

Bonding Committee Special Meeting Minutes
Thursday, November 1, 2018
7:30 pm – Town Hall Meeting Room

1. **Call to Order** – The November 1, 2018 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:39 pm at the Town Hall Meeting Room. Attending: John Ziobro, Mike Paulus, Jim Hayden, Bob Ravens-Seger and Tim Butler and Rick Granger. Absent: Mark Porter. Guests: Interim Superintendent Patricia Charles
2. **Public Comment** - None
3. **Correspondence** – None
4. **Minutes** – Mike Paulus made a motion to accept the October 18, 2018 Minutes as presented. Seconded by Rick Granger. **Motion Approved** – In favor: Hayden, Granger, Paulus, Ziobro, Ravens-Seger, Butler. Abstain: Velleman
5. **Discussion:**
 - a. **Project Management Report** – no new information
6. **Project Information**
 - a. **Road Maintenance** – Tim Butler reviewed the updated road replacement matrix with the committee.
 - b. **Roof Project** – no new information
 - c. **Allgrove HVAC/Electrical Upgrade** - Bob Ravens-Seger said that the electrical engineer’s assessment at Allgrove has not been completed at the present time
 - d. **Potential Bond Issuance Costs** – First Selectman Hayden has contacted the Town’s Bond Consultant, Dennis Dix who is working on interest rates and bonding costs.
7. **Reports:**
 - a. **Discussion of a draft outline** – There was a discussion and review of the draft report which includes the overview of the project, methodology of the study and specific information on roofs, roads and air conditioning at Allgrove. School and Town Roofs included a listing of the building, age and condition of existing roofs along with pricing information. All roads were evaluated and identified by condition. Tim Butler will adjust the road spread sheet to reflect the latest changes. The committee made edits and additions on the road and roof sections.
8. **Discussion of Next Steps** – Next step is writing the report.
9. **Next Meeting** – 7:30 pm on Thursday, November 8, 2018 at the Town Hall Meeting Room. It is anticipated that there will be a meeting on November 15, 2018.
10. **Other Business** – None

11. **Public Comment** – None

12. **Adjourn** – Rick Granger made a motion to adjourn at 8:38 pm. Seconded by Jim Velleman. **Motion Approved Unanimously.**

Respectfully submitted by
James Hayden