

TOWN & SCHOOL BUILDING COMMITTEE MINUTES
SPECIAL VIRTUAL MEETING
January 21, 2021 – 6:30 pm

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom and call-in. Chairman Jim Hayden called the meeting to order at 6:34 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Jim Velleman, Rick Granger, and Mike Malloy. Absent were John Ziobro and Tim Butler.

Also present were Roger LaFleur, Project Manager, and Superintendent Melissa Bavaro-Grande from the Board of Education.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – B Ravens-Seger made a motion to accept the December 22, 2020 minutes as presented. Seconded by R Granger. **Motion Approved Unanimously.**
5. **OLD BUSINESS**
 - a. **Project Manager Report** –R LaFleur stated that there is nothing new to report concerning the school roofs reimbursement. The State is still conducting its review and audit.
 - b. **Project Update – Roads** – J Hayden stated that Eddie Hubbard, Director of Public Works, has completed his assessment of all Town roads. There will be an updated list of work needed to be done, as well as a financial report for the road work, at the next meeting.
 - c. **Project Update – Scour** –J Hayden stated that the design and engineering work is continuing. This includes the work required to be done for project approval from State and Federal agencies. An updated timeline is anticipated in the next week.
 - d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – J Hayden reviewed the most recent updates from Ray Carlson, Facilities Supervisor. The update included the fact that Eversource has begun its work, including the installation of two poles.

6. NEW BUSINESS

- a. **Next Meeting Date** – To be determined as needed by the Chairman, J Hayden
- b. **Consider and Act Upon Allgrove RFP** – There was a discussion concerning the Request For Proposal, including various possible timetables for the work to be done relative to students and/or faculty being in the building.

A motion was made by B Ravens-Seger to approve the Request For Proposal for Design-Build Services for the Allgrove School Air Conditioning Project as delineated. Seconded by R Granger. **Motion Approved Unanimously.**

- c. **Approve Bills** – There was a list of bills reviewed for approval:

WMC	\$4,620.00
Floydville Bridge Scour Engineering	
Barbara Marsele	\$ 75.00
Committee Clerk	

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by J Velleman. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

- 8. ADJOURN** – M Malloy made a motion to adjourn the meeting at 7:12 pm. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk