

Minutes
Shared Services Committee
Thursday – March 31, 2016
Town Hall - 7:00 pm

1. **Call to Order:** Chairman Rick Granger called the committee to order at 7:02pm. Also present were: First Selectman Hayden, Superintendent Mahoney, John Ziobro, Jim Feeney, Tim Butler, Bob Ravens-Seger, and Dave McNally.
2. **Public Comment** – None
3. **Correspondence** –None
4. **Minutes** – Dave McNally made a motion to accept the March 7, 2016 minutes as presented, seconded by Bob Ravens-Seger. **Motion Passed.**
5. **Old Business:**
 - a. **Continue review of BOS historical expenditures related to building maintenance & DPW operations** - Selectman Hayden discussed the format of FY15 BOE sheet. He plans to have a separate sheet for BOE, BOS, and a consolidation sheet for the next meeting. Selectman Hayden provided to the committee BOS FY15 expense spread sheet, Dave McNally provided the 5-year appropriations plan, and Dr. Mahoney provided the BOE 5-year project inventory sheet.
 - b. **Review BOS & BOE Capital Plan identified items**

Selectman Hayden informed the committee that everything identified by the Capital Advisory Committee two years ago is completed or scheduled to be complete in the future. The paving and roofing project is still being decided, and discussion on whether or not it could be a package to save money depends on timing and need for both projects to be done at the same time. Dr. Mahoney updated the committee on Allgrove’s ongoing roof maintenance and drain updates. The Middle school may need roof updates soon, phone systems to be updated in FY17, as well as paving to be discussed in the future. Upcoming budget DPW will take care of these items
6. **New Business -**
 - a) Dr. Mahoney stated a goal of making sure we are planning for the future, prevention rather than reaction, and keeping track of what is being done amongst the services in town and for the schools. Selectman Hayden will make the comparison of pros and cons to see the difference in the numbers to help decide where the shared services need to be. Numbers are not cut and dry but it is important to have all the numbers in the budget to see where the different needs are in the town and schools. The town of Enfield has said that shared services have been efficient and effective but has yet to say if it had benefit to their budget.

This committee plans to be done with their meetings by the end of the school year unless extra meetings are needed.

Rick asked everyone to have their questions ready for the next meeting (i.e. What can we do differently with cost data year to year? What are the pros and cons to moving BOE funds to BOS budget? What are the major mechanicals in the budget? How to structure responsibility?)

7. **Meeting Schedule** - The next meeting is scheduled for Thursday, April 21st, 2016 at Town Hall.
8. **Public Comment**– None
9. **Adjourn** – Dave McNally made the motion to adjourn the meeting at 8:25, seconded by Bob Ravens-Seger.

Respectfully submitted by:
Alison Schar