

**East Granby Board of Education
Meeting Minutes for
Monday, May 9, 2016**

Board Members Present:

Mr. Joe Doering
Mrs. Michele Holt
Mr. Brandon Freeman
Mr. James Feeney
Mr. John Welsh

Others Present:

Dr. Christine Mahoney, Superintendent
Mrs. Susan Greco, Business Manager
Ms. Lisa Kline, Board Clerk
Jennifer Cook, Board Member Nominee

Board Members Absent:

Mrs. Kim Brassard
Mr. Bob Ravens-Seger
Mr. Rob Crocker

I. Call to Order and Pledge of Allegiance

With a quorum present, Chairperson Joe Doering called the meeting to order at 7:04 p.m., and all recited the Pledge of Allegiance.

- a. Approve minutes from the March 3, 2016 special meeting, the March 7, 2016 budget workshop, the March 14, 2016 regular meeting, the March 15, 2016 special meeting, the March 28, 2016 regular meeting, and the April 18, 2016 meeting.**

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Freeman, to approve the March 3, 2016 special meeting minutes as presented. *Motion approved unanimously.*

MOTION: a motion was made by Mr. Welsh, seconded by Mr. Feeney, to approve the March 7, 2016 budget workshop minutes as presented. (FOR: Mr. Doering, Mr. Feeney, Mr. Welsh.

ABSTAINED: Mrs. Holt, and Mr. Freeman). *Motion approved.*

Mr. Doering requested to amend the March 14, 2016 regular meeting minutes as follows: Item VI.d. should read adopt a 3.22% budget, not a 2.5% budget.

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Welsh, to approve the March 14, 2016 regular meeting minutes as amended. (FOR: Mr. Doering, Mr. Freeman, Mr. Feeney, Mr. Welsh. ABSTAINED: Mrs. Holt). *Motion approved.*

MOTION: a motion was made by Mr. Feeney, seconded by Mrs. Holt, to approve the March 15, 2016 special meeting minutes as presented. (FOR: Mr. Doering, Mrs. Holt, Mr. Feeney.

ABSTAINED: Mr. Freeman and Mr. Welsh). *Motion approved.*

MOTION: a motion was made by Mr. Welsh, seconded by Mr. Feeney, to approve the March 28, 2016 regular meeting minutes as presented. *Motion approved unanimously.*

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Welsh, to approve the April 18, 2016 regular meeting minutes as presented. (FOR: Mr. Doering, Mr. Feeney, and Mr. Welsh.

ABSTAINED: Mrs. Holt and Mr. Freeman). *Motion approved.*

- b. Additions to Agenda - None**

- c. Comments from Visitors – None**

II. Chairperson's Report

a. Board of Education Vacancy/Recommended New Member

Joe Doering presented a letter of resignation from board member Tom Short dated April 5, 2016.

MOTION: a motion was made by Mr. Freeman, seconded by Mrs. Holt to accept Mr. Short's resignation as a member of the Board of Education. *Motion approved unanimously.*

Mr. Doering thanked Mr. Short for his service and introduced Jennifer Cook who was nominated by the East Granby Democratic Town Committee (DTC) to fill the vacancy. Jennifer Cook shared information about herself, described her passion for education, and

expressed her appreciation for the opportunity to serve as a member of the Board of Education.

MOTION: a motion was made by Mrs. Holt, seconded by Mr. Feeney, to accept the nomination of Jennifer Cook as a board member to fill the vacancy created by Mr. Short. *Motion approved unanimously.*

MOTION: a motion was made by Mr. Welsh, seconded by Mr. Feeney, to close the nomination. *Motion approved unanimously.*

Jennifer Cook was sworn in by Mr. Welsh and officially became a board member.

b. Efficiency Study

Joe Doering asked if there were any updates to the efficiency study follow-up report. Mrs. Greco reported that she updated the last report based on what was discussed at the last meeting and distributed a copy of the document. Mr. Welsh suggested converting the efficiency study follow-up report into a document for the community. Mr. Doering's response to the question about regionalization was discussed. The document will be shared with the community.

c. 2016-2017 Operating Budget

Now that the budget was approved and risks were identified, Mr. Doering inquired if the risks are still the same. Susan Greco reported that the risks are still there and they will evolve and change over the summer. Mr. Doering commented that the budget presentations were effective and thanked everyone who assisted with getting the budget prepared and passed.

d. Contract Negotiations

Mr. Doering announced that there will be negotiation meetings in the coming days, and asked if any board members would be available to participate.

III. Superintendent's Report

a. Student Enrollment

Dr. Mahoney reported that as of today, 62 kindergarten students are enrolled for the 2016-2017 school year and a kindergarten orientation took place last week. According to board policy, that would indicate that four sections of kindergarten will be required. We will need to identify someone for the fourth section. Dr. Mahoney continued by sharing the enrollment numbers for the elementary grades.

b. Shared Resources Committee

Dr. Mahoney reported that the committee continues to meet. They are preparing a document to share with the public.

c. 2015-2016 Retirement and 20+ Recognition Dinner

Dr. Mahoney reported that three retirees and three 20+ years of service employees will be honored at this year's recognition dinner.

d. Recognition Ceremony May 23, 2016

A recognition ceremony is planned for May 23, 2016 in the high school auditorium prior to the next board meeting to recognize students, and community members who had extraordinary achievements and represented their school in an exemplary fashion.

e. Elementary Art Show

Dr. Mahoney invited board members to visit the elementary Art Show on May 26, 2016 at Carl Allgrove School.

IV. Committee Reports

a. Policy – Dr. Mahoney reported that there is a policy recommended for approval on tonight's agenda.

b. Budget – Previously discussed.

- c. **Curriculum** – Dr. Mahoney reported that there will be a document available at the next meeting.
- d. **Facilities**
Dr. Mahoney reported that a report will be available at the next meeting that captures the work that was done to buildings this year.
- e. **Negotiations** – Previously discussed.
- f. **Communication** – Nothing to report.

V. Recommended Actions

a. Approve March 2016 Financials

The April 2016 Financials were discussed prior to approving the March 2016 Financials.

MOTION: a motion was made by Mrs. Holt, seconded by Mr. Freeman, to approve the March 2016 Financials as presented. *Motion approved unanimously.*

b. Approve April 2016 Financials

MOTION: a motion was made by Mr. Welsh, seconded by Mr. Feeney, to approve the April 2016 Financials as presented. Mrs. Greco reported that some transfers and adjustments were made for repairs that were not anticipated, and some year-end salary encumbrances were made. In the future, we will be doing repairs to the outside bleachers. Mrs. Holt inquired about the condition of the athletic fields. Mrs. Greco reported that the town has been doing a great job. *Motion approved unanimously.*

c. Approve Policy 5131.911

Dr. Mahoney reported that Mr. Ravens-Seger and Mr. Peling reviewed the policy 5131.911 regarding bullying with her. They changed the policy to include the language provided by the state and extended it to include 'team initiation' and 'teen dating'.

MOTION: a motion was made by Michele Holt, seconded by Jennifer Cook, to approve Policy 5131.911 as presented. *Motion approved unanimously.*

d. Approve Field Trips

Dr. Mahoney presented a field trip for 7th grade students to travel to Wilderness Experience in Southwick Massachusetts on June 2, 2016 to develop teamwork and leadership skills. They will depart at 8:30 a.m. and return at 3:30 p.m. The cost is \$60.00 per student, paid by the student.

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Freeman, to approve the field trip to Wilderness Experience in Southwick Massachusetts on June 2, 2016 as presented. *Motion approved unanimously.*

Dr. Mahoney presented a field trip for the high school band and color guard to go to the Big E in West Springfield Massachusetts on September 30, 2016. The band will perform on the grounds of Storowton and in the parade. Students will depart at 11:30 a.m. and return at approximately 9:00 p.m. The district will fund the cost of \$500 for two buses.

MOTION: a motion was made by Michele Holt, seconded by Jennifer Cook, to approve the high school band and color guard field trip to the Big E in West Springfield Massachusetts on September 30, 2016 as presented. *Motion approved unanimously.*

Dr. Mahoney presented a field trip for the high school band and color guard to go to Gillette Stadium in Foxboro Massachusetts on October 15, 2016. They will participate in a competition and perform at half time at the UMASS game. They will depart at 7:30 a.m. and return approximately 9:00 p.m. The \$75 registration fee will be paid by the district.

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Freeman to approve the high school band and color guard field trip to Gillette Stadium in Foxboro Massachusetts on October 15, 2016.

VI. Agenda Items for Future Meetings

a. Efficiency Study Response

VII. Comments from Visitors - None

VIII. Executive Session - Superintendent's Evaluation

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Freeman to move into Executive Session for the purpose of the Superintendent's Evaluation. *Motion approved unanimously.* The Board moved into Executive Session at 7:55 p.m.

IX. Adjournment

The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Lisa Kline
Board Clerk

These minutes are issued pending Board of Education approval.

DRAFT

**East Granby Board of Education
Executive Session Meeting Minutes for
Monday, May 9, 2016**

Board Members Present:

Mr. Joe Doering
Mrs. Michele Holt
Mr. Brandon Freeman
Mr. James Feeney
Mr. John Welsh
Mrs. Jennifer Cook

Others Present:

Dr. Christine Mahoney

Board Members Absent:

Mr. Bob Ravens-Seeger
Mr. Rob Crocker
Mrs. Kim Brassard

The Executive Session was called to order at 7:55 p.m.

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Freeman, to move into Executive Session for the purpose of the Superintendent's Evaluation and invited Dr. Mahoney to attend.

Motion approved unanimously.

The Board returned to regular session at 8:30 p.m.

MOTION: a motion was made by Mr. Feeney, seconded by Mr. Freeman, to adjourn the meeting.

Motion approved unanimously. The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Michele Holt,
Acting Board Secretary