

TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL VIRTUAL MEETING

June 18, 2020 – 6:30 pm

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:36 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Jim Velleman, John Ziobro, and Mike Malloy. Rick Granger was absent.

Also present were Roger LaFleur, Project Manager, Acting Superintendent Melissa Bavaro-Grande from the Board of Education, Ray Carlson, Facilities Supervisor, and Alan Vanags from BVH Integrated Services PC.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – B Ravens-Seger made a motion to accept the June 4, 2020 minutes as presented. Seconded by J Velleman. **Motion Approved Unanimously.**
5. **OLD BUSINESS**
 - a. **Project Manager Report** – R LaFleur stated that he is working with M Bavaro-Grande on the close out documents for the school roof projects.
 - b. **Project Update – Roofs** – R LaFleur stated that Eagle Rivet is scheduled to complete the remaining cosmetic items on the Public Safety Building by the end of next week if weather permits.
 - c. **Project Update – Roads** – J Hayden stated that the project is proceeding as planned. The Adams Drive neighborhood has been completed. Mount Vernon Drive and Jefferson Drive are completed, and work is ongoing on Washington Ridge Road. The final coat for Newgate Road will be started soon.
 - d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – see below
 - e. **Project Timeline Review** – see above and below
6. **NEW BUSINESS**
 - a. **Consider and Act Upon Electric Design/Plans at Allgrove Elementary School** – A Vanags presented and explained the electric upgrade design. There is a steam pipe that needs to be moved and the

consensus was that this should be done under the subcontracting and responsibility of the electrical contractor; and that should be part of the RFP (Request For Proposal) to obtain bids from electrical contractors.

B Ravens-Seger made a motion to approve the electrical upgrade design plans for Allgrove Elementary School, and to authorize the development of an RFP by Town staff and BVH Integrated Systems PC. Seconded by T Butler. J Ziobro abstained. **Motion Approved.**

b. Next Meeting Date – June 25, 2020 at 6:30 pm.

c. Approve Bills – There was a list of bills reviewed for approval:

Arrow Concrete Products	\$9,134.00
catch basin tops \$8,000, \$145, \$817, \$172	
Galasso	\$1,539.00
hand spread driveway aprons	
Barbara Marsele – Committee Clerk	\$ 75.00

J Ziobro made a motion to approve all the bills as listed. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

8. ADJOURN – J Ziobro made a motion to adjourn the meeting at 7:32 pm. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk