

**East Granby Board of Education  
Regular Meeting Minutes for  
Monday, January 28, 2019**

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**Board Members Present:**

Mr. Bob Paskiewicz  
Mr. Bob Ravens-Seger  
Mrs. Sharon Shepherd (7:07 pm)  
Mrs. Karey Pond  
Mrs. Lucia Ziobro  
Mr. John Ziobro  
Mr. John Welsh

**Others Present:**

Dr. Charles, Interim Superintendent  
Ms. Lisa Kline, Board Clerk  
Tony DeMelo, EGHS Principal  
Attorney Nicholas Grello

**Board Members Absent:**

Mr. Robert Crocker

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**I. Call to Order and Pledge of Allegiance**

With a quorum present, Bob Paskiewicz, Chairperson, called the meeting to order at 7:02 p.m., and all recited the Pledge of Allegiance.

**a. Approve minutes from the January 14, 2019 regular meeting**

**MOTION:** a motion was made by Bob Ravens-Seger, seconded by Karey Pond to approve the January 14, 2019 regular meeting meetings as presented. Jim Feeney requested amending the minutes by adding ‘and Donna Mattera’ after the word ‘she’ in line 10 of item VIIIc. **Motion approve unanimously.**

**b. Additions to Agenda**

**MOTION:** a motion was made by Karey Pond, seconded by John Welsh to add item Id. Executive Session – Personnel Matter to the agenda and inviting Dr. Charles and Attorney Nicholas Grello to attend. **Motion approved unanimously.**

**MOTION:** a motion was made by Bob Paskiewicz, seconded by John Welsh to add item IIIc. Committee Assignments to the agenda. **Motion approved unanimously.**

With the board’s approval, Bob Paskiewicz would like to change the order of the agenda items as follows: Item V will become item VII, item VI will become item V, and item VII will become item VI.

**MOTION:** a motion was made by Bob Ravens-Seger, seconded by John Welsh to change the order of the agenda items. **Motion approved unanimously.**

**c. Comments from Visitors Regarding Agenda Items – None**

**d. Executive Session – Personnel Matter**

*(Executive Session, if required, is held in accordance with P.A. 75-342)*

The Executive Session was called to order at 7:08 p.m.

**MOTION:** a motion was made by Karey Pond, seconded by John Welsh to move into Executive Session for the purpose of a personnel matter. The board invited Dr. Charles and Attorney Nicholas Grello to attend. **Motion approved unanimously.**

**MOTION:** a motion was made by Karey Pond, seconded by Sharon Shepherd to return to regular session. **Motion approved unanimously.** The board returned to regular session at 7:38 p.m.

**MOTION:** a motion was made by Bob Paskiewicz, seconded by John Welsh to add item VIIg Accept General Release and Settlement Agreement to the agenda under Recommended Actions. **Motion approved unanimously.**

**II. Correspondence**

Dr. Charles presented a letter from teacher Lee Pace announcing his retirement at the end of the 2018-2019 school year.

**MOTION:** a motion was made by Jim Feeney, seconded by Bob Ravens-Seger to regretfully accept the resignation of Lee Pace effective at the end of the 2018-2019 school year. **Motion approved unanimously.**

### III. Chairperson's Report

#### a. Schedule Budget Workshops

Budget workshops were scheduled for February 11, 2019 at 6:00 p.m. and February 25, 2019 at 6:00 p.m.

#### b. Proposed Legislation – Ellington Public Schools

Bob Paskiewicz shared a message to the Connecticut Legislators from the Ellington Board of Education recommending early release of High School Seniors and amending Connecticut General Statute Sec. 10-161 Establishment of graduation date, and asked if this would be something the board would consider supporting. After discussing the matter, many board members did not see the benefit of amending the state statute. Bob Paskiewicz continued with the next agenda item because a motion was not made to support the recommendation from Ellington Public Schools.

#### c. Committee Assignments

Sharon Shepherd asked to be a member of the curriculum committee and John Welsh would like to be a member of the policy committee meeting as long as the meetings are held during the day.

### IV. Superintendent's Report

#### a. Capstone Project

Principal DeMelo provided information regarding the Capstone Project which is an East Granby High School requirement for graduation and a state mandated requirement beginning with the Class of 2023. The project is a means for students to demonstrate the knowledge and skills they acquired during their secondary school years of education. High School students are asked to demonstrate their ability to apply key knowledge and skills by planning, completing, and presenting a culminating project linked to personal interest, career path, academic pursuit, success plan, or a topic that is appropriate. Presentations can be oral or written. Work on the Capstone Project can begin as early as grade nine but students must provide their proposal to the advisor for approval by the end of their junior year. Mentors help guide students through the process. Successful completion will earn the student one credit towards high school graduation. Both parents and students are made aware of the Capstone requirement at freshmen orientation. Individual Education Plans dictate the extent of the project for special education students. Sharon Shepherd suggested having students that are interested present their projects to the community and Dr. Charles suggested recording them for public access.

#### b. Bylaw 9125 – Attorney (SECOND READ)

No further discussion.

#### c. Bylaw 9326 – Minutes (SECOND READ)

It was recommended to amend the bylaw by striking the sentence 'Permanent minutes shall be signed by the Board of Education Secretary.'

#### d. Policy 4112.5 – Security Check/Fingerprinting (SECOND READ)

John Ziobro recommended amending policy 4112.5 by spelling out the acronym SDE to read State Department of Education.

### V. Comments from Visitors – None

*Item VI Executive Session – Emergency Operations Plan was postponed*

### VII. Recommended Actions

#### a. Approve Bylaw 9125

**MOTION:** a motion was made by Sharon Shepherd, seconded by John Ziobro to approve Bylaw 9125 as presented. *Motion approved unanimously.*

**b. Approve Bylaw 9326**

**MOTION:** a motion was made by John Welsh, seconded by Lucia Ziobro to approve Bylaw 9326 striking the sentence ‘Permanent minutes shall be signed by the Board of Education Secretary.’  
**Motion approved unanimously.**

**c. Approve Policy 4112.5**

**MOTION:** a motion was made by John Ziobro, seconded by John Welsh to approve Policy 4112.5 spelling out the acronym SDE to read State Department of Education. **Motion approved unanimously.**

**d. Approve Emergency Operations Plan – Carl Allgrove School**

**MOTION:** a motion was made by Bob Ravens-Seeger, seconded by Sharon Shepherd to approve the Carl Allgrove School Emergency Operations Plan as presented. **Motion approved unanimously.**

**e. Approve Emergency Operations Plan – R.D. Seymour School**

**MOTION:** a motion was made by Bob Ravens-Seeger, seconded by Sharon Shepherd to approve the R.D. Seymour School Emergency Operations Plan as presented. **Motion approved unanimously.**

**f. Approve Emergency Operations Plan – East Granby Middle/High School**

**MOTION:** a motion was made by Bob Ravens-Seeger, seconded by Sharon Shepherd to approve the East Granby Middle/High School Emergency Operations Plan as presented. **Motion approved unanimously.**

**g. Accept General Release and Settlement Agreement**

**MOTION:** a motion was made by John Welsh, seconded by Bob Ravens-Seeger to accept the General Release and Settlement Agreement dated January 28, 2019. (FOR: Bob Paskiewicz, Sharon Shepherd, Bob Ravens-Seeger, John Welsh, Jim Feeney, Karey Pond, and Lucia Ziobro. ABSTAINED: John Ziobro). **Motion approved.**

**VI. Executive Session – Emergency Operations Plan**

*(Executive Session, if required, is held in accordance with P.A. 75-342)*

The executive Session was called to order at 8:34 p.m.

**MOTION:** a motion was made by John Ziobro, seconded by Jim Feeney to move into Executive Session for the purpose of Emergency Operations Plan. The board invited Dr. Charles to attend.  
**Motion approved unanimously.**

**MOTION:** a motion was made by John Ziobro, seconded by Jim Feeney to return to regular session.  
**Motion approved unanimously.** The board returned to regular session at 8:52 p.m.

**VIII. Adjournment**

**MOTION:** a motion was made by John Welsh, seconded by Karey Pond to adjourn the meeting.  
**Motion approved unanimously.** The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Lisa Kline  
Board Clerk