

East Granby Board of Education
Regular Meeting Minutes for
Monday, October 24, 2016
MEETING WILL BE AIRED ON GCTV16.ORG

Board Members Present:

Mr. Joe Doering
Mrs. Michele Holt
Mrs. Kim Brassard
Mr. Bob Ravens-Seger
Mr. Jim Feeny
Ms. Jennifer Cook (7:10)
Mr. John Welsh
Mr. Brandon Freeman

Board Members Absent:

Mr. Rob Crocker

Others Present:

Dr. Christine Mahoney, Superintendent
Mrs. Susan Greco, Business Manager
Ms. Lisa Kline, Board Clerk
David Peling, Principal EGHS
Melissa Bavaro, Principal EGMS
Stella Ross, Director of Curriculum
Karen Gogel, Director of Student Support Services
Maylah Uhlinger, Principal Allgrove School
Bob McGrath, Principal R.D. Seymour School
Tony DeMelo, Assistant Principal EGHS
William Pitney, Visitor

I. Call to Order and Pledge of Allegiance

With a quorum present, Joe Doering, Chairperson, called the meeting to order at 7:04 p.m., and all recited the Pledge of Allegiance.

- a. Additions to the Agenda** – Dr. Mahoney requested to add item IIIe. Professional Development Guidelines (PDEC Committee) to the agenda.

MOTION: a motion was made by Mr. Feeny, seconded by Mr. Ravens-Seger to add item IIIe. Professional Development Guidelines (PDEC Committee) to the agenda. *Motion approved unanimously.*

- b. Comments from Visitors regarding agenda items** - None

II. Chairperson's Report

a. BOE Representative to Special Committee to Review Potential Bond Project

Joe Doering asked if any board member would like to volunteer to be on the committee to study potential bond projects and make recommendations to the Boards of Finance, Selectmen, and Education. The committee was established by the Board of Selectman (BOS) and they requested that the BOE appoint a representative to this committee which will commence in November 2016. Mr. Ravens-Seger and Mr. Feeny both agreed to participate on the committee.

b. Board of Education Calendar 2017

Dr. Mahoney and the board members reviewed board meeting dates for 2017. Historically, board meetings take place on the second and fourth Monday of the month. A recommendation to approve the 2017 BOE Meeting Calendar will take place at an upcoming board meeting.

c. School Year Calendar 2017-2018

Dr. Mahoney distributed copies of the proposed 2017-2018 school year calendar and reviewed dates including the first and last day of school, school vacations, the three full professional development days, and the seven half professional development days. A recommendation to approve the proposed 2017-2018 school year calendar will take place at an upcoming board meeting.

d. Follow Up to Efficiency Study

Mr. Feeny asked when Joe Townsley will present his findings to the board. Mr. Doering explained that unlike the efficiency study report, Mr. Townsley will share information as it becomes available.

e. Air Conditioning – Carl Allgrove School

Joe Doering reported that a request for \$5,000 to look into the electrical requirements needed to support air conditioning at Carl Allgrove School is now included in the BOE Infrastructure Capital Request for 2017.

III. Superintendent’s Report

a. Safety Committee Report

Susan Greco shared the minutes from the June 2016 Safety Committee Meeting which included old business and new business. A recent Safety Committee meeting was held in early October, but the minutes are not yet available. Kim Brassard would like to revisit the speeding concern at the middle/high school. Mrs. Brassard shared that although the word ‘slow’ was painted on the driveway pavement leading up to the schools, speed is still a problem. Susan Greco reported that alternative solutions can still be explored.

b. Infrastructure Capital Request

Dr. Mahoney reported that the Infrastructure Capital Request was presented to the Board of Finance at their last meeting and Dr. Mahoney and Susan Greco answered their questions regarding the request to repair the boiler at Carl Allgrove School.

c. Update on PA 16-189

Dr. Mahoney has been researching the public act regarding student data privacy so specific guidelines can be put into place. There are existing policies that will be affected. A policy sub-committee meeting was recently held and the matter was discussed. Michele Holt asked if this public act was impacting student learning. Dr. Mahoney explained that existing applications were reviewed and grandfathered in so they did not interrupt student learning. New applications have to be investigated and approved before they are allowed in the classroom.

d. Student Performance Data

Dr. Mahoney shared how she took the BOE Goals and translated them into Areas of Focus so that administrators, faculty, and staff can incorporate them in writing their own goals with action steps for their classrooms. The Director of Student Support Services, Karen Gogel, Carl Allgrove School Principal, Maylah Uhlinger, R.D. Seymour School Principal, Bob McGrath, Middle School Principal, Melissa Bavaro, High School Principal Dave Peling, and Director of Curriculum, Stella Ross, delivered presentations related to areas of focus, assessment results, technology, professional collaboration, school climate, efforts to increase communication and support, Class of 2016 profile, and curricular initiatives.

e. Professional Development Guidelines (PDEC Committee)

Dr. Mahoney reported that per state statute, districts are required to have a PDEC Committee and evidence of collaboration in professional development planning. Dr. Mahoney distributed copies of our Guide to Professional Learning and reviewed the table of contents. A new section about Edivate was added. Edivate is a teacher and administrator managed professional development platform that allows users to customize their job embedded learning.

IV. Recommended Actions

a. Approve September 2016 Financial Report

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Ravens-Seger to approve the September 2016 Financial Report as presented.

Susan Greco reported that there were no significant changes to the Salary and Benefit lines; they will be solidified in October. The Non-Certified Union is still in on-going negotiations and retroactive adjustments will need to be made once the contract is settled. Business Insurance lines #260, 520, 521, and 523, came in lower than quoted and the Worker’s Compensation audit came in with a small adjustment of an additional \$488. The out-of-

district student transportation costs have not yet been encumbered and tuition invoices for Magnet Schools and out-of-district transportation have not yet been received. ***Motion approved unanimously.***

b. Approve Field Trip

Dr. Mahoney presented a field trip for high school students to travel to Quebec City February 2-5, 2017 so they can experience a different culture as well as learn historical facts of a French speaking nation. Students will depart at 12:00 noon and return at approximately 9:00 p.m. The cost per student paid by the student is \$575.00.

MOTION: a motion was made by Michele Holt, seconded by Bob Ravens-Seger, to approve the field trip to Quebec City February 2-5, 2017 as presented. ***Motion approved unanimously.***

Dr. Mahoney presented a field trip for the junior class to travel to Salem, MA on October 26, 2016 to relate American Literature curriculum they studied. Students will depart at 7:00 a.m. and return at approximately 6:30 p.m. The cost per student paid by the student is \$79.00.

MOTION: a motion was made by Jennifer Cook, seconded by Bob Ravens-Seger, to approve the field trip to Salem, MA on October 26, 2016 as presented. ***Motion approved unanimously.***

Dr. Mahoney presented a field trip for the Fashion, Textiles and Clothing Construction classes to travel to New York City to broaden students' awareness and knowledge of career options and pathways in fashion sales, and marketing and design. Students will depart at 6:00 a.m. and return at approximately 7:30 p.m. The cost per student paid by the student is \$95.00.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Kim Brassard, to approve the field trip to New York City on November 3, 2016 as presented. ***Motion approved unanimously.***

Dr. Mahoney presented a field trip for grade 5 students to travel to Sturbridge Village in Sturbridge, MA on May 25, 2017 to learn about early colonization. Students will depart at 8:30 a.m. and return at approximately 4:00 p.m. The cost per student paid by the student is \$20.00.

MOTION: a motion was made by Bob Ravens-Seger, seconded by Kim Brassard, to approve the field trip to Sturbridge Village on May 25, 2017 as presented. ***Motion approved unanimously.***

V. Comments from Visitors - None

VI. Executive Session - Negotiations

See Executive Session Minutes

VII. Adjournment

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Welsh to adjourn the meeting. ***Motion approved unanimously.*** The meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Lisa A. Kline
Board Clerk

These minutes are issued pending Board of Education approval.

**East Granby Board of Education
Executive Session Meeting Minutes for
Monday, October 24, 2016**

Board Members Present:

Mr. Joe Doering
Mrs. Michele Holt
Mrs. Kim Brassard
Mr. Bob Ravens-Seger
Mr. Jim Feeney
Mr. Brandon Freeman
Mr. John Welsh
Ms. Jennifer Cook

Others Present:

Dr. Christine Mahoney
Mrs. Susan Greco

Board Members Absent:

Mr. Rob Crocker

The Executive Session was called to order at 9:48 p.m.

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Freeman, to move into Executive Session for the purpose of negotiations and invited Dr. Christine Mahoney and Susan Greco to attend. ***Motion approved unanimously.***

The Board returned to regular session at 10:14 p.m.

MOTION: a motion was made by Mr. Ravens-Seger, seconded by Mr. Welsh to adjourn the meeting. ***Motion approved unanimously.*** The meeting was adjourned at 10:15 p.m.

Respectfully submitted,

Kim Brassard
Board Secretary