, 2019 special meetings, the June 24, 2019 regular meeting, and the June 25, 2019 policy sub-committee meeting**

**MOTION:** a motion was made by Bob Ravens-Seger, seconded by John Ziobro to approve the June 10, 2019 regular meeting minutes as presented. Bob Ravens-Seger and John Ziobro withdrew their motion. The board is not required to approve the proceedings of a meeting when a quorum is not in attendance.

**MOTION:** a motion was made by Jim Feeney, seconded by John Ziobro to approve the June 13, 2019 special meeting minutes as presented. Jim Feeney and John Ziobro withdrew their motion. The board is not required to approve the proceedings of a meeting when a quorum is not in attendance.

**MOTION:** a motion was made by John Ziobro, seconded by Karey Pond to approve the June 24, 2019 regular meeting meetings as presented. **Motion approved unanimously.**

**MOTION:** a motion was made by Bob Ravens-Seger, seconded by John Ziobro to approve the June 25, 2019 policy sub-committee meeting meetings as presented. (FOR: Bob Paskiewicz, Bob Ravens-Seger, John Welsh, Karey Pond, Jim Feeney, and John Ziobro. ABSTAINED: Lucia Ziobro). **Motion approved.**

**b. Additions to the Agenda - None**

**c. Comments from visitors regarding agenda items - None**

**II. Chairperson's Report**

**a. Board Vacancy**

Bob Paskiewicz received the name of Lynn Landolina to fill the Board of Education (BOE) vacancy. John Welsh was thrilled that Mrs. Landolina volunteered to fill the board vacancy and wished her well in the November 2019 election.

**MOTION:** a motion was made by Bob Ravens-Seger, seconded by Karey Pond nominating Lynn Landolino to fill the Board of Education vacancy. **Motion approve unanimously.** Lynn Landolina will need to be sworn in.

**b. Energy Efficiency**

The air conditioning unit in the BOE office was approved to be replaced but it was serviced and is currently operating. Replacement of the unit is not necessary at this time.

**c. CABE – Community Conversation Fall 2019/Form Ad Hoc Committee**

Bob Paskiewicz spoke with Mary Broderick and she suggested holding focus groups and discussing leadership profiles with the community on September 30, 2019 from 7 p.m. to 9 p.m. or sometime in October. This will prepare CABE and the board in the search for a Superintendent in January 2020. Karey Pond would like the delivery to be clear that the search for a Superintendent is not the specific topic and distract from the larger goals. She is concerned that the community will get the impression that the BOE is supporting having a part-time Superintendent if the discussion only reviews the ramifications of having a part-time, shared, or full-time Superintendent. Lucia Ziobro suggested presenting it as informational. Discussion took place and it was made clear that the community conversation and the search for Superintendent are two separate topics. John Welsh suggested scheduling a special meeting on September 30, 2019 and inviting Mary Broderick to attend.

### III. Superintendent's Report

#### a. Personnel

Melissa Bavaro-Grande reported that Jesse Quinn was hired to fill the chemistry position; he will also serve as the boys' varsity soccer coach. James McVey was hired as the new night custodian at the middle school, and recently an offer was made and verbally accepted to fill the business manager vacancy. The individual will start work thirty days from the date the contract is signed. In the meantime, Jo-Anne Cegan will continue working as our interim business manager. Long term substitute teachers remain the same as last year. One is filling in for an approved extended leave of absence and the other is filling in for Marslette Luckenbach who is currently working as our Dean of Students.

#### b. Projected K-5 Student Enrollment 2019-2020

An additional student was added to grade 3 for a total of 59 students and one was added to grade 5 for a total of 71. We are still within our guidelines. John Ziobro would like to know how many Choice students we have in grade 5. Melissa Bavaro-Grande did not have that information with her but she shared that the district usually only takes new Choice students who are starting kindergarten unless they have a sibling.

#### c. Policy 4112.6 - FIRST READ

Karey Pond asked if paragraphs 4, 5, and 6 refer to teacher records only. John Ziobro questioned the wording "within seven business days" in paragraph 4; someone may need the records sooner. John Welsh believes it is statutory. The policy sub-committee will review the policy again. John Ziobro requested that copies of the policy manuals be made available in the East Granby Public Library and posting an index of policy series online.

### IV. Recommended Actions

#### a. Approve June 2019 Financials

Jo-Anne Cegan reported that the business office is continuing to process invoices from 2018-2019 as well as those received against encumbered purchase orders. At the current time, Jo-Anne is confident that the BOE will not be in a deficit at year end. Jo-Anne anticipates providing the board and town with an estimated balance in August and recommended that the board wait to approve budget transfers until the August meeting. Jo-Anne reviewed some of the line items that will require transfers and she will be working with Kelly Jacobs and Rosalie McKenney from town hall to reconcile.

**MOTION:** a motion was made by Bob Ravens-Seger, seconded by John Ziobro to approve the June 2019 Financials as presented. *Motion approved unanimously.*

### V. Agenda for Future Meetings

- a. CAFE – Community Conversation
- b. Projected K-5 Student Enrollment
- c. Policy 4112.6 - SECOND READ
- d. Policy 5144.1 - FIRST READ

### VI. Comments from Visitors - None

### VII. Adjournment

**MOTION:** a motion was made by John Welsh, seconded by Jim Feeney, to adjourn the meeting. *Motion approved unanimously.* The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Lisa Kline  
Board Clerk