

**Special Meeting Minutes  
Shared Services Committee  
Thursday – March 8, 2018  
Town Hall Meeting Room – 7:30 pm**

1. **Call to Order:** The Shared Services Committee was called to order by Rick Granger at 7:37 pm. Committee Members Ziobro, Feeney, McNally, Butler, Ravens-Seger, Granger and Hayden were present. Committee Members Mahoney and Butler were absent.
2. **Public Comment:** none
3. **Correspondence:** none
4. **Minutes** – Dave McNally made a motion to accept the March 1, 2018 minutes as presented. Seconded by Bob Ravens-Seger. **Motion Approved** – In Favor – Hayden, Ziobro, McNally, Butler, Ravens-Seger, Feeney. Abstained - Granger
5. **Old Business:**
  - a. **Discuss, Edit and Review Shared Services Draft Report** – The committee reviewed the draft report section by section and discussed final edits. John Ziobro commented that the BOS and BOE may have to consider an outside consultant to look at the condo approach and/or the town taking over all school building responsibilities and recommend on how that structure would look.
6. **New Business:**
  - a. **Next Steps** – Jim Hayden will publish and distribute the final report to the BOE, BOS and BOF. He will also invite all three boards to the next Committee meeting to review and discuss the report. The BOE and BOS will need to decide “where to go from here” and develop a process to address, review and implement the recommendations in a timely fashion
  - b. **Vote on Completed Report** – Dave McNally made a motion to accept the Shared Services Report as amended. Seconded by Bob Ravens-Seger. **Motion Approved Unanimously.**
  - c. **Meeting Schedule** – Next meeting date is to be determined
7. **Adjourn:** Bob Ravens-Seger made a motion to adjourn at 8:40 pm. Seconded by John Ziobro **Motion Approved Unanimously.**

Respectfully submitted by  
James M. Hayden, First Selectman