

**East Granby Board of Education
Regular Meeting Minutes for
Monday, January 9, 2017**

Board Members Present:

Mr. Joe Doering
Mr. Bob Ravens-Seger
Mr. James Feeney
Mr. John Welsh
Mr. Robert Crocker
Mr. Brandon Freeman

Others Present:

Dr. Christine Mahoney, Superintendent
Mrs. Susan Greco, Business Manager
Ms. Lisa Kline, Board Clerk
Bob Paskiewicz, Visitor
Cathi Dallesander, Visitor

Board Members Absent:

Mrs. Michele Holt
Mrs. Kim Brassard
Ms. Jennifer Cook

I. Call to Order and Pledge of Allegiance

With a quorum present, Joe Doering Chairperson, called the meeting to order at 7:00 p.m., and all recited the Pledge of Allegiance.

a. Approve Minutes from the December 12, 2016 regular meeting

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Welsh to approve the December 12, 2016 minutes as presented. (FOR: Mr. Doering, Mr. Ravens-Seger, and Mr. Welsh. ABSTAINED: Mr. Feeney, Mr. Freeman and Mr. Crocker) **Motion approved.**

b. Additions to the Agenda

Dr. Mahoney recommended adding a motion to accept board member resignation to existing item IVa.

c. Comments from visitors regarding agenda items - None

II. Board Elections

a. Board of Education Elections for Officers and Committee Assignments

Joe Doering stated that at the first meeting in January, the Board of Education holds elections for Officers and Committee assignments. Dr. Mahoney asked for a nomination for Board Chairperson.

MOTION: a motion was made by Mr. Welsh, seconded by Mr. Ravens-Seger nominating Mr. Joseph Doering as Board Chairperson. A motion was made by Mr. Feeney, seconded by Mr. Welsh to close the nominations. Voting slips were distributed and the results indicated 6-0 in favor of Mr. Doering remaining as Board Chairperson. **Motion approved unanimously.**

Dr. Mahoney turned the meeting over to Mr. Doering who asked if there were any nominations for Board Vice Chairperson.

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Crocker nominating Mrs. Michele Holt as Board Vice Chairperson. A motion was made by Mr. Feeney, seconded by Mr. Welsh to close the nominations. Voting slips were distributed and the results indicated 6-0 in favor of Mrs. Holt remaining as Board Vice Chairperson. **Motion approved unanimously.**

Mr. Doering presented the next position up for nomination, Board Secretary, and asked if there were any nominations.

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Crocker nominating Mr. Bob Ravens-Seger as Board Secretary. A motion was made by Mr. Welsh, seconded by Mr. Feeney to close the nominations. Voting slips were distributed and the results indicated 6-0 in favor of Mr. Ravens-Seger becoming the next Board Secretary. **Motion approved unanimously.**

Dr. Mahoney distributed slips for the Board Committee assignments. Board members interested in serving on a committee were asked to write their name on the slip for the committee they wish to serve on. The board clerk will tally the results and prepare the assignment sheet.

III. Student Representatives Report - None

IV. Chairperson's Report

a. Board Member Resignation

Mr. Doering announced that he received a resignation letter from board member Kim Brassard.

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Feeney to accept the resignation of Kim Brassard. *Motion approved unanimously.*

b. Update on Efficiency Study

As a follow-up to the efficiency study recommendation, Joe Doering reported that letters were sent to the superintendent of Granby and Simsbury requesting permission to have Joe Townsley collect information to see if the data will support a regionalization effort. The board would like to emphasize that they were asked to do this as a result of the efficiency study and that the letters are to pursue collection of information only.

c. East Granby Youth Action Council

Bob Ravens-Seger reported that he recently attended a Youth Action Council meeting and that the middle/high school versions are active, successful, and a great leadership opportunity.

d. Select committee for Superintendent's mid-year evaluation

Mr. Doering asked if there were any board members that would like to serve on the committee for the Superintendent's mid-year evaluation. Joe Doering, Bob Ravens-Seger, and Brandon Freeman agreed to be on the committee and John Welsh agreed to be there as well.

V. Superintendent's Report

a. District Management Council Update

Dr. Mahoney reported that she will discuss the opportunity to have a representative from the District Management Council speak to the board when she sees them later this week.

b. BOE List of Projects for Bonding Committee

Susan Greco reviewed the list of potential infrastructure items that would be appropriate for a bonding project for the schools. The board prioritized the list of projects and will submit it to the board of finance at their next meeting.

c. Community Forum

Dr. Mahoney shared that information was gathered from staff and students regarding the topic of the community forum, Intellectually and Technologically Agile Learner, and that she is still waiting to get feedback from the PTO. The community forum will be held January 26, 2017 at 7 p.m. at the East Granby senior/community center.

d. SECOND READ: Policies 3453, 3520.13, 3541.311, 3541.312 and P.A. 16-189

On behalf of Mrs. Holt, Mr. Doering asked if the school activity funds under policy 3453 has a record keeping system in place. Dr. Mahoney replied that there is a system that is maintained by the class advisor, class officer, and school bookkeeper. Mr. Crocker requested that the items at the top of page (f) in policy 3520.13 under Student Data Protection and Privacy/Cloud-based Issues be numbered 3 and 4 not 1 and 2 as it is a continuation from page (e).

e. Opening of Skating Pond at High School

Dr. Mahoney reported that the pond at the high school will now be available for public skating. The DPW will inspect the ice to see if it is thick enough to safely skate on. According to Jim Hayden, signage is being prepared. A discussion about who is responsible for snow removal is ongoing.

f. 2017-2018 Budget Drivers

Susan Greco reported that budget drivers do not really vary year to year. She is working on getting the budget in the range of 2.5%. The budget drivers will be presented to the Board of Finance at their January 17, 2017 meeting. Mrs. Greco also reported that Dr. Mahoney received notification from Granby dispatch that they will no longer be monitoring our alarms so we will need to get quotes for someone to monitor them for us.

VI. Committee Reports

a. **Policy** – Will vote to approve policies under item VIIb.

b. **Budget** – Previously discussed.

c. **Curriculum** – Dr. Mahoney reported that they are currently working on manufacturing curriculum.

d. **Facilities** – Nothing to report.

- e. **Negotiations** – Nothing to report.
- f. **Communications** – Nothing to report.

VII. Recommended Actions

a. Approve December 2016 Financials

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Feeney, to approve the December 2016 Financials as presented. Susan Greco reported the following: The certified personnel line was in a deficit due to the hiring of an elementary teacher but a transfer has been made to cover the deficit. Retroactive adjustments will need to be made to the non-certified personnel line once their union contract is ratified. Both substitute lines will be heavily utilized due to teacher long term teacher absences. We received some invoices for Magnet Schools and out-of-district students but are still waiting on four CREC schools to invoice us. Lastly, the legal fees line is anticipated to run a deficit due to an increase legal consultation. Dr. Mahoney and the Board Chairperson received notification from the attorneys that represent the Board of Education that they left their current firm for another one. Dr. Mahoney completed the necessary paperwork indicating that we would like to continue service with them at their new firm. The board requested that Dr. Mahoney get a written proposal from them regarding their fees. *Motion approved unanimously.*

b. Approve Policies 3453, 3520.13, 3541.311, 3541.312 and P.A. 16-189

MOTION: a motion was made by Mr. Welsh, seconded by Mr. Ravens-Seger to collaboratively approve policies 3453, 3541.311, 3541.312 and P.A. 16-189 as presented and policy 3520.13 with the following amendment: That the items at the top of page (f) in policy 3520.13 under Student Data Protection and Privacy/Cloud-based Issues be numbered 3 and 4 not 1 and 2 as it is a continuation from page (e). *Motion approved unanimously.*

c. Approve Certified Personnel Contract – Please see executive session minutes.

VIII. Agenda Items for Future Meetings

- a. **Schedule Budget Workshops**
- b. **Update on Efficiency Study**
- c. **Class Size Guidance and Policy**
- d. **Number of Board of Education Members and Number of Meetings Per Month**

IX. Comments from Visitors

Mrs. Dallesander inquired about the process and status of hiring a long term grade 3 substitute teacher at R.D. Seymour School. She is concerned about the instruction and learning taking place in her daughter's classroom. Dr. Mahoney responded that contractually, the position has to be posted internally before it can be posted externally and explained that we are actively looking for a substitute, but the search is hampered by the limited pool of qualified applicants.

X. Executive Session – Certified Personnel Contract – Please see executive session minutes.

IX. Adjournment

MOTION: a motion was made by Bob Ravens-Seger, seconded by Brandon Freeman to adjourn the meeting. *Motion approved unanimously.* The meeting adjourned at 9:36 p.m.

Respectfully submitted,
Lisa Kline
Board Clerk

These minutes are issued pending Board of Education approval.

**East Granby Board of Education
Executive Session Meeting Minutes for
Monday, January 9, 2017**

Board Members Present:

Mr. Joe Doering
Mr. James Feeney
Mr. Bob Ravens-Seger
Mr. John Welsh
Mr. Rob Crocker
Mr. Brandon Freeman

Others Present:

Dr. Christine Mahoney, Superintendent
Mrs. Susan Greco, Business Manager

Absent:

Mrs. Michele Holt
Mrs. Kim Brassard
Ms. Jennifer Cook

The Executive Session was called to order at 9:00 p.m.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Jim Feeney, to move into Executive Session for the purpose of discussing the Certified Personnel Contract. The board invited Dr. Mahoney and Susan Greco to attend. **Motion approved unanimously.** The Executive Session was called to order at 9:00 p.m.

MOTION: a motion was made in by Bob Ravens-Seger, seconded by Brandon Freeman to approve the Certified Personnel Contract. **Motion approved unanimously.**

The Board returned to regular session at 9:35 p.m.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Brandon Freeman, to adjourn the meeting. **Motion approved unanimously.** The meeting adjourned at 9:36 p.m.

Respectfully submitted,

Bob Ravens-Seger
Board Secretary