

**East Granby Board of Education
Meeting Minutes for
Monday, May 14, 2018**

Board Members Present:

Mr. Bob Ravens-Seger
Mr. Bob Paskiewicz
Mr. John Welsh
Mr. James Feeney
Mrs. Karey Pond
Mrs. Lucia Ziobro
Mr. John Ziobro

Others Present:

Dr. Christine Mahoney, Superintendent
Mrs. Susan Greco, Business Manager
Ms. Lisa Kline, Board Clerk
Mr. Rick Mahoney, Interim Business Mgr.

Board Members Absent:

Mrs. Sharon Shepherd
Mr. Rob Crocker

I. Call to Order and Pledge of Allegiance

With a quorum present, Chairperson Bob Ravens-Seger called the meeting to order at 7:05 p.m., and all recited the Pledge of Allegiance.

a. Approve minutes from the April 4, 2018 and the April 23, 2018 budget workshops, and the April 23, 2018 regular meeting.

MOTION: a motion was made by Jim Feeney, seconded by Bob Paskiewicz, to approve the April 4, 2018 budget workshop minutes as presented. *Motion approved unanimously.*

MOTION: a motion was made by Bob Paskiewicz, seconded by John Welsh, to approve the April 23, 2018 budget workshop minutes as presented. (FOR: Bob Paskiewicz, Jim Feeney, John Welsh, Bob Ravens-Seger, John Ziobro, Lucia Ziobro; ABSTAINED: Karey Pond). *Motion approved.*

MOTION: a motion was made by Jim Feeney, seconded by John Welsh, to approve the April 23, 2018 regular meeting minutes as presented. Lucia Ziobro requested that the board clerk include first names in the minutes moving forward. John Welsh commented that the sentence in brackets in item V. was taken out of context and should be expunged from the minutes.

MOTION: a motion was made by Lucia Ziobro, seconded by John Ziobro to strike the sentence in brackets in item V. from the minutes. (FOR: Bob Paskiewicz, Jim Feeney, John Welsh, Bob Ravens-Seger, John Ziobro, Lucia Ziobro; ABSTAINED: Karey Pond). *Motion approved.*

b. Additions to Agenda

On behalf of Sharon Shepherd, Bob Ravens-Seger asked to discuss projected student enrollment for grades K-5 for the 2018-2019 school year.

MOTION: a motion was made by John Ziobro, seconded by Karey Pond to add item IIIa. Projected Student Enrollment Grades K-5 to the agenda. John Welsh commented that it is premature to discuss the matter and it would not be fair to speculate where will be in August 2018 and asked Dr. Mahoney if she anticipated discussing it tonight and was prepared to. Dr. Mahoney replied that she did not anticipate discussing projected student enrollment tonight. Karey Pond withdrew her (seconded) motion. Item IIIa. Projected Student Enrollment Grades K-5 will not be added to tonight's agenda.

c. Comments from Visitors - None

II. Correspondence

Bob Ravens-Seger reviewed the content of the email he received from State Representative Tami Zawistowki regarding the status of the Medicaid Billing Mandate – School Based Health Program. Bob Ravens-Seger forwarded the email to all BOE members earlier. Representative Zawistowki negotiated an amendment that will effectively waive the Medicaid billing mandate for East Granby and other small districts. The bill is on the Senate calendar and is

likely to pass the Senate tonight or tomorrow. Several board members did not receive the email and asked Bob Ravens-Seeger to resend it.

III. Chairperson's Report

Bob Ravens-Seeger reported that a Shared Services Committee meeting was held today; preliminary discussion on how to incorporate recommendations to create efficiencies took place. Another meeting will be held prior to the next Board of Education (BOE) meeting. The committee is also looking to create a Shared Services Sub-Committee. Bob Paskiewicz asked if anything would impact the search for a new business manager. Bob Ravens-Seeger replied that it could; it is in the early stages and there are certain statutory requirements. Bob Paskiewicz does not want this to delay Dr. Mahoney from being able to hire a new business manager. Bob Ravens-Seeger responded that it will not delay the hiring process.

John Ziobro stated that he has not yet received the total cost of the Superintendent's benefits/compensation from Dr. Mahoney as requested. Bob Ravens-Seeger suggested discussing the matter when they reconvene the executive session that was held prior to tonight's BOE regular meeting.

IV. Superintendent's Report

Dr. Mahoney introduced Richard (Rick) Mahoney, to the BOE members. Rick Mahoney worked as Interim Business Manager for the East Granby Board of Education before and will act as the Interim Business Manager again. Dr. Mahoney continued by presenting Business Manager, Susan Greco, with a plaque for her 7.5 years of exemplary service to the East Granby Board of Education.

Dr. Mahoney continued by sharing an invitation with BOE members for the 53rd Suffield Future Farmers American Chapter awards ceremony being held on May 23, 2018.

a. 2017-2018 Retirement and 20+ Recognition Dinner – May 30, 2018

Dr. Mahoney reminded the BOE members that the 2017-2018 retirement/20+ dinner will be held on May 30, 2018.

b. Student Recognition Ceremony - May 29, 2018

Dr. Mahoney reminded the BOE members that the Student Recognition Ceremony will be held on May 29, 2018 in the high school auditorium prior to the BOE regular meeting

c. Elementary Art Show – May 24, 2018

Dr. Mahoney invited board members and the East Granby community to visit the elementary Art Show on May 24, 2018 at Carl Allgrove School.

d. Elementary School Construction Close Out

Susan Greco explained that the BOE needs to make a motion to officially close out the Carl Allgrove School construction project and send it to the state. In addition, the BOE has to make a separate motion to re-submit the final close out for the R.D. Seymour School construction project due to change orders that were submitted.

MOTION: a motion was made by Jim Feeney, seconded by Karey Pond in accordance with the CGS Section 10-287c-1, the East Granby Board of Education approves and accepts the completion of the Carl Allgrove School Construction Project, dated May 14, 2018; and authorizes the submission of the closing documents to the State Department of Education for grant reimbursement purposes. **Motion approved unanimously.**

Jim Feeney is concerned about being audited. Susan Greco assured him that everything would be fine. R.D. Seymour School is a renovate as new and there were no issues. We were careful about what was and was not allowable at Carl Allgrove School. John Ziobro asked if the projects were complete and if there will be additional bills. Mrs. Greco replied that R.D. Seymour is complete but we could receive bills for Carl Allgrove. We are just closing the projects. Lastly, Mrs. Greco stated that a separate motion to close out the Central Office Administration Construction Project will also be required.

MOTION: a motion was made by Jim Feeney, seconded by John Welsh in accordance with the CGS Section 10-287c-11, the East Granby Board of Education approves the completion of the Central Administration Construction Project, dated May 14, 2018; and authorizes the submission of the closing to the State Department of Education for grant reimbursement purposes. **Motion approved unanimously.**

MOTION: a motion was made by John Ziobro, seconded by Jim Feeney in accordance with the CGS Section 10-287c-11, the East Granby Board of Education approves the completion of the R.D. Seymour School Construction Project, dated May 14, 2018; and authorizes the submission of the closing to the State Department of Education for grant reimbursement purposes. **Motion approved unanimously.**

V. Committee Reports

- a. Policy** – Dr. Mahoney will mail copies of new and revised policies she received from CABA Policy Services to the BOE Policy Sub-Committee members.
- b. Budget** – The 2018-2019 budget passed.
- c. Curriculum** – Dr. Mahoney reported that new Advanced Manufacturing II curriculum is available for board members to review before a motion to approve the curriculum is recommended at the May 29, 2018 board meeting.
- d. Facilities** – None
- e. Negotiations** – As members of the negotiations sub-committee, Lucia Ziobro and John Ziobro requested to attend the CABA Collective Bargaining Conference on June 12, 2018. Susan Greco instructed them to sign up and email us when they do.
- f. Communication** – Bob Ravens-Seger shared that Sharon Shepherd relayed to him that she would like to keep parents updated with K-5 class sizes for 2018-2019. John Welsh commented that the East Granby real estate market is hot. There is an incredible desire and houses are selling fast. Families are attracted to East Granby because we are recognized as having one of the best school districts.

VI. Recommended Actions

a. Approve April 2018 Financials

Susan Greco reported that there were few changes in April and she closed the snow removal budget line and will transfer the remaining funds to repairs to buildings. Another \$5,000 went towards roof repairs at the middle/high school and another \$2,500 for a roof repair needed today. The repairs are predominately on the middle school roof. Mrs. Greco also recommended transferring \$10,000 from the transportation line to repairs to buildings. The cost savings in transportation is due to student placement.

MOTION: a motion was made by John Welsh, seconded by Karey Pond, to approve the April 2018 Financials as presented. (FOR: Bob Paskiewicz, Jim Feeney, John Welsh, Bob Ravens-Seger, Lucia Ziobro; ABSTAINED: John Ziobro). **Motion approved.**

Jim Feeney asked if we would be receiving more money from Hartford. Susan Greco expects to receive it the beginning of June 2018.

VII. Agenda Items for Future Meetings

- a. Projected K-5 Student Enrollment** – John Ziobro asked to add this item on behalf of Sharon Shepherd who relayed the request to Bob Ravens-Seger.
- b. Iceland Trip** - Jim Feeney would like to discuss the matter presented to the BOE involving the field trip to Iceland. Dr. Mahoney commented that it cannot be discussed in a public meeting. Bob Ravens-Seger shared that it was handled at the administrative level. John Ziobro would like to go into executive session to discuss the matter. Dr. Mahoney explained that although the matter was presented to the BOE, it is a management level issue and was resolved; she would need permission from the family to discuss the matter in their

presence in executive session. Seeing as the matter was presented to the BOE, Bob Paskiewicz asked if the BOE could respond to the family. Dr. Mahoney explained that not all matters presented to the BOE are handled at the board level. Jim Feeney asked when it would be appropriate to inform the board of what happened. John Welsh agrees that we need to get permission from the family. Lucia Ziobro suggested that board members do not respond to the family and have Dr. Mahoney ask the parents for permission to discuss the matter in executive session. Dr. Mahoney will consult with board counsel to get clarification. Bob Ravens-Seger is okay with knowing that Dr. Mahoney handled the matter. John Ziobro asked how much consulting with board counsel cost. Dr. Mahoney did not have that information available with her but she did comment that it is at a discounted municipal rate. John Welsh added that municipalities received a highly discounted rate and probably bill in 6 minutes increments. John Ziobro requested to add District Counsel Consultation Fees to the next agenda. John Welsh does not see the need to add the item to the agenda unless the BOE is going to discuss renewing the contract. John Ziobro asked Dr. Mahoney if he could receive a copy of the district counsel's contract if requested.

Dr. Mahoney requested to add item VIb. Approve Field Trip to the agenda.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Karey Pond to add item VIb. Approve Field Trip to the agenda. *Motion approved unanimously.*

VIb. Approve Field Trip

Dr. Mahoney presented a field trip for the Advanced Placement Art class to travel to Boston Massachusetts on June 8, 2018 to visit the Boston Museum of Fine Arts, the Isabella Stewart Gardner Museum and Fenway Park. Students will depart at 8:30 a.m. and return at approximately 11:00 p.m.. Cost of the trip is \$150 per student. Students are responsible for the cost.

MOTION: a motion was made by John Ziobro, seconded by Karey Pond to approve the field trip for the Advanced Placement Art Class to travel to Boston Massachusetts on June 8, 2018 as presented. *Motion approved unanimously.*

VIII. Comments from Visitors – None

IX. Adjournment

MOTION: a motion was made by John Welsh, seconded by Lucia Ziobro, to adjourn the meeting. *Motion approved unanimously.* The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Lisa Kline
Board Clerk

These minutes are issued pending Board of Education approval.