

Capital Advisory Committee
Regular Meeting Minutes
February 6, 2014

The meeting of the Capital Advisory Committee was called to order at 7:30 pm by Chair Brad Wolfe. Present were Committee members Mary Ellen Brown, Rick Granger, and Jim Velleman. Also present were First Selectman Jim Hayden and Superintendent of Schools Dr. Christine Mahoney.

Acceptance of Minutes

Mary Ellen Brown moved the minutes of the January 16, 2014 meeting be approved as recorded. Seconded by Rick Granger and approved, two votes aye (Brown, Granger) and two abstentions (Velleman, Wolfe).

Subcommittee Status Update

- Infrastructure: Jim Velleman presented a matrix he has prepared of roads, catch basins, etc. throughout town and explained how the information was gathered and the underlying assumptions. He noted further review of costs needs to be undertaken. The Committee discussed listing critical WPCA assets (e.g. pump stations). The road status in the matrix dates to 2008 and may need updating prior to finalization.

Discussion of Report Format

Rick Granger presented a sample report format the subcommittee has worked through. The intent is to bullet point items of concern or importance for future planning. The Committee discussed how to estimate prices for building elements with the concern that it is important to maintain the high quality of construction materials in certain buildings (e.g. Town Hall windows) to preserve value.

Other Business

None

Adjourn

Jim Velleman moved the meeting be adjourned. Seconded by Mary Ellen Brown and approved unanimously. The meeting was adjourned at 8:15 pm.

The next Committee meeting will be held March 6, 2014 in the Town Hall Hearing Room.

Respectfully Submitted,
R. Bradley Wolfe, Acting Committee Clerk