

**East Granby Board of Education**  
**Facilities Sub-Committee Minutes for**  
**Monday, November 19, 2018**

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**Board Members Present:**

Mr. Bob Ravens-Seger  
Mr. Bob Paskiewicz  
Mr. John Ziobro

**Others Present:**

Dr. Patricia Charles, Interim Superintendent  
Mr. Dave Wing, Facilities Manager

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**I. Call to Order and Pledge of Allegiance**

The facilities sub-committee meeting was called to order at 8:30 a.m. The Pledge of Allegiance was recited.

**II. Facilities**

**a. Update on Heating at R.D. Seymour School**

Raising the radiant heat temperature will slowly raise temperatures. Electric heat will be added to the teachers' room. Heat pumps will be used in 24 classrooms and radiant heat will be used in exterior rooms. Installation of new equipment/parts will take place this Wednesday, Thursday, and Friday by Tradesman of New England.

**b. Electrical Study at Carl Allgrove School**

Per Lorri DiBattisto, the electrical study will be completed by December 3, 2018. A meeting is scheduled for tomorrow at 6:30 p.m. with Dan Mucha (electrician). See project status report dated November 15, 2018.

Other

- Oil/Gas Conversion – check with Sherry Holmes regarding sign off. The fuel line will be capped off.
- Will call Aaron Environmental regarding tank removal. Issue purchase order and indicate that it is a capital project on the purchase order.
- Fascia at Carl Allgrove School needs to be painted. Dave Wing will get a price for scraping, painting in areas needed. Possibly incorporate in roof project. Send email to Roger LaFleur. Consider a composite product like Azak.
- Terminix contract. Go out to bid again. Mike's Carpenter and Ant Pesticide, AA Pest, Hartford were suggested as potential vendors offering competitive pricing.
- Updating the middle/high school controls has not started yet. Pneumatics will be removed and the system will be upgraded to electronic sensors. Unit ventilators are to be replaced in biology and computer room. Other unit ventilators are beginning to fail.
- The elevator at Carl Allgrove School got stuck on Friday – new contract needed.
- We have excellent custodial staff.

**c. Snow Removal**

We have a new snow removal contractor. The handicap areas and the R.D. Seymour playscape area are not done. The custodian will stake blacktop near playscape. DPW salts all driveways and lots.

**III. Adjournment** - The meeting was adjourned at 9:15 a.m.